



**Twin Falls Building Inspection Department
Advisory Committee
Agenda**

Thursday, January 9, 2020, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301
Council Chambers

Special Meeting

Members: Scott Standley, Chair, Jay Reis, Vice Chair; Gary Bond; Dan Brizee; Greg McEntarffer; Sean Knutz; Colby Ricks; Scott McClure; Taylor Marcelle

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approval of Minutes from the following meeting: October 18, 2018
- 3) Items for Discussion
 - a) **INFORMATIONAL:** Introduction of Alicia Perry and Lisa Porter
By: Jarrold Bordi
 - b) **INFORMATIONAL:** Update on building permits within the Area of Impact
By: Jarrold Bordi
 - c) **INFORMATIONAL:** Update on adoption of 2018 I-codes
By: Jarrold Bordi
 - d) **INFORMATIONAL:** Permit statistics for fiscal year 2019 and future workload for fiscal 2020
By: Jarrold Bordi
- 4) General Input/Announcement - Public/Staff
- 5) Upcoming Meeting(s)
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Wendy Thompson (208) 735-7238 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.



**Twin Falls Building Inspection Department
Advisory Committee
Minutes**

Thursday, October 11, 2018, 11:30 AM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Special Meeting

Members: Scott Standley, Chair, Jay Reis, Vice Chair; Gary Bond; Dan Brizee; Greg McEntarffer; Sean Knutz; Colby Ricks; Scott McClure; James Ray

1) Confirmation of Quorum/Call Meeting to Order

Present: Scott Standley, Chair; Jay Reis, Vice-Chair; Greg McEntarpher; James Ray; Dan Brizee; Gary Bond; Scott McClure; Colby Ricks

Absent: Sean Knutz

Others Present: Jarrod Bordi, Wendy Thompson, Dave Rasmussen, Jared Fisher, Jon Victor, Kortnie Kent, Eck Senivong, Raub Owens

Scott Standley, Chair, call meeting to order at 11:33 and confirmed a quorum.

2) Consent Calendar

- a) Approval of minutes from meeting(s): February 14, 2018
Gary Bond made motion to approve minutes, seconded by Dan Brizee. Motion passed unanimously.

3) Items for Discussion

- a) Introduction of Dave Rasmussen and Jared Fisher
Jarrod introduced new employees Dave Rasmussen and Jared Fisher. Board ask questions and had them give some information about their experience.
- b) Discussion on Customer Service Survey
Jarred informed the board about the customer service survey and asked for input on changes that might be needed. Board asked questions and had discussion with staff members.
- c) Update on adoption of 2018 I-Codes
Jarrod informed the board about upcoming Idaho Building Contractor Board meetings about code changes. Board asked questions and held discussion with staff.

4) General Input/Announcement - Public/Staff

Jarrod brought up the Monthly Report that is send out every month and let the board know how

permitting numbers are doing.

5) Upcoming Meeting(s)

Meeting will be set at a future date if needed.

6) Adjournment

Scott Standley, Chair, adjourned meeting at 12:29 pm

**IDAHO BUILDING CODE BOARD
VIDEOCONFERENCE MEETING**

Tuesday – October 29, 2019 – 9:30 a.m. (MDT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

***DRAFT MINUTES OF THE OCTOBER 29, 2019 MEETING**

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but to record the significant features of those discussions.

Chairman Andrew Bick called the meeting to order at 9:31 a.m. (MDT)

Board Members Present:

Andrew Bick, Chairman
Jason Blais, Vice-Chairman
John Cotner
Stan Browning
Mike Tracy
Kent Soelberg
Nick Guho

DBS Staff Members Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Spencer Holm, Deputy Attorney General
Jeff Egan, Building Program Manager
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Adam Bowcutt, Regional Manager, Region 3
Lisa Stover, Building Program Manager
Renee Bryant, Administrative Assistant 2

◆ **Recognition**

Allen Jensen was recognized with a plaque for his years of service on the Board.

◆ **Open Forum**

There were no new issues to discuss.

◆ **Approval of the October 29, 2019 Agenda and August 13, 2019 Meeting Minutes**

MOTION: Mike Tracy made a motion to approve the agenda and minutes as presented. John Cotner seconded. All in favor, motion carried.

◆ **Schedule 2020 Board Meetings**

To coordinate with the deadlines for rulemaking, the Board approved the following dates: February 18, April 14, June 16, August 18 (Tentative) and October 20.

MOTION: Kent Soelberg made a motion to accept the 2020 board meeting dates. Nick Guho seconded. All in favor, motion carried.

◆ **Vote to Adopt or Reject the Pending Rule for Docket Number 07-0301-1901, Which Adopts the 2018 Building Codes**

The Board approved the proposal to adopt the 2018 building codes at its August 13, 2019 board meeting. A *Notice of Rulemaking – Proposed Rule* was published in the September 2019 Idaho Administrative Bulletin; offering the public an opportunity to comment. The Division did not

receive any comments. The Board was asked to approve the pending rule for it to go to the 2020 legislature.

MOTION: Mike Tracy made a motion to adopt the pending rule, docket number 07-0301-1901, which adopts the 2018 building codes. Jason Blais seconded. All in favor, motion carried.

◆ **Program Manager Report**

Idaho National Laboratory (INL) Projects – In October 2019, DBS presented two certificates of occupancy. The Collaborative Computing Center, 62,000 square foot \$40 million-dollar project, and Cybercore Integration Center, financed by \$90 million dollars in bonds and approved by the state Legislature. Both buildings are located at the INL campus in Idaho Falls.

Skilled Nursing Facility (SNF) – This new 48,000 square foot facility in Blackfoot will cost \$23 million dollars.

Adolescent Psychiatric Unit – In Nampa, a new 18,000 square foot facility, to include a 16-bed unit, will cost \$6 million dollars.

Basketball Arena – Ground has been broken on the new arena at the University of Idaho in Moscow. This 66,000 square foot building, costing \$36 million dollar, will be the new home for the Vandal basketball teams.

◆ **Administrator Report**

Financial Report – Finances are good with a little over one-year in the cash reserve.

Permits/Inspections – The Division is seeing no slow down with 314 permits taken out yesterday. In addition, there have been several days where there have been over 600 inspections.

New Office Location – The Idaho Department of Labor has closed 14 facilities statewide. The Division is buying the building in Blackfoot. By end of November, the Pocatello and Idaho Falls staff should be moved in.

◆ **Adjournment**

MOTION: John Cotner made a motion to adjourn the meeting. Mike Tracy seconded. All in favor, motion carried.

The meeting adjourned at 9:57 a.m. (MDT)

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

CHRIS L. JENSEN ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the Idaho Building Code Board. 12/30/2019rb

**IDAHO HEATING, VENTILATION AND
AIR CONDITIONING BOARD
VIDEOCONFERENCE MEETING**

Tuesday – November 12, 2019 – 9:30 a.m. (MST)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

DRAFT MINUTES OF THE NOVEMBER 12, 2019 HVAC BOARD MEETING

NOTE: The following report is not a verbatim transcript of the discussions at the meeting; however, is intended to record the significant features of those discussions.

Chairman Ted Sermon called the meeting to order at 9:32 a.m. (MST)

Board Members Present:

Ted Sermon, Chairman
Bill Carter, Vice-Chairman
Judy Van Cleave
Mark Ferm
Bill Hatch
Garret Christoffersen

DBS Staff Members Present:

Chris L. Jensen, Administrator
Ron Whitney, Deputy Administrator
Spencer Holm, Deputy Attorney General
John Nielsen, HVAC Program Manager
Larry Jeffres, Regional Manager, Region 1
Patrick J. Grace, Regional Manager, Region 2
Adam Bowcutt, Regional Manager, Region 3
Amy Kohler, Compliance Program Specialist
Renee Bryant, Administrative Assistant 2

◆ **Open Forum**

College of Western Idaho (CWI) Updates – Chris Miller, CWI HVAC Program Coordinator, will retire on December 16, 2019. A celebration of his career will be held December 13, 2019, noon to 3:00 p.m., at CWI's Canyon County Center in Nampa.

There are 450 students enrolled in the HVAC program. In January 2020, the college will start a distance only type program. Enrollment is now open. With the new state standardized test all educational institutions in Idaho will offer apprentices the opportunity to test up in years one, two and three beginning in the spring of 2020.

The law has changed where colleges can now host apprentices that were federally registered. Currently, the application is in the system for final review and signatures. Contractors do not have to keep a relationship with the U.S. Department of Labor Apprenticeship Bureau as it is now the responsibility of the colleges. Also, if a contractor bids on any federal projects, the Davis Bacon wages will not apply if they have this in place.

Consumer Protection – Homeowner Kim Yanecko came to the Board with questions and possible direction on how to proceed with a health and safety issue regarding an HVAC contractor not pulling permits nor properly installing heating systems. Mrs. Yanecko suggested continuing education units (CEU) be required as a form of training. The Board is working on

CEUs requirements with the hope of them becoming effective by 2021 or 2022. The work in question is not in the state's jurisdiction; therefore, it becomes the responsibility of the county in question to enforce proper maintenance code. Mrs. Yanecko questioned why there is not a repository of all HVAC permits. The state does not have the authority to regulate jurisdictions, only licensing. Upon further discussion, the Division will meet with Mrs. Yanecko to discuss and come up with a possible solution to her concerns.

For the record, Kenny Calkins, Cloverdale Plumbing, suggested DBS send a letter to the county, stating their inspections and codes must be as stringent as the state of Idaho's statute and rules. In addition, Mr. Calkins will contact the local Carrier distributor on this issue.

Dual Registration/Enrollment in Apprenticeship Programs – Bill Kurta, Rocky Mountain Mechanical, Inc., stated his apprentices are dual registered with the Division, and enrolled simultaneously in the HVAC and plumbing apprenticeship programs at CWI. When looking at the two programs, there is a lot of doubling in categories. Mr. Kurta asked for his apprentices to be able to take the tests and receive their HVAC and plumbing journeyman licenses at the end of the four years of schooling. The rules would need to be changed; therefore, Chairman Sermon suggested, and Mr. Kurta agreed, to draft language on the requirements an apprentice would need to receive multiple journeyman licenses at the same time. Upon receiving the documentation, the Board will make the proposal public.

Out-of-State Requirements for HVAC Journeyman License – Colton Pack has been in the HVAC trade for approximately nine years; however, the state he is coming from does not require an HVAC journeyman license. In the rules, an individual from out-of-state wanting to test for the journeyman exam must either provide 8,000 hours of HVAC work experience, as well as four years of schooling, equivalent to Idaho standards OR 16,000 hours of HVAC work experience. Currently, the rules do not allow the combination of both requirements to test. Mr. Pack has the 8,000 hour of work experience and two years of schooling; therefore, it was recommended Mr. Pack contact CWI to take a placement test for possible placement in the fourth-year apprenticeship program as fuel gas code and mechanical code training would prepare him for the journeyman test.

◆ **Approval of the November 12, 2019 Agenda and July 19, 2019 Meeting Minutes**

To accommodate a speaker's schedule who has traveled from eastern Idaho, informational agenda item 06, *Apprenticeship--Credit for Working Hours*, was moved in front of action agenda item 02, *Schedule 2020 Board Meetings*.

MOTION: Bill Carter made a motion to approve the agenda with the change, as well as approve the minutes as presented. Judy Van Cleave seconded. All in favor, motion carried.

◆ **Apprenticeship--Credit for Work Hours**

IDAPA 07.07.01.023.01 states in part, "...any HVAC apprentice who successfully completes a Board-approved, full-time, one (1)-academic-year HVAC training course may receive credit for up to one (1) year of on-the-job work experience." Mike LaPray, College of Southern Idaho (CSI) questioned if an apprentice is working full-time, as well as in a full-time apprenticeship program, can they be credited for time worked as well.

When the rule was created, it was the impression apprentices would not work while going to school full-time; therefore, receiving 2,000 hours of on-the-job work experience. After a lengthy discussion, the Board agreed if an apprentice wants to work and go to school full-time, they should be awarded for both.

The following schools have been approved by the Board to offer a full-time accredited HVAC apprenticeship program: North Idaho College, Lewis Clark State College, Northwest HVAC/R Association & Training Center and College of Southern Idaho.

When asked, a graduate from a one-year program with one-year work experience in the trade and the 60-hour fuel gas piping class can apply to test for the HVAC Fuel Gas Piping Specialty Journeyman license.

◆ **Schedule 2020 Board Meetings**

The proposed 2020 board meeting dates are: January 8, March 11, May 13, and November 5.

MOTION: Bill Hatch made a motion to accept the tentatively scheduled meeting dates for the year 2020 as presented. Judy Van Cleave seconded. All in favor, motion carried.

◆ **Licensing Freedom Act Proposals**

At the Governor's request a couple of years ago, DBS presented recommendations from the Board to eliminate barriers to licensing, overregulation, outdated or unnecessary items that have prevented individuals from practicing professionally in Idaho. The following suggestions were never resolved; therefore, the Board was asked whether to move forward with them: 1) Extend from one to two years the time in which an expired license may be revived without the licensee having to take another exam, and 2) Contractor be able to put his/her license in an inactive status. The Board agreed to move forward with both recommendations.

MOTION: Bill Carter made a motion to accept the extension from one to two years to renew a license and establish the ability for a contractor to place his/her license in an inactive status. Judy Van Cleave seconded. All in favor, motion carried.

◆ **Vote on the Pending Rules for Docket Number 07-0701-1901, which Adopts the 2018 Codes and Provides for Out-of-State Contractor Applications, and Docket Number 07-0701-1902, which Amends Registration Renewal Requirements and the Permit Fee Schedule**

In July 2019, the Board approved proposed rules to adopt the 2018 codes, provide for out-of-state contractor applications, amend registration renewal requirements, and permit fee schedule for review and approval at the 2020 legislature. A 21-day public comment period was required before the rules could become "pending". There were no comments on Docket Number 07-0701-1901; however, there was one comment on Docket Number 07-0701-1902. To comply with red tape reductions, the word "HVAC" was removed from several areas in the rule. At the public hearing, it was expressed if the apprentice is not clarified by the word "HVAC", it could be interpreted as any apprentice from other trades. Upon further discussion, the Board agreed to accept the proposal as presented since the changes are specifically in the HVAC chapter.

MOTION: Bill Carter made a motion to accept the pending rules in Docket Numbers 07-0701-1901 and 07-0701-1902. Judy Van Cleave seconded. All in favor, motion carried.

◆ **HVAC Contractor License**

Kostadin Krastev, HVAC Journeyman, would like to become an HVAC contractor in Idaho. IDAPA 07.07.01.021.02 reads, “Applicants shall provide proof, satisfactory to the board, of having legally acted as an HVAC journeyman for a period of not less than twenty-four (24) months.” Although Mr. Krastev applied in 2010, he did not receive his HVAC journeyman license until September 2019. Mr. Krastev stated he has a business and worked as a journeyman for an HVAC company in another state for many years. There is proposed legislation going to the 2020 legislature regarding out-of-state contractor applications; however, there is nothing in rule at this time. Should the rule pass, Mr. Krastev will need to apply and show two years as an out-of-state journeyman before he can sit for the contractor exam.

◆ **Program Manager Report**

Inspector – a new HVAC inspector has been hired for the southeast region of the state of Idaho.

Proposed Legislation – At the Board’s January 2020 meeting, the HVAC Program Manager will present draft language to extend the time to renew a license without having to retest from one to two years, as well as establish a contractor can put his/her license in an inactive status.

ACTION: The HVAC Program Manager will provide draft language at the January 2020 board meeting to extend the length of time to renew a license without retesting from one to two years and establish that a contractor can put his/her license in an inactive status.

Classes – In spring 2020, code update classes will be provided throughout the state of Idaho.

◆ **Compliance Program Report**

Compliance Officer – Jeff Boyd is the new compliance officer for Region 2. The goal is to educate by bringing awareness to the licensing rules.

Boise Fall Home Show – In October 2019, Compliance Program Specialist Amy Kohler and Compliance Officer Boyd spoke to vendors at the Boise Fall Home Show; following up on one or two of the vendors. It is the hope of the Division to have a booth at the March 2020 Boise Spring Home Show; informing homeowners on how to research for a reliable contractors.

◆ **Administrator Report**

Financial Report – Financially, the program is holding its own; however, is substantially below the one-year cash reserve.

General Funds – The Governor has asked for a reset in general fund spending. Acknowledging that none of the HVAC funds are general funds but dedicated funds, any work DBS does on resetting general funds should not impact the HVAC program.

New Office Location – DBS has purchased a building in Blackfoot, once owned by the Department of Labor. Consolidation of the Division’s Idaho Falls and Pocatello offices will be completed by the first of December 2019.

Inspections – Typically when there is a three-day weekend the Division sees a surge in inspections, between 400 to 550, the Tuesday following the weekend. Today, there are 835 inspections scheduled among the Division’s 60 inspectors.

Consumer Protection (Cont’d) – DBS will research and solidify its knowledge in Kim Yanecko’s situation, then schedule a meeting with Mrs. Yanecko, a representative from the Governor’s office and possibly a representative from the county to further discuss her concerns.

◆ **Adjournment**

MOTION: Bill Hatch made a motion to adjourn. Judy Van Cleave seconded.

The meeting adjourned at 1:02 p.m. (MST).

TED SERMON, CHAIRMAN
HEATING, VENTILATION AND
AIR CONDITIONING BOARD

CHRIS L. JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

These DRAFT minutes are subject to possible correction and final approval by the Idaho HVAC Board. 12/12/2019rb

Twin Falls Building Department November 2019 Monthly Permit Report

Permits Issued	Nov-18	Nov-19	Change	Nov-18 - YTD	Nov-19 - YTD	Change
New Single Family	19	55	189.5%	47	72	53.2%
Duplex	0	5	100.0%	0	5	100.0%
Manufactured Homes	0	0	0.0%	1	0	0.0%
Res. Addition/Remodel	4	3	-25.0%	16	10	-37.5%
Res. Miscellaneous	3	0	-100.0%	4	4	0.0%
Commercial New	1	2	100.0%	3	7	133.3%
Com. Addition/Remodel	2	5	150.0%	10	14	40.0%
Com. Miscellaneous	18	7	-61.1%	33	17	-48.5%
Electrical	105	86	-18.1%	214	241	12.6%
Plumbing	60	82	36.7%	158	185	17.1%
Mechanical	57	77	35.1%	155	168	8.4%
Total All Permits	269	322	19.7%	641	723	12.8%

Estimated Value of Work	Nov-18	Nov-19	Change	Nov-18 - YTD	Nov-19 - YTD	Change
New Single Family	\$3,935,470	\$9,460,390	140.4%	\$9,429,921	\$12,952,759	37.4%
Duplex	\$0	\$1,360,600	100.0%	\$0	\$1,644,600	100.0%
Manufactured Homes	\$0	\$0	0.0%	\$7,000	\$0	0.0%
Res. Addition/Remodel	\$554,390	\$67,302	-87.9%	\$976,398	\$145,546	-85.1%
Miscellaneous Res.	\$12,400	\$0	-100.0%	\$53,400	\$47,500	-11.0%
New Commercial	\$43,000	\$449,242	944.7%	\$204,800	\$2,900,229	1316.1%
Com. Addition/Remodel	\$414,800	\$683,471	64.8%	\$670,760	\$4,330,196	545.6%
Miscellaneous Com.	\$138,163	\$59,222	-57.1%	\$5,006,655	\$172,818	-96.5%
Total All Permits	\$5,098,223	\$12,080,227	136.9%	\$16,348,934	\$22,193,647	35.7%

Revenues Collected	Nov-18	Nov-19	Change	Nov-18 - YTD	Nov-19 - YTD	Change
Building	\$49,158	\$66,253	34.8%	\$115,410	\$150,293	30.2%
Electrical	\$14,880	\$10,378	-30.3%	\$25,258	\$34,272	35.7%
Plumbing	\$6,549	\$8,696	32.8%	\$15,245	\$21,394	40.3%
Mechanical	\$8,950	\$10,692	19.5%	\$19,642	\$23,057	17.4%
Total All Permits	\$79,537	\$96,019	20.7%	\$175,556	\$229,016	30.5%

*Year-to-Date info is for the fiscal year (Oct 1 through Sept 30).

As of June 2015 all Electrical, Mechanical & Plumbing permits in the Area of Impact will be done by the State of Idaho or Twin Falls County

Twin Falls Building Department September 2019 Monthly Permit Report

Permits Issued	Sep-18	Sep-19	Change	Sep-18 - YTD	Sep-19 - YTD	Change
New Single Family	23	26	13.0%	243	326	34.2%
Duplex	0	6	100.0%	7	11	57.1%
Manufactured Homes	0	0	#DIV/0!	5	5	0.0%
Res. Addition/Remodel	9	10	11.1%	96	87	-9.4%
Res. Miscellaneous	4	2	-50.0%	47	43	-8.5%
Commercial New	5	12	140.0%	59	78	32.2%
Com. Addition/Remodel	10	4	-60.0%	87	93	6.9%
Com. Miscellaneous	9	4	-55.6%	122	133	9.0%
Electrical	63	95	50.8%	1033	1297	25.6%
Plumbing	83	117	41.0%	938	1329	41.7%
Mechanical	79	87	10.1%	907	915	0.9%
Total All Permits	285	363	27.4%	3544	4317	21.8%

Estimated Value of Work	Sep-18	Sep-19	Change	Sep-18 - YTD	Sep-19 - YTD	Change
New Single Family	\$4,906,802	\$5,090,734	3.7%	\$47,311,351	\$63,519,682	34.3%
Duplex	\$0	\$1,392,979	100.0%	\$1,680,000	\$2,297,979	36.8%
Manufactured Homes	\$0	\$0	#DIV/0!	\$58,000	\$13,500	-76.7%
Res. Addition/Remodel	\$226,700	\$85,250	-62.4%	\$2,498,431	\$2,664,701	6.7%
Miscellaneous Res.	\$169,900	\$502,000	195.5%	\$1,423,954	\$1,307,785	-8.2%
New Commercial	\$2,110,000	\$5,184,800	145.7%	\$63,097,492	\$33,091,360	-47.6%
Com. Addition/Remodel	\$2,710,675	\$190,385	-93.0%	\$22,662,894	\$14,722,416	-35.0%
Miscellaneous Com.	\$273,307	\$33,172	-87.9%	\$2,103,841	\$6,138,075	191.8%
Total All Permits	\$10,397,384	\$12,479,320	20.0%	\$140,835,963	\$123,755,498	-12.1%

Revenues Collected	Sep-18	Sep-19	Change	Sep-18 - YTD	Sep-19 - YTD	Change
Building	\$79,251	\$120,118	51.6%	\$1,041,522	\$1,131,785	8.7%
Electrical	\$6,771	\$9,396	38.8%	\$149,069	\$150,460	0.9%
Plumbing	\$7,579	\$9,659	27.4%	\$99,308	\$105,849	6.6%
Mechanical	\$7,194	\$13,106	82.2%	\$118,080	\$107,995	-8.5%
Total All Permits	\$100,795	\$152,279	51.1%	\$1,407,979	\$1,496,089	6.3%

*Year-to-Date info is for the fiscal year (Oct 1 through Sept 30).

As of June 2015 all Electrical, Mechanical & Plumbing permits in the Area of Impact will be done by the State of Idaho or Twin Falls County