



Twin Falls Historic Preservation Commission Minutes

Monday, March 2, 2020, 12:00 PM

203 Main Avenue North
Twin Falls, ID 83301

Council Chambers

Members: Samra Culum Chairperson, Shane Cook Vice Chairperson, Allen Easterling, Doug Baughman, Monica McCue, Jonas Reagan, Jennifer Shaffer

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 12:01 PM

A quorum was present.

Members Present: Culum, Cook, Reagan, Baughman, Shaffer

Staff Present: Strickland, Spendlove, Cherry, Ebersole, Humble, Nope

2) Consent Calendar

Commissioner Reagan made a motion to approve the consent calendar, as presented.

Commissioner Baughman seconded the motion.

Consent Calendar unanimously approved by a vote of 5-0

- a) Approval of Minutes from the following meeting: February 3, 2020

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for exterior modifications to property located at 210 2nd Avenue South c/o Dave Buddacke. (PZ20-0026)

Staff Presentation:

City Planner Strickland presented the Request for a Certificate of Appropriateness for exterior modifications to property located at 210 2nd Avenue South c/o Dave Buddacke. (PZ20-0026)

The Certificate of Appropriateness process requires a public meeting in which interested persons have the opportunity to be heard, with regards to the application.

The Commission shall hear the request within ten (10) days of City Staff receiving a complete application. Any conditions placed by Commission shall be specifically listed on the Certificate, and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

The building is not a contributing building, but is in the Warehouse Historic Overlay District, therefore approval of a Certificate of Appropriateness is required. The building is currently vacant but was once used as a True Value Hardware Store and more recently space for the Salvation Army Thrift Store.

Staff has determined that the application complies with the following applicable Warehouse Historic Overlay District Design Guidelines.

Introduction

I. Using the Design Guidelines

IV. Design Guidelines for all projects

Upon conclusion should the Commission approve the request as presented staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining all required permits as per City Code.

Applicant Presentation:

Architect Colby Ricks, representing applicant, stated the interior will be a multi-tenant space with different restaurants and a bar. He believes this will be a good addition to the downtown area.

HPC Questions & Comments:

- Commissioner Reagan asked about the lighting for the location.
- City Planner Strickland stated the applicant is working on the lighting and signage now and will come back before the commission once those plans are ready.

MOTION:

Commissioner Reagan moved to approve the request for a Certificate of Appropriateness for exterior modifications to property located at 210 2nd Avenue South.

Commissioner Cook seconded the motion.

The motion was approved by a unanimous vote of 5 to 0.

4) Education

a) Transparency & Open Meeting Training

City Attorney Shayne Nope presented the Transparency & Open Meeting Training.

City Attorney Nope stressed the importance of recording the meetings, as well as taking minutes, and to make sure commissioners state on record their basis for a decision, even if it goes against the grain.

City Attorney Nope explained the definition of Conflict of Interest: being related to someone or does business with someone who benefits from a decision made by the Commission.

If commission member believes there is a conflict, contact staff or City Attorney Nope to discuss the issue on the front end to determine whether there is a true conflict. City Attorney Nope reviewed Title 18 and Title 74, Chapter 4 in the City Code.

Chairperson Culum asked about communication between commission members.

City Attorney Nope cautioned against email chains as it can create a meeting through discussing matters among commissioners. He gave the Open Meeting definition -Where deliberation and decisions are made. He stated if there is any doubt, only share decision and deliberation thoughts at the meetings. He explained bias and ex parte communication. City Attorney Nope also discussed prior investigation of an item and the issues with making a decision prior to the presentation at the meeting.

Chairperson Culum asked about how to operate as commission on community events.

PZ Director Spendlove clarified decisions to hold the community events are made by the body vs. the logistics of planning the event.

Commissioner Reagan asked if there have been challenges to HPC decisions.

City Attorney Nope clarified the review process and the appeal process to the City Council.

5) Old Business

a) CLG Grant Update

City Planner Strickland gave an update of the CLG grant award. The State Historic Preservation Office has reviewed our application and has awarded us \$3,603.00. Due to multiple applications this year they were only able to award funding for one person to attend the NAPC Forum but were able to award enough for the Idaho Heritage Conference. They will be sending a contract for the awarded grant in the next few weeks.

b) History by Horsepower

City Park & Residential District Route- Dough Baughman
Warehouse District Route- Jonas Reagan
Advertising- Monica McCue
Dates & Times-Samra Culum
History by Horsepower
City Park & Residential District Route- Doug Baughman
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Commissioner Baughman stated the City Park and Residential district tour would take about

an hour. A potential starting point was discussed being behind the Courthouse.

Action Item: Chairperson Culum will give the route to Jim Knight to review.

Commissioner Reagan reviewed his ideas of a warehouse district route. He reviewed the potential starting point as the corner of Hansen and 5th Ave W.

A shorter route was discussed and could allow two tours in one day.

A possible curator was discussed.

Action item: Commissioner Reagan will map out a route and email to staff for review.

The commission decided there would be no downtown tour at this time.

Dates discussed: 2nd Saturday in May, June, July and August from 10:00 - 11:30, alternating between warehouse and park tours each month.

Attendance discussed: On a first come, first serve basis or online sign ups.

Action Item: Chairperson Culum will work on online sign up site.

- c) Design Guideline Amendments-Signage
 - Discuss Guidelines from Other Cities
 - Discuss Sign Inventory

City Planner Strickland reviewed the design guideline amendments-signage guidelines.

Action item: Commission members to read the handouts from City Planner Strickland and highlight what they like about the guidelines and email back to staff.

- d) Photo Display Update
 - Founding Fathers
 - Women of Twin Falls

Chairperson Culum and City Planner Strickland put up the Founding Fathers display in the City Hall lobby.

Commissioner Reagan is working on the Women of Twin Falls display.

City Planner Strickland stated the current display has twelve (12) photos, twelve (12) pieces of verbiage, and a summary board.

Action item: Commissioners brainstorm ideas for future displays.

6) New Business

a) Idaho History Month - May 2020

City Planner Strickland discussed Idaho History Month and potential event ideas.

Commissioner Reagan had an idea to collaborate with the city's 4th grade classes for displays of Idaho History that may be displayed at City Hall.

Action Item: Commissioner Reagan will have a plan to vote on at next meeting.

Other ideas:

Link on website to sources for homeowners to do repairs and restoration to historic properties.

Workshops for homeowners who want to restore properties.

HPC Liaison

Chairperson Culum introduced City Councilman Craig Hawkins, liaison to HPC.

He shared a story of the Vietnam Vet who installed the Vietnam Memorial at the City Park.

7) Upcoming Meeting(s)

a) Monday, March 16, 2020

8) Adjournment

The meeting adjourned at 01:14 PM

Kelli Ebersole

Kelli Ebersole, Administrative Assistant