



## Twin Falls Parks and Recreation Commission Agenda

Tuesday, October 8, 2019, 11:30 AM

City Council Chambers  
203 Main Avenue East- Twin Falls, Idaho

**Members:** Chairman, Z J Martinez; Vice-Chairman, Chance Munns; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Amanda Nussbaum; Marc Lambert.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
  - a) **ACTION ITEM:** Approve minutes from September 10, 2019 meeting.  
By: Nicolette Miller
- 3) Items of Consideration
  - a) **PRESENTATION:** Park Enhancement Plan Presentation  
By: Stack Rock Group
  - b) **INFORMATIONAL:** Update on Park Dedication discussion  
By: Wendy Davis
- 4) Department Updates
  - a) Department Updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

### **Public Input Procedures**

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
    - wait to be recognized by the Mayor or Chairman
    - approach the microphone/podium
    - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
  - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



**Date:** Tuesday, October 8, 2019  
**To:** Parks and Recreation Commission  
**From:** Nicolette Miller

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### **ACTION ITEM**

**Request:**

Approve minutes from September 10, 2019 meeting.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

N/A

**Analysis:**

N/A

**Conclusion:**

**Attachments:**

1. 20190910 Meeting Minutes



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, September 10, 2019, 11:30 AM

203 Main Ave E  
Twin Falls, Id 83301

**Members:** Chairman, Z J Martinez; Vice-Chairman, Chance Munns; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Amanda Nussbaum; Marc Lambert.

### 1) Confirmation of Quorum/Call Meeting to Order

ZJ Martinez called the meeting to order at 11:38 AM

A quorum was present.

Commissioners present: Amanda Nussbaum, Richard Birrell, Sherry Murray, Brian Rice, ZJ Martinez, Marc Lambert, Chance Munns (arrived late)

Commissioners absent: Kirk Melton, Gabe Ostyn.

Staff present: Wendy Davis, John Pauley, Kevin Skelton, Nikki Miller  
and Cathy Markus

Staff absent: Stacy McClintock

Council absent: Nikki Boyd

### 2) Consent Calendar

- a) Approve the minutes of the August 13, 2019 meeting

Brian Rice moved to approve the minutes as written. Richard Birrell seconded the motion. Motion passed 6-0.

Chance Munns requested to amend meeting minutes of August 13, 2019 as there is an error on the consent calendar items. Item a) Consider request to remove a tree located at 203 7th Ave E is listed under Items of Consideration and should be under the Consent Calendar.

Chance Munns moved to move Item a) under Items of Consideration to the Consent Calendar as item e). Sherry Murray seconded the motion. Motion passed 7 - 0.

### 3) Items of Consideration

- a) Consider a request to change the name of the section of 3600 N that falls in the City limits to South Hills Road

Cathy Markus from the City's Information Services department presented the request to change the name of the section of 3600 N that falls in the City limits to South Hills Road. The road is being renamed for dispatch concerns and public safety. The commission's task is to evaluate the appropriateness of the proposed name. Cathy suggested that the selected name of "South Hills Road" meets naming criteria defined by the City's naming policy, 1) Neighborhood or geographical identification, and 2) Natural or geological features.

**MOTION:** Sherry moved to approve the request. Amanda Nussbaum seconded the motion. Motion passed 7 to 0.

### 4) Department Updates

- a) Parks, Recreation, Aquatics, Golf and Director's updates

Wendy had an addition to the department updates. The smoking ban recommendation was taken to City Council on September 9, 2019. The City Council would like the Parks and Recreation department to continue with an ordinance that would ban smoking. The discussion took the path of a healthy, safety and cleanliness mindset. For example for safety reasons, banning smoking on the Canyon Rim Trails, Dierkes Lake Trails, and Auger Falls where the vegetation gets very dry. The Council wanted vaping in the verbiage as well. Wendy indicated that staff would get together and come up with a recommendation to bring to the Commission. Discussion ensued. Chance recommended to include the American Heart Association and the Idaho Central Health District as they can assist in writing the ordinance.

Today is the tour of the Golf Course. Wendy indicated that Steve has a small presentation for the Commissioners and then the tour will begin. Lunch will be served after the tour.

Sherry Murray asked about the Pickle ball email. She wanted to know if the Commission was supposed to vote on it. Wendy indicated that it was an informational document only. It was suggested that the Commissioners review the email and respond to Wendy if they feel an action item is warranted for the next agenda.

## **5) Adjournment**

- a) Adjourn to Twin Falls Golf Club for facility tour and update  
The meeting adjourned at 12:00 pm.



**Date:** Tuesday, October 8, 2019  
**To:** Parks and Recreation Commission  
**From:**

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## **PRESENTATION**

**Request:**

Park Enhancement Plan Presentation

**Time Estimate:**

Allow approximately 45 minutes for presentation and discussion.

**Background:**

Last fall, the Parks and Recreation Commission evaluated four parks identified by the department to have improvements made. Commissioners visited Harmon Park, Cascade Park, Dierkes Lake Park and the 3 acre parcel at the corner of Eastland and Poleline adjacent to the new trail section. Needs were identified, uses were considered and the list was provided to The Stack Rock Group, the architectural firm selected to do the enhancement plans.

Members of the team will present their recommendations to the Commission, and seek any feedback. These plans will be used to make park improvements in the upcoming years. Cascade, Dierkes and the trailhead are identified as projects for FY '20.

**Approval Process:**

N/A

**Budget Impact:**

**Regulatory Impact:**

N/A

**History:**

N/A

**Analysis:**

N/A

**Conclusion:**

N/A

**Attachments:**

None



**Date:** Tuesday, October 8, 2019  
**To:** Parks and Recreation Commission  
**From:**

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## INFORMATIONAL

**Request:**

Update on Park Dedication discussion

**Time Estimate:**

Allow 15 minutes for presentation and questions.

**Background:**

As part of the Impact Fee discussion, park dedication process has been reviewed. Deputy City Manager Mitch Humble approached City Council asking for direction. Council agreed that staff should pursue switching from a park dedication requirement to using impact fees for park development.

Attached is the staff report, and we will give the Commission an update on that process.

**Approval Process:**

N/A

**Budget Impact:**

**Regulatory Impact:**

N/A

**History:**

N/A

**Analysis:**

N/A

**Conclusion:**

N/A

**Attachments:**

1. Impact Fee Staff Report



**Date:** Monday, September 9, 2019  
**To:** Honorable Mayor and City Council  
**From:** Mitch Humble, Deputy City Manager

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## **ACTION ITEM**

### **Request:**

**ACTION ITEM:** Request for the City Council to provide direction on the City's Title 10 amendment project regarding neighborhood park requirements.

### **Time Estimate:**

The presentation for this request could take up to 10 minutes. Time will be needed for discussion by the Council.

### **Background:**

In 2005, Title 10 of the City Code was amended to include a neighborhood park dedication requirement when residential subdivisions are developed. Basically, one acre of developed park land is required to be dedicated to the City for each 100 residential units that are included in the proposed subdivision. Developed, in this case, means that it includes curb, gutter, sidewalk, finish grading, irrigation, and ground cover (grass) but no trees or other park improvements, like playgrounds. This Code section allows the City to accept fees in-lieu of park dedication, should the City Council determine that actual park dedication would not be appropriate for the proposed subdivision. The Code also encourages park land dedication to be combined with subdivision retention/detention improvements. In fact, for park dedication of less than 3 acres, the Code requires that retention/detention has to be combined with the park dedication. For a subdivision to be required to dedicate more than 3 acres, that subdivision would have to include more than 300 residential units.

In 2009, Title 10 of the City Code was amended to include required impact fees that are paid by new construction for various types of City infrastructure. Our program includes a park impact fee, but park impact fee improvements in the program are for community parks and not neighborhood parks. For impact fees, every time a building permit is issued for a new residential unit, the builder will pay about \$650 in a park impact fee (\$2,000 for park, police, fire, and street combined). Over time, those impact fees grow until there is enough to complete a project, like construction of the Storrer Trail a couple years ago.

As you are aware, the Planning & Zoning staff are currently working on a re-write of Title 10, the City's zoning and development code. Their re-write will encompass both the park dedication section of the Code and the impact fee section of the Code. The department is making very good progress in general. But, we have come to a point in our process where we feel like we need some direction from the Council, specifically related to how we should proceed with regards to neighborhood parks. We can continue to deal with neighborhood parks as the Code currently does, or we could remove the dedication requirement and build neighborhood parks into the park impact fee section. I believe we should switch to an impact fee program for all parks, and move away from the neighborhood park dedication requirement. Since that is a pretty significant shift from how we've been operating for the past several

years, I want to bounce the idea off the Council first, before staff spends a lot of time re-writing these two Code sections.

Both the City Code and the Park Master Plan define neighborhood parks as a minimum of 3 acres. I believe the intent of our 2005 Code amendment was, at least in part, to yield neighborhood parks for the City in areas where they are needed. However, since the adoption of that 2005 Code amendment, The City has not received dedication of a 3-acre true neighborhood park as a result of that code section. We have received dedication of several retention/detention facilities and some of those have additional mini-park land attached and out of the retention/detention area.

There are a couple of reasons why we haven't received a true neighborhood park dedication. The first is that we have not had many new subdivisions that began after 2005 (when the new Code would apply) that have actually proceeded to be developed. Most of our currently active subdivision began before the park dedication ordinance went into effect, but due to the 2009 recession, their development was significantly slowed down. We have subdivisions that are now being developed and have houses being built, that actually started before the Code changed, subdivisions like Broadmoor, Northern Passage, or Canyon Trails.

Another reason why we haven't received a true neighborhood park dedication, and perhaps the more common reason, is that most of the subdivisions that have been submitted after the Code changed, have been approved to pay fees in-lieu of dedication instead of actually developing and dedicating a park. There are reasons why we approve fees in-lieu of dedication. Sometimes we already have a park nearby. Many times, the number of residential units being proposed will not lead to park dedication that is large enough, 3 acres, to be considered a neighborhood park. It would take a subdivision of more than 300 units to yield a true neighborhood park. We have very few subdivisions that have been submitted with that many lots. From the perspective of the Parks Department, we do not want to own and maintain small mini-parks all over town. It is resource intensive and inefficient. A small mini-park will not always have enough room to include all the neighborhood park amenities that residents desire and that our Parks Master Plan calls for. And, as mentioned earlier, all the small mini-park dedications are required by our code to also include the subdivision's retention/detention facilities, making those mini-parks even more difficult to develop and use as an actual park.

Another concern about our current process is that we cannot control the timing of the park dedication. Rather, a developer will dedicate the park land when they decide to develop the property. It may not be at a time when the City is ready to receive it. But, the City will have to accept and begin to maintain the park, even if Park's Department resources are not available at that time. In addition, the City does not have control of the park land's development. Often, park land will be developed as part of the overall subdivision. The development process includes grading away all the valuable and quality topsoil, leaving the park land with sub-standard soil quality that is costly and time consuming to recondition. The lack of control, both with the timing and the development decisions, of park land is a concern.

Galena Consulting is an impact fee specialist group out of Boise that assisted the City with the initial adoption of our impact fee program in 2009. They are helping us again with the updates to that program now. Anne Wescott, with Galena Consulting, has indicated that all of her Idaho client cities are using impact fees for neighborhood parks, and we are the only one of her client cities using a development and dedication requirement. So, the neighborhood park impact fee idea is one that has, and is working for

cities in Idaho.

To include neighborhood parks in our park impact fee program now would require some preliminary planning. We need to identify neighborhood park improvements that will be needed in the next 8 to 10 years, due to growth and include those improvements in a capital improvement plan. The cost of those improvements would be added to the costs that the City would then collect as impact fees when building permits are issued. The impact fees collected would build up until the City decided to pursue the acquisition and development of a neighborhood park. We would choose when we proceeded, where the park would be located (in an area where we are deficient), and we would develop the park. We would make sure it was developed with appropriate soil conditions and park amenities. They could be developed separate from retention/detention facilities. In the end, we'd have the neighborhood parks that our master plan projects, with amenities the surrounding neighborhood desires, and when the Parks Department is ready to take on the additional maintenance burden.

The development community would still be responsible for providing neighborhood park infrastructure, but the responsibility would shift from the initial developer to the builder. Where the developer either develops and dedicates, or pays fees in-lieu of dedication now, if we change, the builder would then pay the per-unit impact fee. However, under the current system, developers will pass along the park development or in-lieu costs to the builders in the lot costs that they pay to buy the lots from the developers. Builders ultimately will pass that cost along to their home buyers. Under an impact fee system, the developer is not involved. The builders will pay a per-unit impact fee, and then pass that along to their home buyers. If the City were to make this change, home buyers will still bear the burden of neighborhood park development, as they have since our 2005 Code amendment.

**Approval Process:**

A formal motion and vote may not be necessary. However, should the Council desire to formalize their direction on the topic, a simple majority vote would be appropriate.

**Budget Impact:**

There is no significant fiscal impact directly associated with this request.

**Regulatory Impact:**

The Council's direction on this topic will dictate whether staff continues to prepare the Title 10 amendments with neighborhood park dedication requirements or neighborhood park impact fee requirements.

**History:**

N/A

**Analysis:**

N/A

**Conclusion:**

Staff recommends that the Council discuss the question and provide feedback on the direction that staff should take with regards to neighborhood park construction requirements in the Title 10 amendment project.

**Attachments:**

None

**Recreation Update**  
**Brandy Mason & Justin Wolters Recreation Coordinator**  
**2019**

**Youth Soccer:** Youth soccer ended on September 28<sup>th</sup>. Once again had little or no problems in the league this year.

**Fall Basketball:** We have 340 players signed up this year. The table below represents the registration numbers for the last four years. Practices started on Monday, September 20<sup>th</sup> and games will begin on Saturday, October 12<sup>th</sup>.

| Year | No. Enrolled |
|------|--------------|
| 2016 | 266          |
| 2017 | 282          |
| 2018 | 313          |
| 2019 | 340          |

**Youth Flag Football:**

This year we partnered with CSports Nation to offer 1<sup>st</sup>-6<sup>th</sup> grade NFL flag football. We have 42 players in the 1<sup>st</sup>-2<sup>nd</sup> grade league, 58 in the 3<sup>rd</sup>-4<sup>th</sup> grade league and 30 in the 5<sup>th</sup>-6<sup>th</sup> grade league. NFL FLAG, the league's official youth flag football program, provides a fun and engaging experience for players of all skill levels. This program equips youth players with vital, transferable life skills that are the building blocks to success in life on and off the field. Games will start on Saturday October 5<sup>th</sup> at Sunway Soccer Complex and run until Saturday November 23<sup>rd</sup>. They are working on adding a couple of football camps in May and July along with cheerleading in the upcoming year.

**One Pitch Softball:** The regular season has finished and the tournaments will wrap up the week of October 14<sup>th</sup>.

**Adult Flag Football:** The regular season wraps up October 15<sup>th</sup>. We will have a double elimination tournament following the conclusion of the season. So far this year issues have been minimal.

**Adult Volleyball:** This year we have 35 teams, which is a decrease of two teams from last year. Again, we capped the four leagues at 10 teams per league. We did turn away one team this year, due to the league they requested to be in being full. This year only one of the 4 leagues reached capacity. In the future we may need to find additional gym space to handle an increase in participation. This year we will again play at the 1<sup>st</sup> Presbyterian Church on Monday, Tuesdays, Thursdays and Fridays.

**Adult Basketball:** The info for basketball will be sent out in the coming weeks. The deadline to register for basketball is December 6<sup>th</sup>.

**Recreation Supervisor Update**  
**Stacy McClintock**

**Sporties for Shorties:** "Hoop it Up" will begin on October 19<sup>th</sup> and run the next three Saturdays ending November 9<sup>th</sup>. We still have some space available. This exciting and fun program is offered to boys and girls ages 4-5. This program introduces the participants to basketball and focuses on initial fundamentals of the game. Parents are required to participate and assist with their child. The cost is \$35 plus tax per participant and each participant will receive a t-shirt.

The 2019-2020 Fall/Winter Recreation Guide is currently available. Pick up your copy at any city office, or you can download a copy off our website at [www.tfid.org](http://www.tfid.org).

Replacement park signs will be done at the Parks and Recreation Office building, Vista Bonita Park, BMX Park, and at the Sunway Soccer Complex.

So far this year the generous gift that the Seagraves foundation gave us has helped 64 families with financial assistance so that they can participate in recreation/aquatic activities.

## **Parks**

### **Kevin Skelton & Todd Andersen**

Fall weed spraying has been completed

The hanging baskets on Shoshone St. and Main St. have been removed.

Parks has a few seasonal staff remaining to finish out the season. The majority have left for the year.

Winterization of irrigation systems has begun.

A contract has been signed with Cleary to proceed with the Golf Storage building. The building components are being manufactured offsite and will be transported to the golf course for assembly.

Fall aerifying and fertilization has been completed

Tree maintenance is mostly complete. Pruning has been ongoing for the last month and a half. 5 trees were removed and 15 trees were or are in process of being planted.

## **Pool Update**

### **John Pauley**

#### **Facility Usage:**

- September 2019: 4,925 swimmers
  - o Pass-Holders: 2,174
  - o General Admission: 2,751
    - Includes Twin Falls High School and Canyon Ridge High School swimmers.
- October 2018 – September 2019: 80,338 swimmers

**Bubble Setup:** The bubble setup was a success! If it was not for the other City departments it would not go as smooth it did. The bubble is set so the pool is 82 degrees and the air is 84 degrees.

**Hurricane Swim League:** This is the first time we have had a Hurricane Swim League season in the early fall. We are completely full with 48 kids! Hurricanes keeps growing in the non-summer months and we are looking to add more capacity going forward.

## **Golf Course Update**

September was a good month here at the golf course but October started a little chilly. We had our first frost out here October 1st but we are hoping for a warm up with a nice long fall.

We will continue with our general maintenance for most of this month, however we will start slowing down and laying off part time employees before November 1st. I keep Dario and one other employee year round to work on equipment maintenance and repair and also keep one employee to work with me in the pro-shop and restaurant all winter. Some winters we keep fairly busy and others can be long and awful quiet. We will do a lot of cleaning, organizing and trying to figure out what we can do better next year.

Every year we have some challenges with the golf course, employees and customers but overall I feel we had a very successful season. I believe we will end up with the most rounds played here since I started in 2011. We also had a good enough financial year to keep prices the same for the 3rd straight season which is pretty rare for a golf course.

If you have questions or just want to check in feel free to call or stop by.

## **Director's Update**

**Wendy Davis**

**Trails:** The new Breckenridge connection is nearing completion. We will have a ribbon cutting ceremony in the next two weeks. The trail on the south side of the property will go back to the Breckenridge family and will be closed to public access. The trail that goes south in the condominium complex will also be closed to public access as part of this connection. The section of trail that goes along the north side of the Breckenridge condominiums is being repaired and slurry sealed as part of this project.

**Splash Pad at First Federal:** The splashpad has been winterized. Parks is working with First Federal to do some maintenance on the splashpad surface and the playground turf. It is a very popular park and gets a lot of use!

**Smoking Ordinance:** Staff is working on a recommendation for an ordinance.