



Twin Falls Archway Project Ad Hoc Citizens Advisory Committee Agenda

Thursday, November 14, 2019, 8:45 AM

City Council Chambers
203 Main Ave E
Twin Falls, ID 83301

Members: Jeanette Roe, John Kapeleris, Leonard Anderson, Paula Brown Sinclair, Rex Lytle, Tony Prater, Ruth Pierce, Melissa Crane

Facilitator: Kathy Markus

Advisors: Greg Middlekauff, Micah Campbell, and Nikki Boyd

Staff: Mitch Humble, Lisa Strickland

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approval of Minutes from the following meeting: October 3, 2019
- 3) Items for Discussion
 - a) **DISCUSSION:** Council Decision on the Lytle Sign Contract
By: Kathy Markus
 - b) **DISCUSSION:** Parks and Recreation Committee Decision on Tree Removal Permit
By: Kathy Markus
 - c) **DISCUSSION:** Fundraising
By: Kathy Markus
 - d) **DISCUSSION:** Recognition Sign
By: Kathy Markus
 - e) **DISCUSSION:** Next Steps
By: Kathy Markus
- 4) General Input/Announcements - Public/Staff
- 5) Upcoming Meeting(s)
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kathy Markus (208) 735-7222 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.



Twin Falls Archway Project Ad Hoc Citizens Advisory Committee Minutes

Thursday, October 3, 2019, 8:45 AM

203 Main Avenue East
Twin Falls, ID 83301
Council Chambers

Members: Jeanette Roe, John Kapeleris, Leonard Anderson, Paula Brown Sinclair, Rex Lytle, Tony Prater, Ruth Pierce, Melissa Crane

Facilitator: Kathy Markus

Advisors: Greg Middlekauff, Micah Campbell, and Nikki Boyd

Staff: Mitch Humble, Lisa Strickland

1) Confirmation of Quorum/Call Meeting to Order

Kathy Markus called the meeting to order at 8:59 am
A quorum was present.

Members Present: Lytle, Prater, Roe, Pierce, Anderson

Staff Present: Markus, Ebersole

2) Consent Calendar

Committee Member Pierce made a motion to approve the Consent Calendar, as presented.
Committee Member Roe seconded the motion.

Unanimously approved

a) Approval of Minutes from the following meeting: July 17, 2019

3) Items for Discussion

a) Lytle Bid

Kathy Markus stated there was only one bid submitted. She reviewed the bid from Lytle Signs. The complete project archway bid came in at \$347,353.00. The city will provide electrical and network for Archway.

b) Fundraising & \$15,000 From Rotary Club of Twin Falls

- Kathy reviewed the balance sheet of pledges and expenses.
- Correction: Middlekauff donation is \$5000 not \$4000.
- Total Fees: \$15,841.10.
- Balance left to raise: \$4,432.58.
- Committee member Lytle explained how the Lytle Signs bid is broken down.
- Committee Member Anderson stated he spoke to Ruby Thomas regarding her donation.
- Committee Member Anderson stated the Western Days Committee stated they could give as much as \$15,000.
- Kathy Markus will reach out to Western Days committee.
- Kathy Markus is going to City Council on October 7, 2019 to present the bid and ask

permission to enter into contract negotiations with Lytle Signs.

- Committee members Pierce and Anderson will reach out to a few more potential donors before Monday.

Action Item: Kathy will email the list of in-kind donations to the committee.

c) Archway Recognition Circles

- Kathy Markus reviewed the Recognition Circles. The donation dollar amount will reflect the size of the circle.
- Committee member Lytle clarified the sizes of the circles.

d) Next Steps

- Continue to fund raise.
- Kathy Markus to go before City Council on Monday, October 7, 2019.

4) General Input/Announcements - Public/Staff

- Committee member Pierce asked about the Paul Smith possible donation.
- Committee member Lytle stated Mr. Smith's concerns.
- Committee member Pierce stated she would like to be able to go to council with the full funds pledged.

5) Upcoming Meeting(s)

Committee Member Prater made a motion for the next meeting to be held on November 14th at 8:45 am.

Committee Member Lytle seconded the motion.

Action Item: Kelli Ebersole to send out calendar invitation to the committee.

6) Adjournment

The meeting was adjourned at 9:20 am.

Kelli Ebersole, Administrative Assistant