



Twin Falls Historic Preservation Commission Minutes

Monday, December 16, 2019, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301
Council Chambers

Members: Samra Culum Chairperson, Shane Cook Vice Chairperson, Allen Easterling, Doug Baughman, Monica McCue, Jonas Reagan, Jennifer Shaffer

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 12:01 PM.

A quorum was present.

Members Present: Culum, Cook, McCue, Baughman, Reagan

Staff Present: Spendlove, Strickland, Cherry, Ebersole

2) Consent Calendar

Commissioner Reagan made a motion to approve the consent calendar, as presented.

Commissioner Cook seconded the motion.

Unanimously Approved

- a) Approval of Minutes from the following meeting: December 2, 2019

3) Education

- a) Pete L'Orange - Historic Preservation Planner/CLG Coordinator

Pete L'Orange, State Historic Preservation Planner, presented the Idaho Certified Local Government (CLG) Grant Program. He reviewed the purpose of the CLG program. He reviewed CLG 101, application processing, and how the grant funds can be used. SHPO role is to establish program and distribute 10% of Federal HPF money to local partners. He reviewed the duties for the Historic Preservation Commission. He also reviewed the Idaho Historic Preservation Laws. The CLG grant is a 1 to 1 matching grant (cash, in kind).

Website: history.idaho.gov.

Commission Questions:

- Mr. L'Orange stated the city has just completed the Master Comp Plan and is good for another four (4) years.
- Commissioner Reagan asked if Mr. L'Orange has any project recommendations.
- Mr. L'Orange stated the mobile app is good idea. He suggested trainings, and future goals and objectives of the Comprehensive Plan.
- Commissioner Reagan asked the funding cycle and what could be funded.
- Mr. L'Orange explained the match grant cycle.

- Commissioner Cook asked if the presentation could be sent to the commission.
- Mr. L'Orange will send to the commission.
- Chairperson Culum asked about inventory maintenance.
- Mr. L'Orange stated there are two ways to inventory: maintain inventory locally and/or rely on SHPO to maintain inventory.
- Chairperson Culum asked about updating the inventory of historic residential properties.
- Mr. L'Orange suggested a project could be have someone come in to obtain detailed guidelines for residential properties.
- Commissioner Reagan asked how the determination is made for doing work as a professional capacity and/or as a commission member.
- Mr. L'Orange explained the difference. For an attorney, it would be the difference between reviewing legalities vs. general review.
- Chairperson Culum asked about the Certificate of Appropriateness process being given to staff or still be determined by the commission.
- Mr. L'Orange stated there are communities that have administrative design review, for example Boise, for cut and dry with good design guidelines. The design guidelines would be approved the Commission/City Council.
- City Planner Cherry asked what city he would recommend to look at for best design review.

Mr. L'Orange stated Boise is the city that does the most reviews. Pocatello, Lewiston, and Caldwell all do a good job overall.

4) Grant Project Discussion/Ideas/Follow-up

Commissioner Baughman stated he looked into interpretive signage. Price depends on size, material, design, and complexity.

Mr. L'Orange stated there are historical CEG grants that support signage.

Chairperson Culum stated she would like to see interpretive signs for each district. Give citizens a sense of place of where their property is located.

City Planner Strickland asked if Commissioner Baughman to look into CEG for next meeting.

a) Residential Historic Tour - Jennifer Shaffer

No update

b) History by Horsepower - Samra Culum, Shane Cook

Chairperson Culum stated the Preservation Twin Falls will pay for operational costs. She would like four (4) tours starting in May, with times and dates TBD.

c) Expansion of Downtown Historic District Boundaries - Jonas Reagan

Commissioner Reagan has had conversations with Mr. L'Orange regarding the redistricting surveys. Information has been given to staff.

Table for next year budget

- d) Design Guideline Amendment(s) - Allen Easterling
Commissioner Reagan stated he would like to see the design guidelines reviewed and amended, in particular 3.5 (signage). He would like to see an ordinance proposed to City Council regarding projecting signs.

Tabled to next meeting.

- e) Photo Display Theme/Calendar/Social Media - Monica McCue
Commissioner Reagan gave rough draft of Women of Twin Falls photo display. City Planner Strickland is still reviewing vendor costs for display.
Chairperson Culum will reach out to Jan Mittleider for input on the display.

5) Old Business

- a) Presentation Requesting Professional Development - CLG Application FY20
Presenting to City Council at tonight's meeting for approval.

6) Upcoming Meeting(s)

- a) Monday, January 6, 2020

7) Adjournment

Kelli Ebersole

Kelli Ebersole, Administrative Assistant