



Twin Falls City Council Agenda

Monday, December 9, 2019, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS: None
- 4) GENERAL PUBLIC INPUT
- 5) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Accounts Payable for November 21 through December 4, 2019.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve the November 25, 2019, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - c) **ACTION ITEM:** Request to approve the December 2, 2019, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - d) **ACTION ITEM:** Request to approve the City Council Schedule of Regular Meetings & Public Hearings for 2020.
By: Leila A. Sanchez, Deputy City Clerk
- 6) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Request to consider a resolution to allow the City to participate in authorized Cooperative Purchasing Agreements pursuant to Idaho Code 67-2807.
By: Shayne Nope, City Attorney
 - b) **ACTION ITEM:** Seeking Council direction on whether they would like staff to enter into a contract to explore surface treatment options for Floral Avenue.
By: Jon Caton, Public Works Director, Mark Holtzen, City Engineer
- 7) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS: None
- 9) ADJOURNMENT

a) **REQUEST TO ADJOURN TO:**

Executive Session §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, November 25, 2019, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Nikki Boyd, Council Member Suzanne Hawkins, Chris Talkington, Greg Lanting, Christopher Reid & Ruth Pierce.

Absent:

Staff Present: Deputy City Managers Mitch Humble & Brian Pike, City Attorney Shayne Nope, Police Chief Craig Kingsbury, Fire Chief Les Kenworthy, Economic Development Director Nathan Murray, P&Z Director Jonathan Spendlove, ITC Manager Kathy Markus, Staff Engineer Erin Steel, Communication Center Manager Tami Lauda, Engineering Director Mark Holtzen, Code Enforcement Coordinator Sean Standley, P&R Director Wendy Davis, Parks Superintendent Kevin Skelton, Network Administrator Mike Plane, Finance Administrative Assistant Amy Luna.

Mayor Barigar called the meeting to order at 5:01 PM. A quorum was present.

Council Member Hawkins spoke about her work with the youth council on suicide prevention and the loss of a close friend to suicide. A moment of silence was observed.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

a) SMALL BUSINESS SATURDAY - Mayor Shawn Barigar

Mayor Barigar read and presented the "*Small Business Saturday*" Proclamation.

4) GENERAL PUBLIC INPUT

5) CONSENT CALENDAR

MOTION: Council Member Talkington moved to approve the Consent Calendar as presented.

Vice Mayor Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0

- a) **ACTION ITEM:** Request to approve the Accounts Payable for November 14-20, 2019.
- b) **ACTION ITEM:** Request to approve the Findings of Fact and Conclusions of Law: Burns Appeal of Domino's SUP.
- c) **ACTION ITEM:** Request to approve Amended Special Use Permit PZ19-0107: Domino's on Addison Ave E.

6) ITEMS OF CONSIDERATION

a) **PRESENTATION:** Opportunity to pursue a Sister City relationship with Obihiro, Japan.

Economic Development Director Murray presented an opportunity to pursue a Sister City relationship with Obihiro, Japan.

Discussion ensued on the following:

Council Member Hawkins: Have we reached out to any of our business partners? What kind of costs will we incur with this?

Vice Mayor Boyd: Are these two cities familiar with us yet? Would this require one full time person to run?

Mayor Barigar: Spoke in favor of this idea.

Council Member Talkington: Spoke in favor of this idea. Would like to see the pluses and minuses involved.

Council Member Pierce: Would like to see how other Cities in Idaho are doing this.

Mayor Barigar: Would like to see some reach out to business's around the City and then bring back the findings for further discussion.

- b) **ACTION ITEM:** Request to adopt an ordinance for a vacation for platted easements and within lots 9, 10, and 11 block 1 in the Pinnacle Subdivision, c/o Canyon Properties, LLC & EHM Engineers, Inc. (PZ19-0119)

P&Z Director Spendlove requested to adopt an ordinance for a vacation for platted easements and within lots 9, 10, and 11 block 1 in the Pinnacle Subdivision, c/o Canyon Properties, LLC & EHM Engineers, Inc. (PZ19-0119).

MOTION: **Council Member Hawkins** made a motion to suspend the rules and place *Ordinance 2019-015* on third and final reading by title only under suspension of the rules. **Vice Mayor Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

Mayor Barigar read Ordinance 2019-015 by title only.

MOTION: **Council Member Talkington** moved to approve the request to adopt Ordinance 2019-015 for a vacation for platted easements and within lots 9, 10, and 11 block 1 in the Pinnacle Subdivision, c/o Canyon Properties, LLC & EHM Engineers, Inc. (PZ19-0119). **Council Member Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- c) **ACTION ITEM:** Request to approve the contract with Central Square for Cad, Mobile, and Records Enterprise for a total cost of \$1,300,000.

ITC Manager Markus requested to approve the contract with Central Square for Cad, Mobile, and Records Enterprise for a total cost of \$1,300,000.00.

Discussion ensued on the following:

Council Member Talkington: Compatible with the formatting that we currently have? Was this in the budget process?

Council Member Pierce: Asked for clarification on a discount that expired on November 22, 2019.

Council Member Lanting: How secure is the data with this system? What if the first information is wrong and if this happens how will it be fixed?

Council Member Reid: Clarification on the % increase over the life of the contract.

Mayor Barigar: Spoke on the presentation that took place in our dispatch department. **Council**

Member Hawkins: What is the time frame for this project? Spoke in favor of this motion

MOTION: **Council Member Talkington** moved to the request to approve the contract with Central Square for Cad, Mobile, and Records Enterprise for a total cost of \$1,300,000.00. **Council Member Hawkins** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- d) **ACTION ITEM:** Request to reject bids for the 2019 ADA Curb Ramp Project.

Staff Engineer Steel requested to reject bids for the 2019 ADA Curb Ramp Project.

Discussion ensued on the following:

Vice Mayor Boyd: Clarification on the extension for the grant.

Council Member Pierce: What is the amount of the additional grants that we are looking out?

Council Member Lanting: Explained that one reason that the contractors do not bid is due to the exact grading of the project.

MOTION: **Council Member Reid** moved to approve the request to reject bids for the 2019 ADA Curb Ramp Project. **Council Member Lanting** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- e) **ACTION ITEM:** Request to use cash reserves to replace the bridges at Twin Falls Golf Club.

P&R Director Davis requested to use cash reserves to replace the bridges at Twin Falls Golf Club.

Discussion ensued on the following:

Council Member Lanting: Gave additional background on the current bridges.

Council Member Talkington: Spoke against this project. Why are we not using other fixes to make these bridges work for a few years? Thinks that the cost is too much.

Council Member Lanting: Pointed out additional failings of the current bridges.

Council Member Reid: Bridges are not safe as is but \$100,000.00 is a lot of money.

Mayor Barigar: The bridges are not safe, and we would not allow the swimming pool to operate if it was not safe. Is in support of this project.

MOTION: **Vice Mayor Boyd** moved to approve the request to use cash reserves up to but not to exceed \$100,000.00 to replace the bridges at Twin Falls Golf Club. **Council Member Lanting** seconded the motion. Roll call vote showed all members present voted with Council Member Talkington voting against. 6 to 1.

- f) **ACTION ITEM:** Request for direction regarding use of public property for private gain.

P&R Director Davis requested direction regarding use of public property for private gain.

Discussion ensued on the following:

Mayor Barigar: The suggested process would start with updating the code, then how would you go forward and at what locations?

Council Member Talkington: This permit process would this include 501C3 Nonprofit's?

Deputy City Manager Humble: Gave clarification on the "one-time event" compared to an "ongoing event"

Mayor Barigar: If the event is every week for my own profit, then I would have to apply for a permit.

Council Member Hawkins: Spoke in favor of the direction that this is going. Do need to have some sort of financial incentive for the City.

Council Member Reid: Asked for clarification of the process. Would this be an annual permit? Thinks that it should be seasonal/annual.

Mayor Barigar: Would not be designed to prohibit the business.

Council Member Hawkins: Fee's should be based on the facility that is being used.

Council Member Pierce: Would be paying a fee if they went somewhere else.

Mayor Barigar: Maybe the review is in a set number of months and/or if any parameters change. Likes the direction that this is heading.

Council Member Lanting: Could it be that Resident of the City get a cost break?

Council Member Talkington: Important that Code 8-3-9C be left intact.

Council Member Reid: Spoke about having a public hearing and getting the opinions of the Citizens.

Vice Mayor Boyd: What is the current fee for reserving different locations in the Parks? Need to have rules and processes in place to go forward. Agrees that we have already had public hearings.

Council Member Hawkins: Does not believe that we have reached out to any groups except the swimming people. Think that we should have at least public comment session.

Mayor Barigar: Agrees that public input can be valuable.

Council Member Talkington: Would like to make sure that we are checking into what other cities are doing.

Council Member Reid: Issue is going to be the fee so would like to hear back from the community.

7) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Pierce: Reminded all that December 6th is the lights parade and at 3 pm that same day is the groundbreaking for the new Archway.

8) PUBLIC HEARINGS: None

9) ADJOURNMENT

The meeting adjourned at 06:40 PM

Amy Luna, Finance Administrative Assistant



Twin Falls City Council Minutes

Monday, December 2, 2019, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Nikki Boyd, Council Member Chris Talkington, Greg Lanting, Christopher Reid & Ruth Pierce.

Absent: Council Member Suzanne Hawkins.

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Brian Pike, City Attorney Shayne Nope, CFO Lorie Race, Airport Director William Carberry, Airport Operations Supervisor Matt Barnes, ITC Manager Kathy Markus, Fire Chief Les Kenworthy, Fire Marshal Tim Lau Desktop Support Analyst Jeremiah Parent, Finance Administrative Assistant Amy Luna.

Mayor Barigar called the meeting to order at 5:03 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) GENERAL PUBLIC INPUT

Citizen Kevin Bradshaw spoke about a letter regarding the *CSI Refugee Program*.

5) CONSENT CALENDAR

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Vice Mayor Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

a) Request to approve the November 18, 2019 City Council Minutes.

6) ITEMS OF CONSIDERATION

- a) Request to accept an Airport Grant Offer from ITD, Division of Aeronautics, in the amount of \$15,000 and to utilize the funding for Improvements to the Airport's Equipment Fueling Station.
- Airport Director Carberry** requested to accept an Airport Grant Offer from ITD, Division of Aeronautics, in the amount of \$15,000 and to utilize the funding for Improvements to the Airport's Equipment Fueling Station.

Discussion ensued on the following:

Council Member Talkington: Will this enhance security and safety?

MOTION: Council Member Talkington moved to approve the request to accept an Airport Grant Offer from ITD, Division of Aeronautics, in the amount of \$15,000 and to utilize the funding for Improvements to the Airport's Equipment Fueling Station and authorize the Mayor to sign the agreement. **Council Member Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

Mayor Barigar read Resolution #2019-013.

MOTION: Vice Mayor Boyd moved to approve Resolution 2019-013 to accept an Airport Grant Offer from ITD, Division of Aeronautics, in the amount of \$15,000 and to utilize the funding for Improvements to the Airport's Equipment Fueling Station. **Council Member Reid** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- b) Request for the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 5, 2019 election.

CFO Race requested for the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 5, 2019 election.

Discussion ensued on the following:

Mayor Barigar: Commented on the voter turnout.

MOTION: Vice Mayor Boyd moved to approve the request for the Twin Falls City Council to accept the Twin Falls County Canvassed election results for the November 5, 2019 election.

Council Member Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

7) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

City Manager Rothweiler reminded all about the groundbreaking for the new Archway on Friday, December 6, 2019 at 3 pm followed by the light parade at 5:45 pm.

Recess call at 5:20 pm.

Meeting resumed to 6:00 pm.

8) PUBLIC HEARINGS

- a) **ACTION ITEM/PUBLIC HEARING:** Request to change the addresses within the City Limits that have a potential for delayed public safety response. Public input will be accepted.

ITC Manager Markus requested to change the addresses within the City Limits that have a potential for delayed public safety response. Public input will be accepted.

Discussion ensued on the following:

Council Member Talkington: Will the 191 address changes clean up the system?

Council Member Pierce: Asked for clarification on an address that looked like they were the same.

Public Input Opened: 6:07

Citizen Al Compton: spoke on the difficulties caused by changing the addresses.

Citizen Marsha Smiley: Spoke against the change of the addresses on 3600.

Citizen Amanda Justman: Spoke against changing the address at 1001 3rd Ave West.

Public Input Closed: 6:16

ITC Manager Markus addressed the address at 1001 3rd Ave West and agreed that other property can be changed instead of this one. Discussed the reasoning behind the 3600 Road.

Fire Marshall Lauda: Explained the reasoning behind the change at 3600 Road and going further in the future.

Council Member Lanting: Asked about the addresses being Blake Street instead of 3rd. Spoke in favor of this change. Commented on the grid system and those that do not understand it.

ITC Manager Markus: Explained that this change will take effect on January 1, 2020.

Council Member Talkington: Spoke in favor of this change.

MOTION: Council Member Talkington moved to approve the request to change the addresses within the City Limits that have a potential for delayed public safety response with the proposed changes on the properties on 3rd Ave W. **Council Member Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

9) ADJOURNMENT

The meeting adjourned at 06:24 PM

Amy Luna, Finance Administrative Assistant

City of Twin Falls, Idaho - City Council
Schedule of Regular Meetings & Public Hearings

2020

★★★★★

The meetings are generally held every Monday of every month starting at 5:00 P.M., unless otherwise posted. All meetings are held in the **City Council Chambers located at 203 Main Avenue East and are televised on Cable One, Channel 17.** All meetings are live streamed and archived, and can be found on the City's website at: www.tfid.org
Public Hearings begin after 6:00 pm.

January 6	July 6 (No Public Hearings)
January 13	July 13
January 21 (Tuesday)	July 20
January 27	July 27
February 3	August 3
February 10	August 10
February 18 (Tuesday)	August 17
February 24	August 24
	August 31
March 2	September 8 (Tuesday)
March 9	September 14
March 16	September 21
March 23 (No Public Hearings)	September 28
March 30	
April 6	October 5
April 13	October 12
April 20	October 19
April 27	October 26
May 4	November 2
May 11	November 9
May 18	November 16
May 26 (Tuesday)	November 23 (No Public Hearings)
	November 30
June 1	
June 8	December 7
June 15	December 14
June 22	December 21
June 29	December 28 (No Public Hearings)



Date: Monday, December 9, 2019
To: Honorable Mayor and City Council
From: Shayne Nope, City Attorney

ACTION ITEM

Request:

ACTION ITEM: Request to consider a resolution to allow the City to participate in authorized Cooperative Purchasing Agreements pursuant to Idaho Code 67-2807.

Time Estimate:

10 Minutes

Background:

The legislature passed Idaho Code 67-2807 this year, authorizing political subdivisions (Cities) the ability to participate in cooperative purchasing agreements. That law requires approval from the "governing board" of the city.

Approval Process:

In order to pass the resolution authorizing the participation in cooperative purchasing agreements a simple majority vote by the council is needed.

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Section 67-2807 – Idaho State Legislature



Idaho Statutes

Idaho Statutes are updated to the web July 1 following the legislative session.

TITLE 67

STATE GOVERNMENT AND STATE AFFAIRS

CHAPTER 28

PURCHASING BY POLITICAL SUBDIVISIONS

67-2807. COOPERATIVE PURCHASING. With the approval of its governing board, a political subdivision may participate in cooperative purchasing agreements with the state of Idaho, other Idaho political subdivisions, other government entities, or associations thereof. Political subdivisions may also participate in cooperative purchasing programs established by any association that offers its goods or services as a result of competitive solicitation processes. Goods or services procured by participation in such cooperative agreements or programs shall be deemed to have been acquired in accordance with the requirements of this chapter.

History:

[67-2807, added 2019, ch. 67, sec. 2, p. 161.]

How current is this law?

Search the Idaho Statutes and Constitution



Date: Monday, December 9, 2019
To: Honorable Mayor and City Council
From: Jon Caton, Public Works Director, Mark Holtzen, City Engineer

ACTION ITEM

Request:

ACTION ITEM: Seeking Council direction on whether they would like staff to enter into a contract to explore surface treatment options for Floral Avenue.

Time Estimate:

10 minutes plus time to answer Council Questions

Background:

This past year, business owners on Floral Ave. contacted the city with several complaints about roadway conditions. Despite regular and on-going maintenance from the Streets Department, Floral is a gravel/dirt roadway that can occasionally be dusty, muddy and potholed depending on the time of year and weather conditions. Several weeks ago, staff met with a few of the business owners to clearly understand the nature of the issues and their request. They explained that, ideally, they would like Floral to be paved but would consider other alternatives if it addressed their complaints.

The existing conditions on Floral are fairly complex and the potential solution to the complaints is not necessarily as straight forward as one would imagine. For example, in order to construct curb/gutter/sidewalk and pave **the roadway**, power poles may have to be relocated, utilities may need updating, stormwater would need to be addressed, along with right of way issues and several deferrals.

Staff would like council input on whether they would like Staff to hire an engineering consultant to analyze alternative surface repair solutions and their associated costs. This would be an un-budgeted expense that would have to be funded from Street Reserves. Once the analysis was completed, Staff would come back to Council to present the alternatives and seek guidance on how Council would like Staff to proceed.

Approval Process:

Requires Council Approval

Budget Impact:

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff is seeking Council Input on whether they would like staff to enter into a contract to explore surface treatment options for Floral Ave.

Attachments:

None