



Twin Falls City Council Agenda

Monday, August 17, 2020, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Suzanne Hawkins, Craig Hawkins, Nikki Boyd, Shawn Barigar, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the August 10, 2020, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve the Accounts Payable for August 6-12, 2020.
By: Amy Luna, Finance Administrative Assistant
 - c) **ACTION ITEM:** Consider a recommendation from the Twin Falls Parks and Recreation Commission to accept a bench donation from Wiley and Christina Dobbs in memory of Austin Joel Dobbs.
By: Parks and Recreation Director, Wendy Davis
 - d) **ACTION ITEM:** Consider a recommendation from the Parks and Recreation Commission to approve a bench donation from Twin Falls Subaru.
By: Parks and Recreation Director, Wendy Davis
- 5) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:**
Request to adopt a resolution authorizing the Mayor to sign a Cooperative Agreement with ITD for ADA ramp construction on Blue Lakes Blvd North from Poleline Road to the Perrine Bridge.
By: Jesse Schuerman, Engineer
 - b) **ACTION ITEM:** Consider a recommendation from the Parks and Recreation Commission to change the "Additional text" language in the Council approved Donation Policy.
By: Wendy Davis, Parks and Recreation Director
 - c) **PRESENTATION:** Presentation of the City Manager's Recommended Budget for FY2021 followed by citizen input.
(If not attending in person, you can email written comments to Citizeninput@tfid.org prior to 12:00 pm on the date of this meeting. You can also call, when the Mayor requests public input for this item, 208-939-6718, and enter Conference ID 286 516 125#.)
By: Travis Rothweiler, City Manager

6) GENERAL PUBLIC INPUT

If unable to attend the meeting, you can provide public input to the City Council via email:
Citizeninput@tfid.org.

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

8) PUBLIC HEARINGS

9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, August 10, 2020, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar (by Phone), Craig Hawkins, Greg Lanting (by Phone), Christopher Reid & Nikki Boyd.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, CFO Breanna Howard, Budget Coordinator Mat Farnes, Fire Chief Les Kenworthy, Captain Matt Hicks, City Engineer Mark Holtzen, Public Works Director Jon Caton, Fire Marshall Tim Lauda, Utility Billing Supervisor Bill Baxter, Parks & Rec Director Wendy Davis, Public Information Officer Joshua Palmer, Human Resource Director Gretchen Scott, Desktop Support Analyst Jeremiah Parent, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) CONSENT CALENDAR

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Council Member Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

a) Request to approve August 3, 2020, City Council Minutes.

b) Request to approve the Accounts Payable for July 30 - August 5, 2020.

5) ITEMS OF CONSIDERATION

a) Presentation by Joshua W. Kern M.D., Vice President of Medical Affairs, St. Luke's Health System

Mayor Hawkins introduced Dr. Kern, Vice President of Medical Affairs, St. Luke's Health System.

Discussion ensued on the following:

Council Member Reid: What are some of the protocols for masks?

Mayor Hawkins: Regular laundry soap kills the virus?

Vice Mayor Pierce: Length of testing time, has this decreased?

Council Member Boyd: Asked for specific numbers. Asked about the drug hydroxychloroquine that has been being used, is anyone prescribing it locally?

Mayor Hawkins: Questioned the standards that are being used. Asked for advice related to the upcoming County Fair.

Council Member Lanting: What can the City do to help get more tests?

Mayor Hawkins thanked Dr. Kern for his information.

- b) Request to confirm Mayor Hawkins' recommendation to appoint Emily Huber and Corey King to serve on the Parks and Recreation Commission.

Mayor Hawkins & Council Member Lanting made a request to appoint Emily Huber and Corey King to serve on the Parks & Recreation Commission.

Discussion ensued on the following: None

MOTION: Vice Mayor Pierce moved to approve the appointment of Emily Huber and Corey King to serve on the Parks & Recreation Commission. **Council Member Barigar** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- c) Setting the 2020-2021 Fiscal Year Preliminary Budget for the City of Twin Falls of \$72,732,119 for FY 2021 and setting the public hearing for August 24, 2020, no sooner than 6:00 PM, followed by citizen input.

City Manager Rothweiler requested the setting of the 2020-2021 Fiscal Year Preliminary Budget for the City of Twin Falls of \$72,732,119 and setting the public hearing for August 24, 2020, no sooner than 6:00 pm.

Discussion ensued on the following:

Mayor Hawkins: Asked about #2 on the Airport list. Gave thoughts on what she would like to see funded. Spoke against doing anything on the Floral Ave Project.

Council Member Reid: Questioned if the camera for Dierkes/Shoshone Falls can be purchased out of the admission fees.

Mayor Hawkins: Funds collected for vehicle/admission fees is being collected to work on the road, even though this is not a large purchase do we want to take it out of this fund?

Council Member Reid: Spoke about his favorite projects to be funded.

Council Member Barigar: Spoke about the projects that he is in favor of funding. Would like to focus on public safety and infrastructure improvements.

Vice Mayor Pierce: Asked about the CARES funds that the Airport received. Would like to focus on public safety and infrastructure improvements.

Council Member Boyd: Looked at things by what has been worked on hard. Asked Fire Chief Kenworthy about the bottles that they are requesting and how big a deal are they at this time.

Council Member Lanting: Spoke about the projects that he is in favor of funding.

Council Member Hawkins: Spoke about the projects that he is in favor of funding.

Council Member Barigar: Would also like to see future planning for Park's development. Proposed using some Reserve Funds.

Mayor Hawkins: Asked for a spreadsheet to see where they are with what they agree on.

Council Member Reid: Listed off the items that all members have agreed on thus far.

Vice Mayor Pierce: Voiced concern with taking from the reserve funds.

Vice Mayor Pierce: Voiced concern with taking from the reserve funds.

1 - MOTION: Council Member Reid moved to include the \$500,000 for Harmen Park Parking lot at Elizabeth and Madrona to the 2020-2021 Fiscal Year Budget. **Council Member Barigar** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

2 - MOTION: Council Member Barigar moved to include the \$173,000 for Police requests and \$19,405 for Fire Extrication Equipment to the 2020-2021 Fiscal Year Budget. Vice Mayor Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

3 - MOTION: Council Member Lanting moved to include Alternate #4 of the Floral Avenue Project to the 2020-2021 Fiscal Year Budget. **Council Member Ried** seconded the motion.

Mayor Hawkins: Spoke against funding Floral Avenue at this time.

Council Member Barigar: Also spoke against funding Floral Avenue at this time.

Council Member Boyd: Spoke about the sidewalk projects on the list.

Council Member Reid: Agreed that sidewalks have been a priority for the Council and suggested doing just the design portion for this budget.

Mayor Hawkins: Spoke on an alternative to this motion.

Council Member Barigar: Does the design funding need to be tied to the potential funding for construction?

Mayor Hawkins: Outlined proposal for Sidewalk funding

Council Member Barigar: Proposed amending motion.

Council Member Reid: Discussed unknown costs on sidewalk projects.

Council Member Lanting: Requested a vote on the original motion.

Roll call vote showed all members present voted with all but **Council Members Lanting and Reid** voting for the motion. The motion failed 2 to 5.

4 - MOTION: Mayor Hawkins moved to include \$419,100 for Wendell St. Sidewalk, the \$55,000 for Eastland Dr. Sidewalk, and the \$48,100 design portion of the Elizabeth Blvd Sidewalk project to the 2020-2021 Fiscal Year Budget. **Council Member Hawkins** seconded the motion.

Council Member Reid: Asked if the entire Wendell St. project could be completed in one year.

5 - MOTION: Council Member Barigar moved to amend the motion, to remove the \$55,000 Eastland Dr. Sidewalk project, and the \$48,100 design portion of the Elizabeth Blvd Sidewalk project and keep the entire \$419,100 for Wendell St. Sidewalk project in its entirety. **Council Member Boyd** seconded the motion.

Council Member Barigar: Expressed that this motion frees up funds for another project and gives the employees time to finish a project.

Council Member Boyd: Spoke about the park's development plans.

Roll call vote showed all members present voted in favor of the motion. 7 to 0.
Amendment passed.

Roll call vote on the original motion, as amended, showed all members present voted in favor of the motion. 7 to 0.

6 - MOTION: Council Member Boyd moved to include \$15,000 for the Three Park Development Plan, \$5,000 for Auger Falls Facility Maintenance, and the \$85,000 for Evel Knievel Parking, Access, and Drainage Design for a total of \$105,000 to the 2020-2021 Fiscal Year Budget. **Vice Mayor Pierce** seconded the motion.

Council Member Barigar: Expressed support for the park's funding.

Mayor Hawkins: Asked if the Airport could use some of their Reserves to fund their

projects. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

Mayor Hawkins: Listed some other options for the remaining funds.

Council Member Barigar: Spoke in favor of funding the projects at the Airport that are already in motion.

7 - MOTION: Council Member Barigar moved to include \$35,000 for the Airport Electric Utility Extension and the \$130,000 for Wastewater Utility Extension, and to make up the difference of \$70,255 from the Airport Reserve funds, to the 2020-2021 Fiscal Year Budget. **Council Member Boyd** seconded the motion.

Mayor Hawkins: Asked if the Airport could fund this entire project from their reserves.

Council Member Boyd: Asked for clarification on the proposed Airport projects.

Council Member Barigar: Further explained the difference in the priority of the Airport projects.

Council Member Reid: Would this increase the preliminary budget?

Roll call vote showed all members present voted in favor of the motion. 7 to 0.

8 - MOTION: Vice Mayor Pierce moved to accept the allocations as presented. **Council Member Barigar** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

9 - MOTION: Council Member Reid moved to set the 2020-2021 Fiscal Year Preliminary Budget for the City of Twin Falls of \$72,802,374 and setting the public hearing for August 24, 2020, no sooner than 6:00 pm, followed by Citizen input. **Council Member Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

6) GENERAL PUBLIC INPUT: To provide public input to the City Council please email: Citizeninput@tfid.org.

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Hawkins spoke on the Historic Preservation Committee member recommendations.

Mayor Hawkins asked for a short recess. The meeting resumed at 7:30.

8) PUBLIC HEARINGS: To make written comment please email: lsanchez@tfid.org. Comments submitted after 12:00 PM, will not be included in the public hearing record. To call in to the meeting please telephone 1-208-939-6718, Conference ID: 869 186 813#. Calls must be received between 6:00 pm – 6:10 pm on August 10, 2020 and will be put into a queue to speak during the Public Hearing portion of the meeting.

a) A public hearing and adoption of a comprehensive fee resolution for the City of Twin Falls per Idaho Code.

CFO Howard requested the adoption of a Comprehensive Fee Resolution #2020-12 for the City of Twin Falls per Idaho Code.

Discussion ensued on the following:

Vice Mayor Pierce: Asked about the Card Room License Fee.

Public Hearing Opened: 7:37 p.m.

Public Hearing Closed: 7:38 p.m.

MOTION: Council Member Hawkins moved to adopt the Comprehensive Fee Resolution #2020-12 for the City of Twin Falls per Idaho Code. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

9) ADJOURNMENT

a) **REQUEST TO ADJOURN TO EXECUTIVE SESSION:**

§ 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION: Council Member Boyd moved to adjourn to Executive Session 74206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

The meeting adjourned at 07:39 PM

Amy Luna, Administrative Assistant Finance



Date: Monday, August 17, 2020
To: Honorable Mayor and City Council
From: Wendy Davis

ACTION ITEM

Request:

Consider a recommendation from the Twin Falls Parks and Recreation Commission to accept a bench donation from Wiley and Christina Dobbs in memory of Austin Joel Dobbs.

Time Estimate:

3 minutes

Background:

July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy. Donations may include park equipment, trees, shrubs, or major park amenities. The policy states:

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

The Council directed staff to have all requests reviewed by the Parks and Recreation Commission to determine appropriateness.

On August 11, 2020, the Twin Falls Parks and Recreation Commission approved the donation of a bench from Wiley and Christina Dobbs in memory of Austin Joel Dobbs.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Donation will cover all expenses.

Regulatory Impact:

Approval will accept the donation and allow a bench to be installed.

History:

N/A

Analysis:

N/A

Conclusion:

Parks and Recreation Commission recommends approval of this request.

Attachments:

1. Dobbs Bench Donation



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 7.31.20

Requested by: Wiley & Christina Dobbs

Address: 854 Canyon Park Ave
Street Address

Twin Falls ID 83301
City State Zip Code

Home Phone: (208) 731-0019 Work Phone: Same
(Area Code) (Area Code)

Donation Requested: We'd like to donate the cost of a bench to be placed on the Canyon Rim Trail

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: As far west on the trail as possible

Alternative Location: We're open for suggestions

Plaque Inscription: In Memory of Austin Joel Dobbs
November 11, 1994 - September 26, 2018

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

The Benefits are Endless...

The Twin Falls Parks & Recreation Department considers the placement of donated amenities, especially memorials, to be permanent. However, should future circumstances require relocation of a memorial; the Twin Falls Parks & Recreation Department shall endeavor to locate the memorial donor or representative to arrange a satisfactory alternate location. The expense of relocation shall be borne by the Twin Falls Parks & Recreation Department.

In all cases, the Twin Falls Parks & Recreation Department will have the final decision on location.

MAINTENANCE AND OWNERSHIP

Upon installation, the City of Twin Falls shall own the amenity donated.

The Twin Falls Parks & Recreation Department shall assume responsibility for normal maintenance of such amenities. Damaged or vandalized memorials will be repaired or replaced by the Twin Falls Parks & Recreation Department at the expense of the City. Plant material will be replaced as part of the department's replacement program and in consideration of the annual planting season.

Approved by City Council 7-20-09



Date: Monday, August 17, 2020
To: Honorable Mayor and City Council
From: Wendy Davis

ACTION ITEM

Request:

Consider a recommendation from the Parks and Recreation Commission to approve a bench donation from Twin Falls Subaru.

Time Estimate:

3 minutes

Background:

July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy. Donations may include park equipment, trees, shrubs, or major park amenities. The policy states:

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

The Council directed staff to have all requests reviewed by the Parks and Recreation Commission to determine appropriateness.

On August 11, 2020, the Twin Falls Parks and Recreation Commission approved the donation of a bench from Twin Falls Subaru to be located in a park at the discretion of the department.

Approval Process:

A simple majority will approve this request.

Budget Impact:

N/A

Regulatory Impact:

Approval will accept the donation.

History:

N/A

Analysis:

N/A

Conclusion:

Parks and Recreation Commission recommends approval of this request.

Attachments:

1. Subaru Bench Donation
2. Parks_20200806_163132

Twin Falls Parks and Recreation

Rec'd 7-7-20

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 6/30/20

Requested by: Twin Falls Subaru

Address: 794 FALLS AVE
Street Address

Twin Falls ID 83301
City State Zip Code

Home Phone: 702-809-1116
(Area Code)

Work Phone: 208-734-8860
(Area Code)

Donation Requested: Bench (we will provide)

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Dog Park

Alternative Location: Canyon Rim Trail

Plaque Inscription: Provided with Bench

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

The Benefits are Endless...

*Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.*

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____

This bench was made using
11,350 recycled snack wrappers & donated by

Subaru of Twin Falls

in partnership with

TerraCycle.



Date: Monday, August 17, 2020
To: Honorable Mayor and City Council
From: Jesse Schuerman

ACTION ITEM

Request:

Request to adopt a resolution authorizing the Mayor to sign a Cooperative Agreement with ITD for ADA ramp construction on Blue Lakes Blvd North from Poleline Road to the Perrine Bridge.

Time Estimate:

5 minutes

Background:

Staff came to Mayor and Council on June 22nd with the Idaho Transportation Department (ITD) to discuss the US-93, Blue Lakes Blvd.; Poleline Rd. to Perrine Bridge mill/inlay project, which they have scheduled next year for construction. ITD described the need for a Cooperative Agreement for the City to pay the 7.34% match on sidewalk and ADA ramp improvements on the Project. Attached is the Cooperative Agreement which also includes an Engineer's estimate of the sidewalk matching funds.

Approval Process:

Approval of the Council

Budget Impact:

\$8,319.52 is requested from the FY19-20 Streets Sidewalk Construction Fund (102-31-10-470-80); December 2020 impact date.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends approval.

Attachments:

1. 19960 Coop Twin Falls

**COOPERATIVE AGREEMENT
PROJECT NO. A019(960)
US-93, BLUE LAKES BLVD.; POLELINE RD. TO PERRINE BRIDGE
TWIN FALLS COUNTY
KEY NO. 19960**

PARTIES

This Agreement is made and entered into this _____ day of _____, _____, by and between the Idaho Transportation Department, hereafter called the State, and the City of Twin Falls, hereafter called the City.

PURPOSE

The State has programmed a project to rehab US-93 on Blue Lakes Blvd. from Poleline Road to the Perrine Bridge. The work will include upgrading handicap ramps at locations indicated on the attached Exhibit A. The purpose of this agreement is to set out the responsibilities of the parties regarding the construction and funding of the work on the handicap ramps.

Authority for this Agreement is established by Section 40-317, Idaho Code.

The Parties agree as follows:

I. THE STATE WILL:

- 1) Include in this project upgrades to handicap ramps at locations shown on Exhibit A.
- 2) Prior to the project going out to bid, notify the City of the amount owed for their match (7.34%) on the portion related to the handicap ramps. The initial match amount will be based on the engineer's estimate. Refer to Exhibit B.
- 3) ITD will construct the handicap ramps indicated to bring them up to current ADA standards as outlined in Exhibit C. Individual ramps may require custom solutions not shown on Exhibit C.
- 4) Upon completion of the project, after all costs have been accumulated, provide a statement to the City summarizing the estimated and actual costs, indicating an adjustment for or against the City. Any excess funds transmitted by the City and not required for the project will be applied to any outstanding balance the City may have on a previously completed project. If no such outstanding balance exists, the excess funds will be returned to the City.

II. THE CITY WILL:

- 1) Prior to the project going out to bid, and upon notification from the State, pay to the State the City's match on the handicap ramp portion of the project.
- 2) Funds owed by the Sponsor shall be remitted to the State through the ITD payment portal at: <https://apps.itd.idaho.gov/PayITD> .
- 3) Upon receipt of the statement identified in Section I, Paragraph 4 above, pay to the State any additional funds due for the match on the project.

III. GENERAL:

- 1) Sufficient Appropriation. It is understood and agreed that the State is a governmental agency, and this Agreement shall in no way be construed so as to bind or obligate the State beyond the term of any particular appropriation of funds by the Federal Government or the State Legislature as may exist from time to time. The State reserves the right to terminate this Agreement if, in its sole judgment, the Federal Government or the legislature of the State of Idaho fails, neglects or refuses to appropriate sufficient funds as may be required for the State to continue payments. Any such termination shall take effect immediately upon notice and be otherwise effective as provided in this Agreement.
- 2) This Agreement shall become effective on the first date mentioned above, and shall remain in full force and effect until amended or replaced upon the mutual consent of the State and the City.

EXECUTION

This Agreement is executed for the State by its District Engineer, and executed for the City by the Mayor, attested to by the City Clerk, with the corporate seal of the City of Twin Falls.

IDAHO TRANSPORTATION DEPARTMENT

District Engineer

ATTEST:

CITY OF TWIN FALLS

City Clerk

Mayor

(Seal)

By regular/special meeting
On _____

hm:19960 Coop Twin Falls.docx

RESOLUTION

WHEREAS, the Idaho Transportation Department, hereafter called the **STATE**, has submitted an Agreement stating obligations of the **STATE** and the **CITY OF TWIN FALLS**, hereafter called the **CITY**, for construction of US-93 on Blue Lake Blvd. from Poleline Road to the Perrine Bridge; and

WHEREAS, the **STATE** is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the **STATE** involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, The **STATE** can only pay for work associated with the State Highway system; and

WHEREAS, the **CITY** is fully responsible for its share of project costs; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the Agreement for Federal Aid Highway Project A019(960) is hereby approved.
2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the **CITY**.
3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

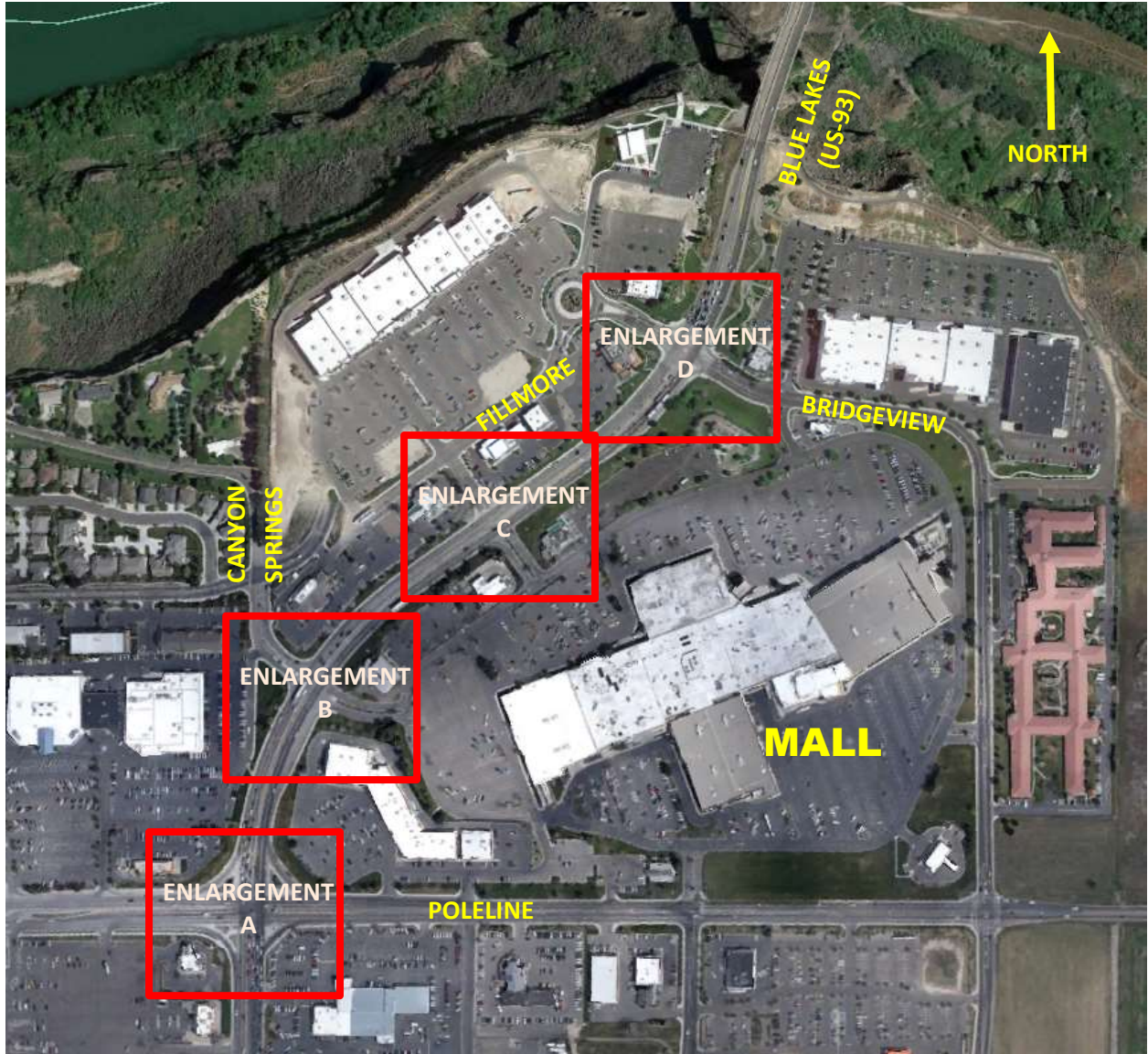
CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a *regular, duly* called special (X-out non-applicable term) meeting of the City Council, City of Twin Falls, held on _____, _____.

(Seal)

City Clerk

Exhibit A - Handicap Ramps In This Agreement



VICINTY MAP

Exhibit A - Handicap Ramps In This Agreement

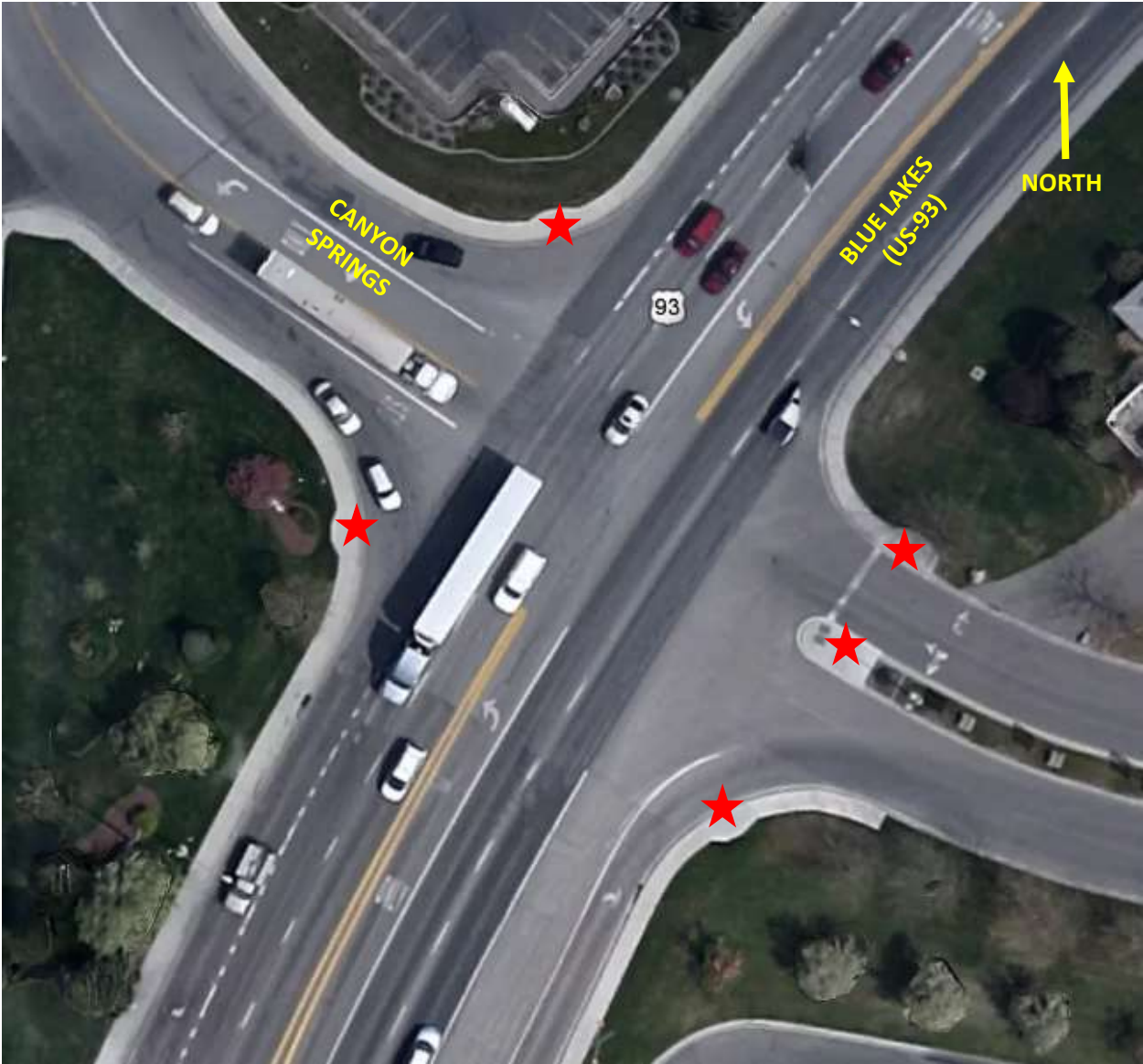


ENLARGEMENT A

LEGEND

★ RAMPS THIS AGREEMENT

Exhibit A - Handicap Ramps In This Agreement



ENLARGEMENT B

LEGEND
★ RAMPS THIS AGREEMENT

Exhibit A - Handicap Ramps In This Agreement

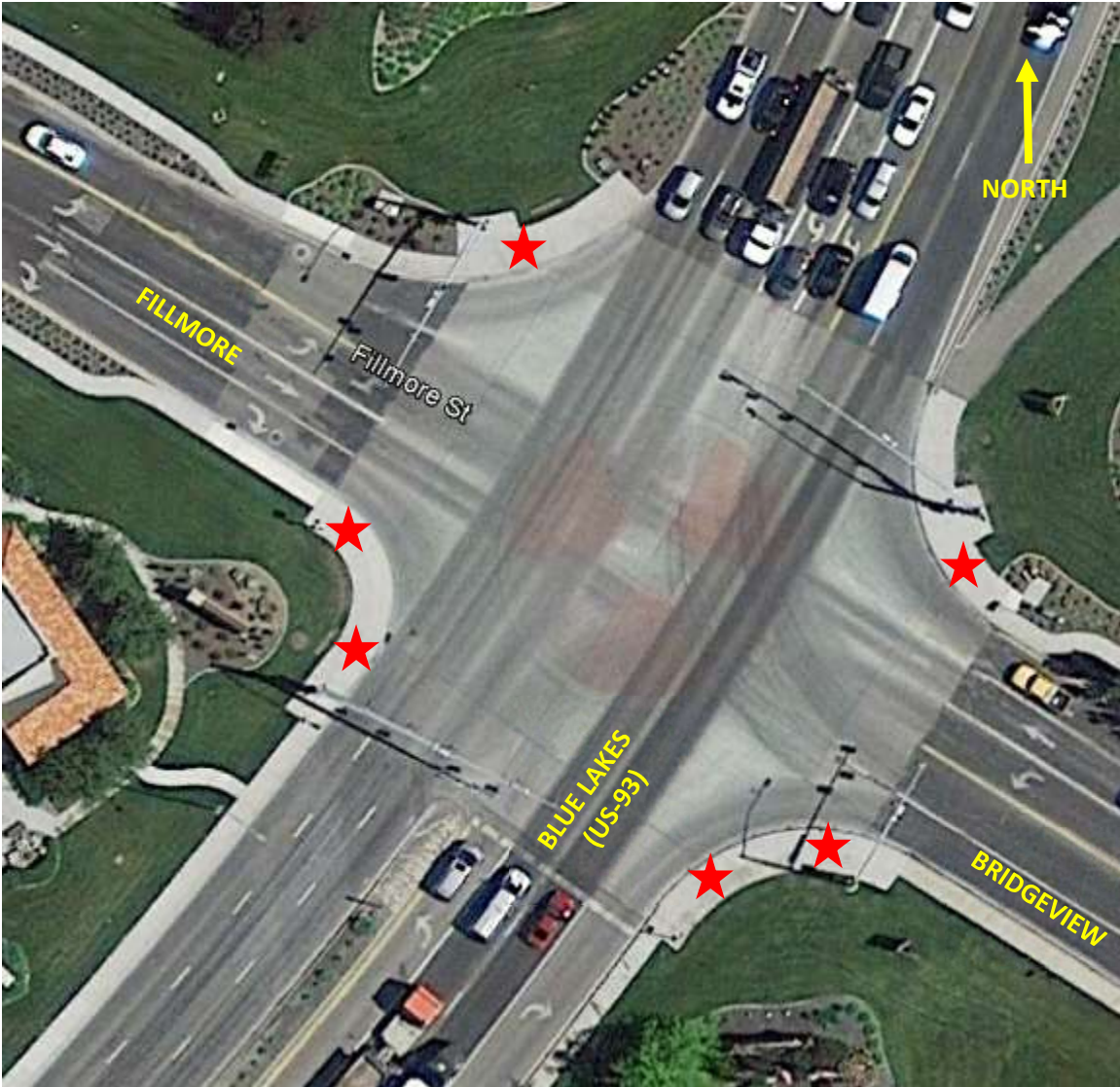


ENLARGEMENT C

LEGEND

★ RAMPS THIS AGREEMENT

Exhibit A - Handicap Ramps In This Agreement



ENLARGEMENT D

LEGEND

★ RAMPS THIS AGREEMENT

Exhibit B
City of Twin Falls
Matching Funds

ENGINEER'S ESTIMATE (HANDICAP RAMPS)

Pay Item	Description	Jnit:	Quantity	Estimate Unit Price	Estimated Cost of Work
203-060A	Removal of Conc. Sidewalk	SY	438.00	\$ 35.00	\$ 15,330.00
203-065A	Removal of Curb	FT	90.00	\$ 5.00	\$ 450.00
203-070A	Removal of Curb & Gutter	FT	501.00	\$ 10.00	\$ 5,010.00
614-015A	Sidewalk	SY	22.00	\$ 175.00	\$ 3,850.00
614-025A	Curb Ramp	SY	371.00	\$ 180.00	\$ 66,780.00
615-256A	Curb Type 1	FT	90.00	\$ 100.00	\$ 9,000.00
615-492A	Curb & Gutter Type 2	FT	501.00	\$ 25.00	\$ 12,525.00
S901+05A	SP Retrto-Fit ADA Ramp Truncated Domes	EA	2.00	\$ 200.00	\$ 400.00
Total					\$ 113,345.00

City of Twin Falls - Matching Funds (7.34% of Engineer's Estimate) \$ 8,319.52

Exhibit C

ITD Standard Curb Ramps

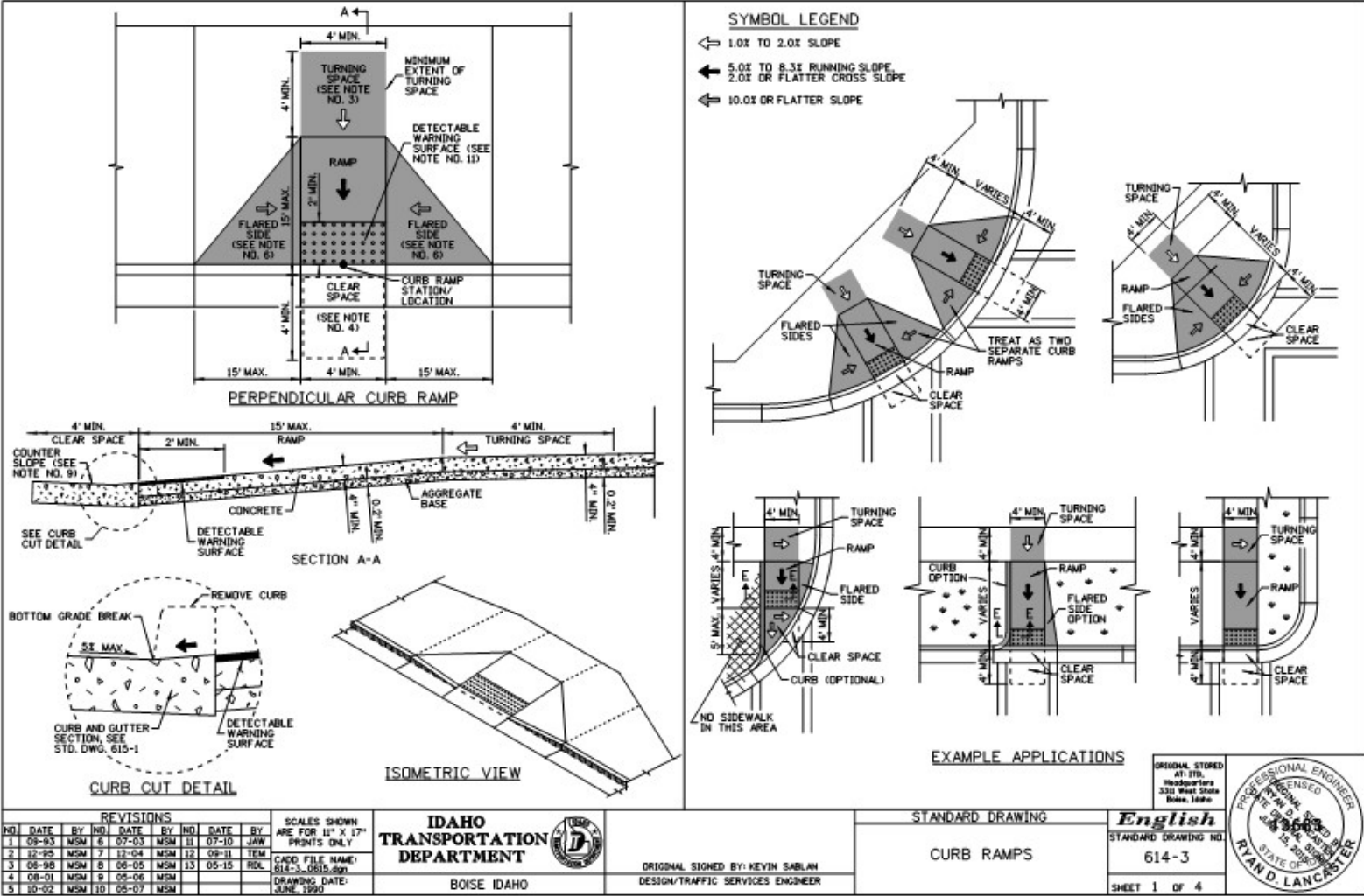


Exhibit C ITD Standard Curb Ramps

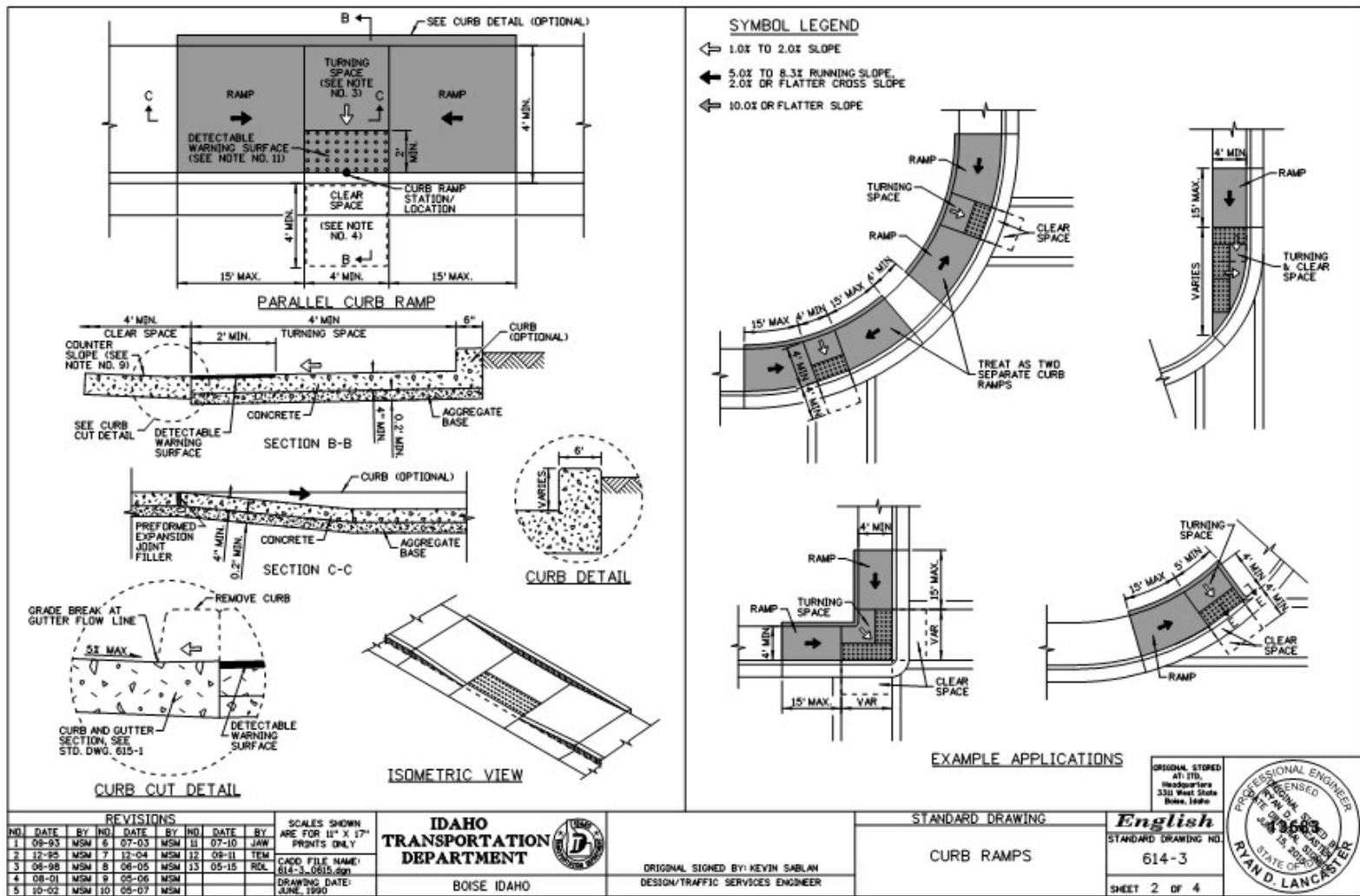


Exhibit C ITD Standard Curb Ramps

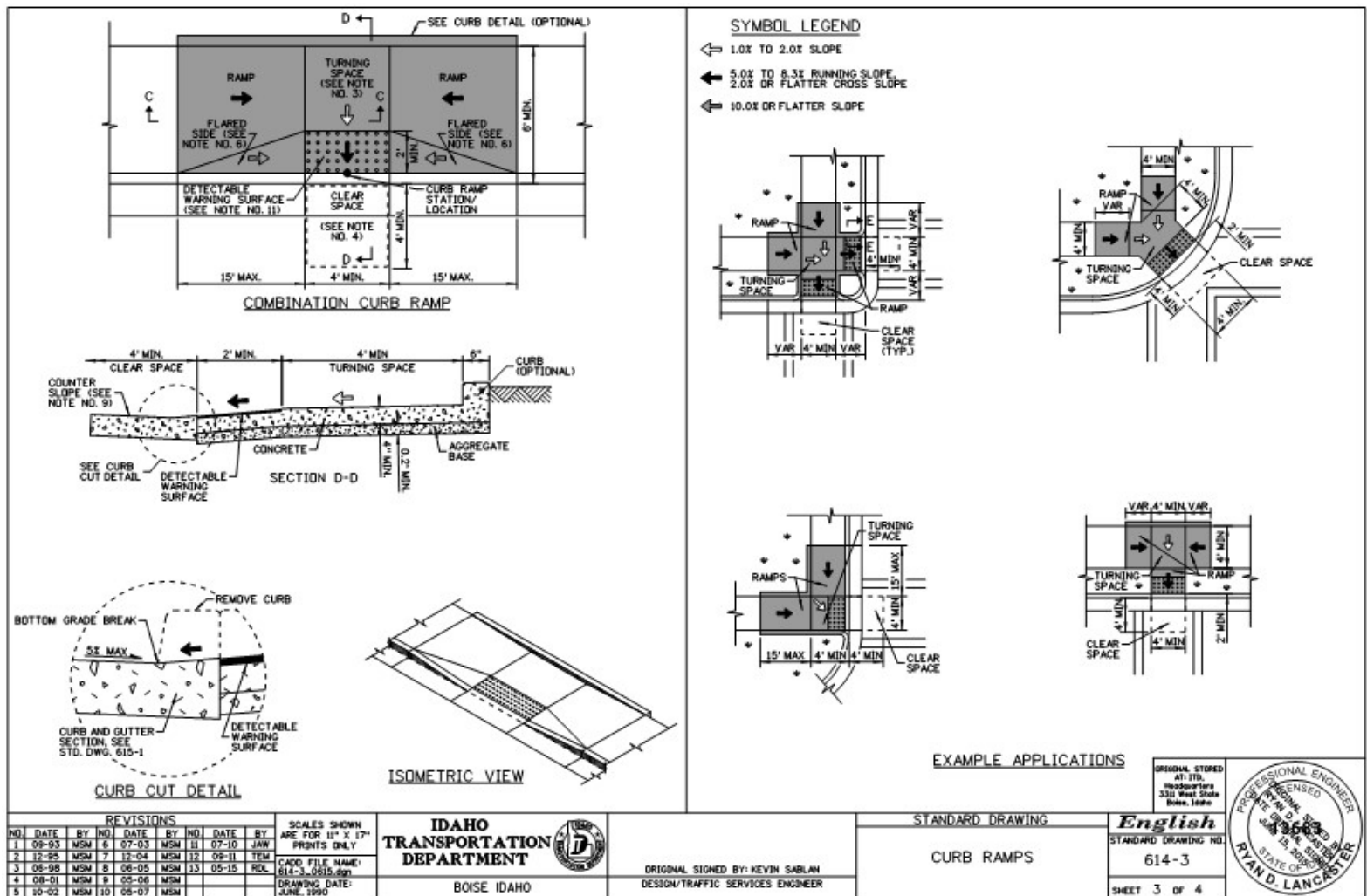
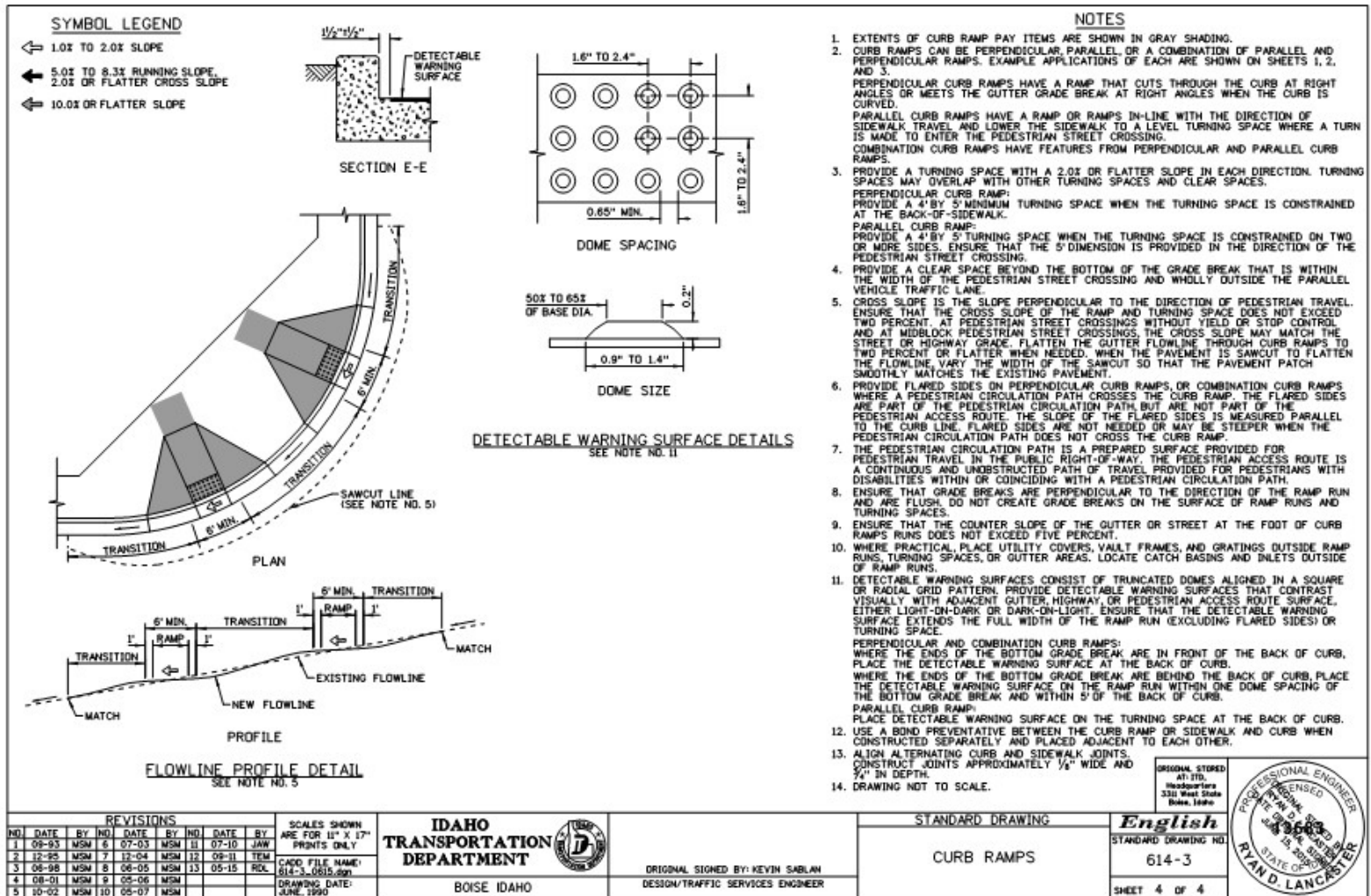


Exhibit C ITD Standard Curb Ramps





Date: Monday, August 17, 2020
To: Honorable Mayor and City Council
From: Wendy Davis

ACTION ITEM

Request:

Consider a recommendation from the Parks and Recreation Commission to change the "Additional text" language in the Council approved Donation Policy.

Time Estimate:

Presentation will take approximately 10 minutes. Allow some time for questions and discussion.

Background:

On February 24, 2020, Twin Falls City Council approved a request from the Parks and Recreation Commission to review the "Additional Text" section of the council adopted Donation Policy and make a recommendation for change. On June 9, 2020, the Parks and Recreation Commission took the following actions:

ACTION ITEM: Review the "additional text" criteria described in the Council adopted Donation Policy regarding plaque inscriptions and develop a recommendation for City Council.

Kirk Melton shared that he reviewed and researched other entity's policies and came to the conclusion that the additional text needs to be struck from the policy. Discussion followed.

Chance Munns called for a motion. ZJ Martinez moved to take the recommendation to City Council to remove the current additional language from the Donation Policy. Richard Birrell seconded the motion. Motion passed 5-0.

ZJ Martinez moved to request that City Council add the following verbiage, in memoriam, in memory of, in honor of and donated by. Richard Birrell seconded the motion. Motion passed 5-0.

The intent of the proposed revision is to clarify the intent. The Commission considered this action carefully, with advice from legal counsel, and determined that the policy needs to be more narrow and eliminate discretion. Allowing approved phrases only eliminates discretion and potential for mis-use. Please see the attached policy with the recommended changes.

Approval Process:

A simple majority will approve this request.

Budget Impact:

There is no fiscal impact.

Regulatory Impact:

Approval will update the policy and change the verbiage.

History:

N/A

Analysis:

N/A

Conclusion:

Twin Falls Parks and Recreation Commission recommends the changes be made, staff supports the recommendation.

Attachments:

1. Donation Request Policy proposed 8-2020



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION POLICY

Since the founding of our city, citizens of Twin Falls have enjoyed parks and recreation facilities that have been generously supplemented with the gifts of goods and services by individuals, groups, and organizations.

PURPOSE

To clarify existing policy and encourage the continued donation by individuals, groups, and organizations of amenities which enhance the recreational value of Twin Falls Parks and Recreation Department, managed lands and facilities, including memorials.

TYPES OF DONATIONS

All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration.

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

Trees and Landscaping – this type consists of the purchase and installation of a tree or landscaping feature. Along with the Twin Falls Parks & Recreation Department the Twin Falls Tree Commission will coordinate the location, species, and the installation of trees. Trees shall be at least a 2” caliper in diameter, and must be of a variety approved in the Twin Falls Tree Selection Guide book or approved by the Twin Falls Tree Commission.

Major Park Amenities – this type consists of the purchase and installation of a facility which fulfills an identified public recreation need, such as buildings, playgrounds, picnic shelters, canyon rim overlooks, park land donations and/or development, as identified by the Twin Falls Parks & Recreation Department or in the Master Plan for the Twin Falls

The Benefits are Endless...

Parks & Recreation Department or as approved by the Twin Falls Parks & Recreation Commission or City Council.

Donations may dedicate to, honor, or memorialize a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Any additional text and any inscription for other donations must be directly related to the history of the community, and may identify groups or persons with longstanding ties to the community. **Remove**

The Parks and Recreation Commission shall review any proposed additional text and make a recommendation to City Council for final approval. Council approval shall happen through the consent calendar unless deemed necessary for consideration. **Remove**

ADD:

Plaque inscriptions may include the following language in addition to the name of the person and the date “In Memorium”, “In Memory of”, “In Honor of” or “Donated by”

Registry – All approved donation applications will be registered in the Twin Falls Parks & Recreation office and include a description of the donation, date of installation, name and address of donor, location, and inscription.

LOCATION AND RELOCATION

The placement of donated park amenities, such as the spacing of benches, fountains, and trees, shall be controlled by the Twin Falls Parks & Recreation Department, who shall insure that a new installation does not materially detract from or conflict with the significance, quiet, or recreational value of existing facilities nor interfere with a primary public purpose or pose a potential public safety or security risk. New auxiliary park features, such as trash receptacles and park signs will not be placed in a location or manner that will offend or violate respect for an existing memorial or the donor.

The Twin Falls Parks & Recreation Department considers the placement of donated amenities, especially memorials, to be permanent. However, should future circumstances require relocation of a memorial; the Twin Falls Parks & Recreation Department shall endeavor to locate the memorial donor or representative to arrange a satisfactory alternate location. The expense of relocation shall be borne by the Twin Falls Parks & Recreation Department.

In all cases, the Twin Falls Parks & Recreation Department will have the final decision on location.

MAINTENANCE AND OWNERSHIP

Upon installation, the City of Twin Falls shall own the amenity donated.

The Twin Falls Parks & Recreation Department shall assume responsibility for normal maintenance of such amenities. Damaged or vandalized memorials will be repaired or replaced by the Twin Falls Parks & Recreation Department at the expense of the City. Plant material will be replaced as part of the department's replacement program and in consideration of the annual planting season.

Approved by City Council 7-20-09



Date: Monday, August 17, 2020
To: Mayor and City Council
From: Travis Rothweiler, City Manager

Request

PRESENTATION on the City of Twin Falls Preliminary Budget for the 2020-2021 Fiscal Year.

Time Estimate

The estimated amount of time this item will take is fifteen plus time to answer questions.

Background

Last week, the City Council adopted the preliminary budget for the City of Twin Falls for the 2020-2021 Fiscal Year. Since January 2020, City departments work collectively to build a sustainable, thoughtful budget. This effort has been presented several times since April 2020.

The 2020-2021 Fiscal Year Preliminary Budget addresses the need to protect the long-term future of the community, primarily in the areas of public safety, preservation of public infrastructure, and in delivering sustainable government services that align with the demands of today.

The FY 2021 budget has been created with following philosophies in mind:

- Create a nimble, agile, adaptable budget that allows the City to react in this dynamic, uncertain and ever-changing local economy;
- Develop a budget that is sensitive to our operating environment and local economic conditions;
- Connect all expenditures directly to the City's 2030 Strategic Plan;
- Limit tax collections by considering not taking 3% and preserve the entirety of the \$1,416,814 foregone balance;
- Minimize all utility rate increases;
- Place a high level of value on our employees.

A summary presentation of the proposed budget has been placed on the City's website. The public hearing and final adoption scheduled to occur next week (August 24, 2020) no earlier than 6:00 PM.

2021 FISCAL YEAR BUDGET SUMMARY

The combined expenditures and transfers total \$77,424,565 which is \$5,354,276 (7.43%) more than the FY 2020 budget of \$72,070,288. Governmental Fund-Type expenditures, or expenditures from funds that receive property tax or shared revenue, total \$46,170,570 (increase of \$1,461,427, or 3.27%). Of this amount, \$3,573,474 is for one-time capital initiatives funded with cash reserves. Enterprise and Other Major and Non-Major Non-Tax Supported Fund expenditures total \$31,253,995 (increase of \$3,892,850, or 14.23%), which includes \$2,444,000 for capital projects funded with cash reserves. The "net budget," or total budget less transfers is \$72,802,374 for FY 2021. This is \$5,057,000 (7.46%) more than the FY 2020 total of \$67,745,374. This increase in net overall spending in both the tax supported and non-tax supported funds compared to the FY 19-20 budget is due primarily to the use of reserves.

TOTAL ASSESSED VALUATION

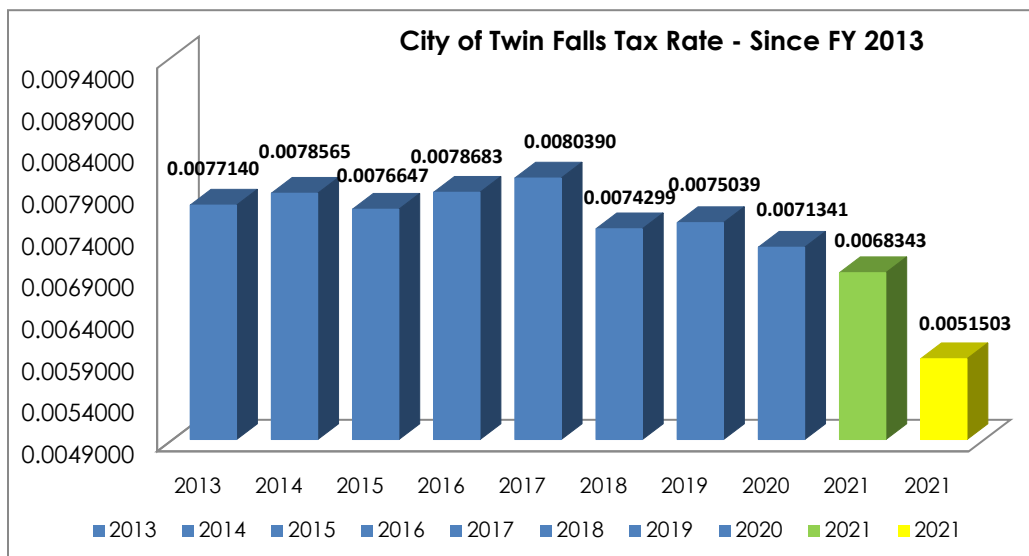
According to the Twin Falls County Assessor's Office, from FY 2020 to FY 2021, the City of Twin Falls' total taxable valuation increased by \$225,942,629, or 7%, from \$3,217,708,052 to \$3,443,650,681. This growth is on top of the \$322,015,498 that was realized in the prior fiscal year.

CARES PROPERTY TAX RELIEF AND TAX RATE

In January 2020, the City Council and the City Manager made the decision not to assess the statutorily allowed three percent (3%) property tax increase as provided for in Idaho Code §63-802. Several months later, the Governor created a tax relief program that diverts \$188 million on Federal CARES funding directly to Idaho property taxpayers if cities and counties elect to not take the three percent (3%) property tax increase. For those that elect to participate, the CARES PRT funding will be proportionately divided among those Idaho cities and counties using a formula based on the actual cost of public safety personnel salaries (police, fire, animal control, dispatch, etc.).

The exact amount of tax credit received will not be known until October 2020 when all cities and county budgets are certified, and all public safety salaries are calculated. Based on the initial guidance supplied by the Governor's Office, we are estimating that our citizens will receive \$5,978,324 in total property tax relief from the CARES funds. This will cause the City's functional tax rate to decrease to approximately \$5.15/\$1,000. This will save an estimated \$156.54 in city property tax savings for our taxpayers who own and live in a home valued at \$208,050, which is the median home value (Zillow).

If Governor Little's CARES PTR credit proposal is deemed to be an illegal use of these funds, the City's tax rate for FY 2021 will be \$6.83 per \$1,000 (0.0068343) in taxable value. Both tax rates are illustrated below.



FOREGONE BALANCE

Over the past several years, considerable time has been spent illustrating the cost-benefit analysis of using the City's foregone balance. Section 63-802 (e) of the Idaho Code states, "...In the case of a non-school district for which less than the maximum allowable increase in the dollar amount of property taxes is certified for annual budget purposes in any one (1) year, such a district may, in any following year, recover the forgone increase by certifying, in addition to any increase otherwise allowed, an amount not to exceed one hundred percent (100%) of the increase originally forgone." Each year the City has elected not to take the statutory maximum increase has impacted the amount of revenue available in the following fiscal year. Simply, the base by which the three percent is calculated is smaller. The table below illustrates the changes to the City's foregone balance since FY2010.

	Amount by Year	Cumulative Amount
FY 2010	\$539,902.00	\$539,902.00
FY 2011	\$476,376.00	\$1,016,278.00
FY 2012	\$463,422.00	\$1,479,700.00
FY 2013	-\$1,123.00	\$1,478,577.00
FY 2014	\$8,630.00	\$1,487,207.00
FY 2015	\$395,464.00	\$1,882,671.00
FY 2016	\$266,548.00	\$2,149,219.00
FY 2017	\$37,034.00	\$2,186,253.00
FY 2018	\$0.00	\$2,186,253.00
FY 2019	-\$770,000.00	\$1,416,284.00
FY 2020	\$530.00	\$1,416,814.00
FY 2021	\$697,681.00	\$2,114,495.00

The FY 2021 budget does not include the recovery of any additional foregone balance. However, the \$770,000 that was recovered in FY 2019 has been set aside in the FY 2021 budget to fund additional Council priority capital projects. During the creation of the FY 2021 budget, the Council will discuss various capital projects and provide direction regarding their priorities for the \$770,000.

CITY COUNCIL ACTIONS

Since July 6, 2020, the City Council, with input from the City's department leaders, has made the following changes to the City Manager's Recommended Budget.

- Fire Department Roof moved to FY 20 from FY 21 (Capital cash reserves) \$80,000
- Hankins Road Reconstruction added to FY 21 (Street Fund Cash Reserves) \$3,000,000
- Harmon Park Parking Lot Improvements \$500,000
- Fund all of Police Department's Category B Projects \$173,000
- Fund all of Fire Department's Category B Projects \$19,405
- Fund Wendell Street Sidewalk \$419,000
- Fund Evel Knievel, Three Individual Park and Auger Falls Planning Efforts \$105,000
- Airport Electrical and Wastewater Improvements \$165,000
- Include \$70,255 in Airport Fund Reserves

HOW MUCH MORE WILL CITY SERVICES COST?

	FY 2020 Adopted Budget	FY 2021 Recommended Budget	Variance as developed by City Manager	FY 2021 with CRF Tax Relief	Variance with CRF Tax Relief
Property Tax	Tax Rate: \$7.13/\$1,000 of taxable value	Tax Rate: \$6.83/\$1,000 of taxable value	Tax Rate: -\$0.30/\$1,000 of taxable value	Tax Rate: \$5.15/\$1,000 of taxable value	Tax Rate: -\$1.98/\$1,000 of taxable value
Median Valued Home of an owner-occupied home:					
	\$713.00	\$737.98	\$24.98	\$556.46	-\$156.54
FY 2020 - \$200,000 (as of January 2019)	(annual)	(annual)	(annual)	(annual)	(annual)
FY 2021 - \$208,050 (as of January 2020)	\$59.42	\$61.50	\$2.08	\$46.37	-\$13.05
	(monthly)	(monthly)	(monthly)	(monthly)	(monthly)
Utility Bills					
Average Residential Customer					
Consumption of:					
Water - 18,000 gallons	\$49.89	\$49.89	\$0.00	\$49.89	\$0.00
Sewer - 12,000 gallons	\$27.27	\$27.27	\$0.00	\$27.27	\$0.00
Sanitation & Recycling	\$17.79	\$17.79	\$0.00	\$17.79	\$0.00
Total Utility Bills	\$94.95	\$94.95	\$0.00	\$94.95	\$0.00
Monthly Total of Property Tax and Utility Bills	\$154.37	\$156.45	\$2.08	\$141.32	-\$13.05

Approval

There is no action needed to take place at this time. Final adoption of the Appropriations Ordinance is also scheduled for the evening of August 24, 2020.

Budget Impact:

There are no current budgetary or financial impacts from the conversation. From this process, we will establish the budget for FY 2021.

Regulatory Impact:

- Idaho Code Section 50-811 states the City Manager shall "...keep the council fully advised of the financial condition of the city and its future needs..." and "...prepare and submit to the council a tentative budget for the next fiscal year."
- Idaho Code §50-235 empowers each city council of each city to levy taxes for general revenue purposes.
- Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance.
- Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services. This section also states that taxing entities can only increase property tax collections by a maximum of three percent (3%) annually, plus value of new construction and annexation added during the previous calendar year, and forgone taxes that have been accumulated and reserved in prior fiscal years.

Attachments

Recommended Budget for FY 2021 can be found online.

Citizen Input can be made after the presentation in person or by calling: 1-208-939-6718, Conference ID: 302 992 202#. In addition, by email to Citizeninput@tfid.org.