



Twin Falls Historic Preservation Commission Agenda

Monday, October 7, 2019, 12:00 PM

203 Main Ave East
Twin Falls, ID 83301
Council Chambers

Members: Samra Culum Chairperson, Shane Cook Vice Chairperson, Allen Easterling, Doug Baughman, Monica McCue, Jonas Reagan, Jennifer Shaffer

Council Liaison: Chris Reid

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approval of Minutes from the following meeting: September 16, 2019
- 3) Old Business
 - a) **DISCUSSION:** Proposal of Activities and Efforts follow up
By: Lisa Strickland, City Planner
- 4) General Input/Announcements - Public/Staff
- 5) Upcoming Meeting(s)
 - a) Monday, October 21, 2019
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kelli Ebersole (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**
 - **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.**
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
 10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Historic Preservation Commission Minutes

Monday, September 16, 2019, 12:00 PM

203 Main Ave East
Twin Falls, ID 83301

Members: Samra Culum Chairperson, Shane Cook Vice Chairperson, Allen Easterling, Doug Baughman, Monica McCue, Jonas Reagan, Jennifer Shaffer

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 12:00 pm
A quorum was present.

2) Consent Calendar

Commissioner Reagan made a motion to approve the consent calendar, as presented. Commissioner Shaffer seconded the motion.

Unanimously approved

- a) Approval of Minutes from the following meeting: July 29, 2019

3) Discussion Items

- a) Proposal of Activities and Efforts - Samra Culum

Chairperson Culum presented a proposal of potential activities and efforts for the Commission. The commission discussed the proposal and different grant projects.

Public Information Officer Josh Palmer asked the commission for assistance with the Festival of Lights event at the downtown Commons.

Action Item: Commission to review proposal list and find something or add new item to put their individual efforts by the next meeting.

Commissioner Culum stepped down from meeting.

City Planner Strickland stated that she has been in touch with Lytle Signs to educate on sign material at a future meeting.

4) Announcements/Events

- a) FYI: Bamboo and Barbed Wire - Samra Culum
Event on September 20 at CSI.

City Planner Strickland stated that there will be a library historic walking tour on Thursday, September 19th from 10:00 am - 11:30 am.

City Planner Strickland gave commission an update on the El Milagro project.

Citizen Melissa Martin gave her take on internment camp museums in Germany and how nice it could be to preserve a piece of El Milagro.

5) Upcoming Meeting(s)

- a) Monday, October 7, 2019

6) Adjournment

Kelli Ebersole, Administrative Assistant



Date: Monday, October 7, 2019
To: Historic Preservation Committee
From:

DISCUSSION

Request:

Proposal of Activities and Efforts follow up

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Proposal of Activities and Efforts

This Place Matters

Celebrating places that are meaningful to you and the community

Timeline	Community Events	Community Partnerships	CLG Efforts
Fall 2019			
September	History by Horsepower (Supports Obj. 3.3)	Review/Make recommendations to update the Warehouse and Downtown/City Park Design Guidelines	- Work on CLG Draft - Propose Draft to Commission - Submit Draft for 2020/2021 by December 31st
October	Cemetery Tour		
November			
December	Dec the Historic District-Caroling (Supports Obj. 3.3)		
Spring 2020			
January		Propose modified language for district guidelines	Work on cost estimates to update residential guidelines for 2021/2022 CLG Grant
February		Work to develop a partner program with the Urban Renewal Agency (URA) to assist in funding rehabilitation and preservation of historic resources. (Obj. 2.4)	Begin to work w/City Liaisons to consider for next fiscal budget
March	Idaho Women 100		
April			
May	Residential Tour (Supports Obj. 3.3)		
Summer 2020			
June		Work with Preservation Twin Falls and County Museum to develop Travel Trunk: Pre-packed lessons for local classrooms. (Obj. 1.3)	CLG 2020/2021 Project Start Date
July			
August			
Fall 2020			
September	Guest Speaker- Mayes “Why Old Places Matter”		
October			2021/2022 CLG Grant-Open
November			2020/2021 CLG Interim Report Due
December			2021/2022 Deadline
Spring 2021			
January			
February			
March			
April			
May			
Summer 2021			
June			CLG 2020/2021 Project Start Date

CLG Efforts for 2020/2021

- 1. City-Hall Photo Display**
- 2. Professional Development: National Preservation Conference**

CLG Efforts for 2021/2022

- 1. Residential District: Update Survey and Update Design Guidelines and Distribute to Residents** (Supports Goal 2, Objective 1. Develop guidelines for the Original Townsite Historic District. The city should consider applying for additional CLG grants to fund this objective).

CLG Efforts for 2022/20223

- 1. Draw Tourists from Welcome Center to Downtown** (Supports Goal 3, Objective 1. Develop a plan to draw tourists and visitor into the historic core area from the City's north gateway at the Perrine Bridge).

HPC Mater Plan

Goal 1: Increase public awareness of historic resources and preservation techniques

Goal 2: Develop a system for evaluating development in historic district by following best practices

Goal 3: Celebrate historic districts

Goal 4: Prioritize efforts

Goal 5: Continue to identify and evaluate historic properties