Twin Falls City Council
Agenda

Monday, August 24, 2020, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Suzanne Hawkins, Craig Hawkins, Nikki Boyd, Shawn Barigar, Gregory Lanting, Christopher Reid, Ruth Pierce

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
2) PLEDGE OF ALLEGIANCE
3) PROCLAMATIONS
4) CONSENT CALENDAR
   a) **ACTION ITEM:** Request to approve the August 17, 2020, City Council Minutes.
      By: Amy Luna, Finance Administrative Assistant
   b) **ACTION ITEM:** Request to approve the Accounts Payable for August 13-19, 2020.
      By: Amy Luna, Finance Administrative Assistant
   c) **ACTION ITEM:** Request for approval of the Final Plat for Broadmoor Subdivision No. 2 approximately .49 (+/-) acres into 2 residential lots on property located at 1170 Woodland Meadows Way. c/o EHM Engineers, Inc. (PZ20-0068).
      By: Jonathan Spendlove
5) ITEMS OF CONSIDERATION
   a) Presentation by Joshua W. Kern M.D., Vice President of Medical Affairs, St. Luke's Health System.
   b) **ACTION ITEM:** Consideration of FAA Grant Offers AIP 43, 44, and 45 for Airport Improvement Projects.
      By: William Carberry
   c) **ACTION ITEM:** Consideration of an Agreement with Ricondo to Conduct an FAA Airport Master Plan Update.
      By: William Carberry
   d) **ACTION ITEM:** Request to adopt Ordinance # "O-2020-011" to Annex property located at the 400 – 600 block of Hankins Road. (Application PZ20-0057).
      By: Jonathan Spendlove
   e) **ACTION ITEM:** Request to confirm Mayor Hawkins' recommendation to appoint Jennifer Shaffer, Ben Woodbury, and Lisa Maas to serve on the Historic Preservation Commission.
      By: Suzanne Hawkins, Mayor
   f) **ACTION ITEM:** Consideration of a request for a Non-Conforming Building Expansion Waiver for property located at 1956 Falls Avenue East.c/o Anita & James Burdick PZ20-0103.
      By: Jonathan Spendlove

6) GENERAL PUBLIC INPUT - To provide public input to the City Council please email: Citizeninput@tfid.org.

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

8) PUBLIC HEARINGS: To make written comment please email: Citizeninput@tfid.org. Comments submitted after 12:00 PM, will not be included in the public hearing record. To call in to the meeting please telephone 1-208-939-6718, Conference ID: 322 671 720#. Calls must be received between 6:00 pm – 6:10 pm on August 24, 2020, and will be put into a queue to speak during the Public Hearing portion of the meeting.

   a) **ACTION ITEM:** Public Hearing on the FY2021 Budget and Adoption of the City of Twin Falls FY2021 Appropriations Ordinance.

      By: Travis Rothweiler, City Manager

   b) **ACTION ITEM:** Public Hearing and adoption of Resolution 2020-014 to reserve the forgone amount for the fiscal year 2020-2021 for use in subsequent years as described in Idaho Code §63-802, et al.

      By: Breanna Howard, CFO

9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
    - Wait to be recognized by the Mayor or Chairman
    - Approach the microphone/podium
    - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
    - A complete explanation and description of the request.
    - Why the request is being made.
    - Location of the Property.
    - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
    - Individuals are not permitted to give their time to other speakers.
    - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
    - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

Twin Falls City Council
Minutes

Monday, August 17, 2020, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar, Craig Hawkins, Greg Lanting, Christopher Reid.

Absent: Council Member Nikki Boyd

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, CFO Breanna Howard, Budget Coordinator Mat Farnes, Fire Chief Les Kenworthy, Police Chief Craig Kingsbury, Public Works Director Jon Caton, City Engineer Mark Holtzen, URA Engineer Jesse Schuerman, Public Information Officer Joshua Palmer, Parks & Recreation Director Wendy Davis, Network Administrator Dee Davidson, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

4) CONSENT CALENDAR

MOTION: Vice Mayor Pierce moved to approve the Consent Calendar as presented. **Council Member Reid** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

a) Request to approve the August 10, 2020, City Council Minutes.
b) Request to approve the Accounts Payable for August 6-12, 2020.
c) Consider a recommendation from the Twin Falls Parks and Recreation Commission to accept a bench donation from Wiley and Christina Dobbs in memory of Austin Joel Dobbs.
d) Consider a recommendation from the Parks and Recreation Commission to approve a bench donation from Twin Falls Subaru.

5) ITEMS OF CONSIDERATION

a) Request to adopt a resolution authorizing the Mayor to sign a Cooperative Agreement with ITD for ADA ramp construction on Blue Lakes Blvd North from Poleline Road to the Perrine Bridge.

URA Engineer Schuerman requested to adopt a resolution authorizing the Mayor to sign a Cooperative Agreement with ITD for ADA Ramp Construction on Blue Lakes Blvd North from Poleline Road to the Perrine Bridge.

Discussion ensued on the following: None

MOTION: Council Member Lanting moved to adopt resolution R-2020-013 authorizing the Mayor to sign a cooperative agreement with ITD for ADA Ramp Construction of Blue Lakes Blvd North from Poleline Road to the Perrine Bridge. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

b) Consider a recommendation from the Parks and Recreation Commission to change the "Additional text" language in the Council approved Donation Policy.

P&R Director Davis presented a recommendation from the Parks & Recreation Commission to change the "Additional Text" language in the Council approved Donation Policy.

Discussion ensued on the following:

Vice Mayor Pierce: This means that this will not have to go to Council every time?
Council Member Barigar: Agreed that just having the application on the consent calendar for approval would be fine.

MOTION: Council Member Barigar moved to approve the changes to the "Additional Text" language in the Council approved Donation Policy as presented. **Council Member Lanting** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

c) Presentation of the City Manager's Recommended Budget for FY2021 followed by citizen input.
(If not attending in person, you can email written comments to Citizeninput@tfid.org prior to 12:00 pm on the date of this meeting. You can also call, when the Mayor requests public input for this item, 208-939-6718, and enter Conference ID 286 516 125#.)

City Manager Rotheweiler presented the Recommended Budget for FY2021.

Total Recommended Budget is $72,802,374.

Discussion ensued on the following:
Council Member Lanting: Are you hearing that some are not going to opt-in, to the CARES money, currently?
Vice Mayor Pierce: What is the date of the Governor's announcement?
Council Member Hawkins: What is the deadline for the final decision? Are you surprised that we have not heard anything new about the validity of the CARES act?
Council Member Barigar: Asked for clarification on the Administration Fees. Spoke against taking the Administration Fees.

Public Input: None

Mayor Hawkins thanked City Manager Rothweiler for his presentation.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

At this time, the Council Meeting for September 8, 2020, tentatively canceled unless things change.

Mayor Hawkins spoke about the B25 Made in the Shade Bomber event to be held on September 8-11, 2020.

8) PUBLIC HEARINGS

9) ADJOURNMENT

The meeting adjourned at 05:36 PM

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Amy Luna, Finance Administrative Assistant

Date: Monday, August 24, 2020

To: Honorable Mayor and City Council

From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Request for approval of the Final Plat for Broadmoor Subdivision No. 2 approximately .49 (+/-) acres into 2 residential lots on property located at 1170 Woodland Meadows Way. c/o EHM Engineers, Inc. (PZ20-0068).

Time Estimate:

Consent Calendar

Background:

This is a request for approval of the Final Plat for Broadmoor Subdivision No. 2; a re-subdivision of Tract B of the Broadmoor Subdivision, into 2 residential lots.

This final plat complies with the standards as set forth in the City's General Subdivision Provision of Title 10 Chapter 12, and all general criteria for approval have been met, per State Statute 50-13.

Approval Process:

As per Twin Falls City Code 10-12-2-4 (F) Council Action: The council, at its next meeting following receipt of the administrator's report, shall consider the commission's findings and comments from concerned persons and agencies to arrive at a decision on the final plat. The council shall approve, approve conditionally, disapprove or table the final plat for additional information. A copy of the approved plat shall be filed with the administrator.

Budget Impact:

N/A

Regulatory Impact:

Approval of this Final Plat would create 2 new residential lots, which could then receive building permits.

History:

The property is located within the Broadmoor Subdivision and was originally platted as Tract A of the Broadmoor Subdivision in 2015.

On June 23, 2020, the Planning & Zoning Commission approved the preliminary plat subject to final technical review and amendments as required by building, engineering, fire, and zoning officials to ensure compliance with all applicable city code requirements and standards.

Analysis:

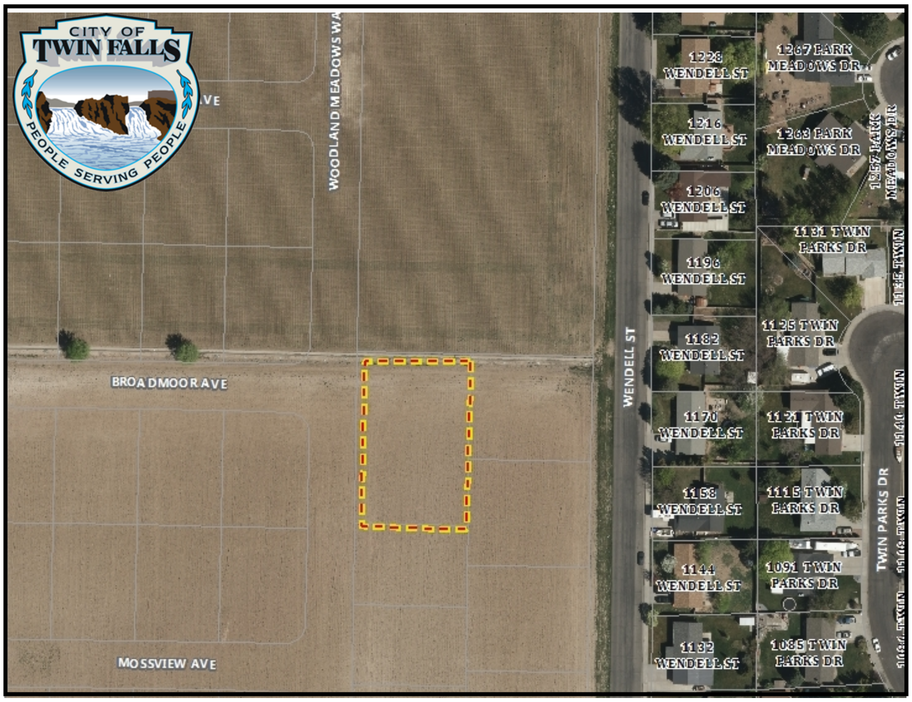
Conclusion:

Should the Council approve this request as presented, staff recommends approval be subject to the following conditions:

1. Subject to final technical review and amendments as required by building, engineering, fire, and zoning officials to ensure compliance with all applicable city code requirements and standards.

Attachments:

1. PZ20-0068 FPlat Staff Report
2. 2-Vicinity Map
3. Broadmoor Subdivision No. 2 Final Plat



Comprehensive Staff Report

To: Planning & Zoning Commission

Presenter: Lisa Strickland, City Planner

Request: for approval of the Final Plat for Broadmoor Subdivision No. 2 approximately .49 (+/-) acres into 2 residential lots on property located at 1170 Woodland Meadows Way.

Application: PZ20-0068

Applicant:

EHM Engineers, Inc.
c/o David Thibault
621 N. College Rd., Ste 100
Twin Falls, ID 83301

Public Meeting: August 24, 2020

Analysis

This is a request for approval of the Final Plat for Broadmoor Subdivision No. 2 a re-subdivision of Tract B of the Broadmoor Subdivision into 2 residential lots.

This final plat complies with the standards as set forth in the City's General Subdivision Provision of Title 10, Chapter 12, Section 4 all regulations regarding R-4, NCO as well as the approved El Milagro, ZDA zoning development standards. All general criteria for approval have been met, per State Statute 50-13.

Approval Process:

As per Twin Falls City Code 10-12-2-4 (F) Council Action: The council, at its next meeting following receipt of the administrator's report, shall consider the commission's findings and comments from concerned persons and agencies to arrive at a decision on the final plat.

The council shall approve, approve conditionally, disapprove or table the final plat for additional information. A copy of the approved plat shall be filed with the administrator.

Regulatory Impact:

Staff has determined this request is in compliance with the "Grow with Us" 2016 comprehensive plan.

History:

The property is located within the Broadmoor Subdivision and was originally platted as Tract A of the Broadmoor Subdivision in 2015. Should the Commission approve this request it would allow the applicant to create two additional residential lots.

Analysis:

On June 23, 2020 the Planning & Zoning Commission approved the preliminary plat subject to final technical review and amendments as required by building, engineering, fire, and zoning officials to ensure compliance with all applicable city code requirements and standards.

Conclusion

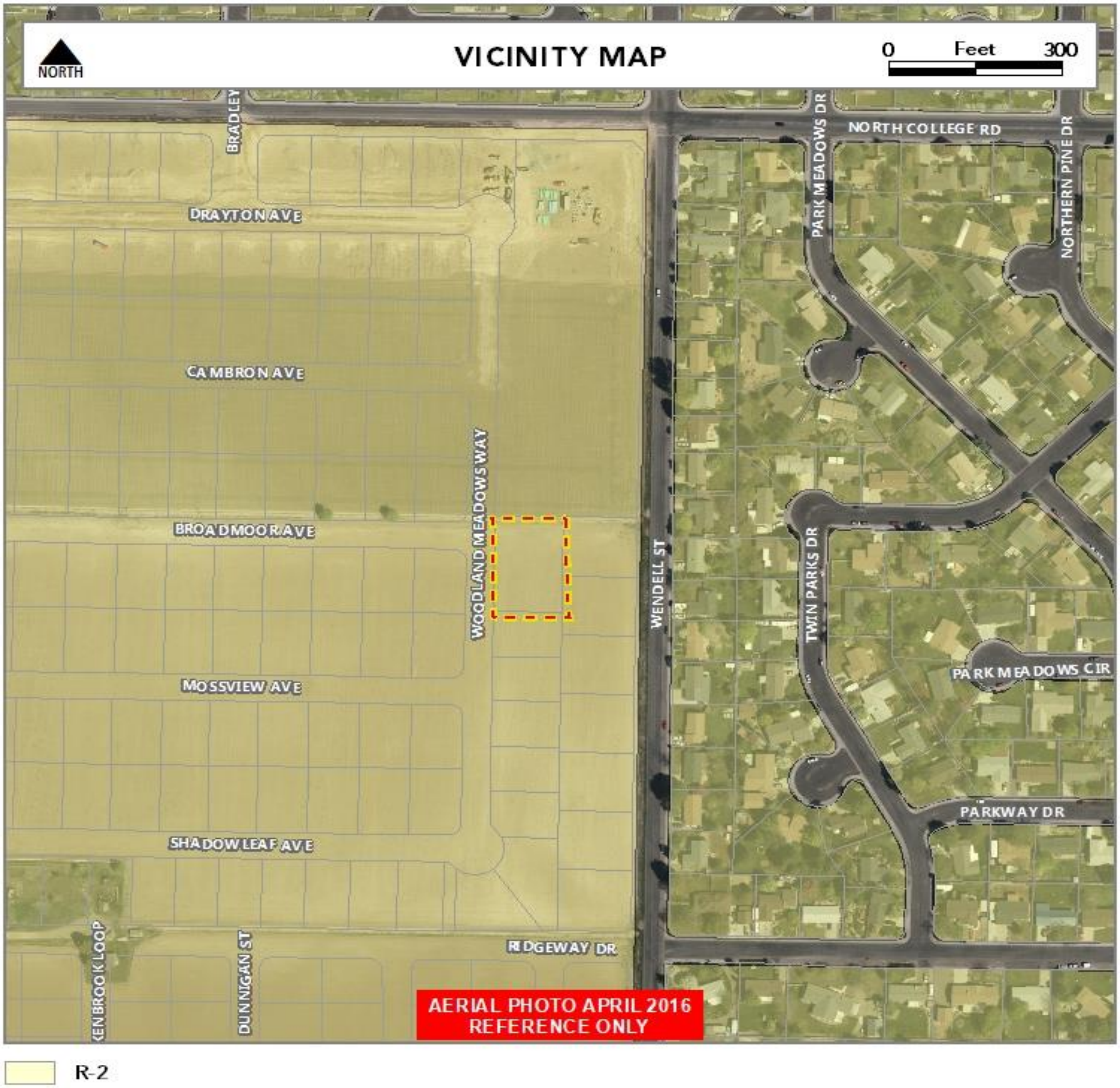
Should the Council approve this request as presented, staff recommends approval be subject to the following conditions:

1. Subject to final technical review and amendments as required by building, engineering, fire, and zoning officials to ensure compliance with all applicable city code requirements and standards.

Attachments

1. Vicinity Map
2. Final Plat

Public Meeting: June 23, 2020

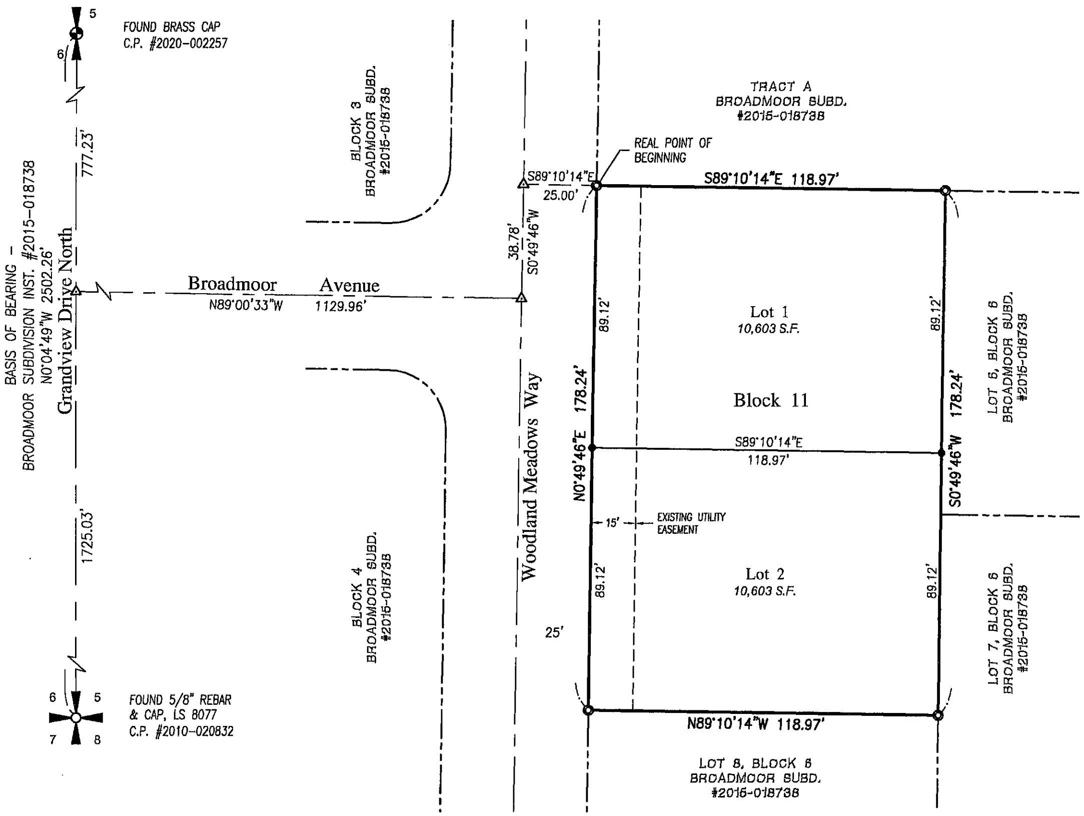


Current Zoning: R-2	**Existing Land Use:** Undeveloped
Comprehensive Plan: Town Neighborhood	**Proposed Land Use:** Residential
Surrounding Zoning Designations & Land Use(s)	
North: Park	**East:** Residential, Wendell St
South: Residential	**West:** Residential, Woodland Meadows Way
Applicable Regulations	
10-1-4, 10-1-5, 10-4-4, 10-12-2-3	

BROADMOOR SUBDIVISION NO. 2

A Re-Subdivision and Re-Numbering of
Tract B, Block 6
Broadmoor Subdivision
Located In
$W^2 SW^4$, Section 5
Township 10 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2020

0 15 30 60
SCALE IN FEET



Survey References

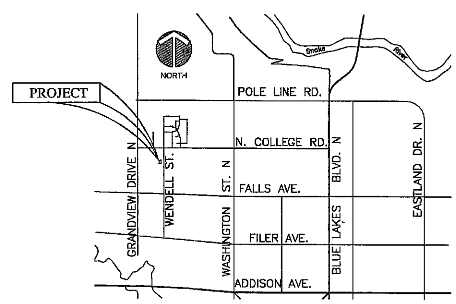
#2015–018738 – BROADMOOR SUBDIVISION
#2019–016569
#2012–001322
#2006–005506
#0000–804562

Deed References

#2015–020268
#2016–007229

Legend

SUBDIVISION BOUNDARY LINE	
SECTION LINE	
EASEMENT LINE	
ADJACENT PROPERTY LINE	
CENTERLINE OF STREET	
LOT LINE	
CALCULATED POINT (NOT SET)	△
FOUND BRASS CAP	
FOUND 5/8" REBAR (AS NOTED)	○
SET 1/2" x 24" REBAR & CAP – LS 10110	•
FOUND 1/2" REBAR – REPLACED WITH 5/8" x 24" REBAR & CAP – LS 10110	



Vicinity Map n.t.s

Health Certificate

"SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE TITLE 50, CHAPTER 13, HAVE BEEN SATISFIED BASED ON THE STATE OF IDAHO, DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF SANITARY RESTRICTIONS. BUYER IS CAUTIONED AT THE TIME OF THIS APPROVAL, NO DRINKING WATER OR SEWER/SEPTIC FACILITIES WERE CONSTRUCTED. BUILDING CONSTRUCTION CAN BE ALLOWED WITH APPROPRIATE BUILDING PERMITS IF DRINKING WATER OR SEWER FACILITIES HAVE SINCE BEEN CONSTRUCTED OR IF THE DEVELOPER IS SIMULTANEOUSLY CONSTRUCTING THOSE FACILITIES. IF THE DEVELOPER FAILS TO CONSTRUCT FACILITIES OR MEET OTHER CONDITIONS OF DEQ, THEN SANITARY RESTRICTIONS MAY BE RE-IMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL, AND NO CONSTRUCTION OF ANY BUILDING OR SHELTER REQUIRING DRINKING WATER OR SEWER/SEPTIC FACILITIES SHALL BE ALLOWED."

DISTRICT HEALTH DEPARTMENT, EHS

DATE:

Surveyor's Narrative

THE PURPOSE OF THIS SURVEY IS TO RE-SUBDIVIDE TRACT B, BLOCK 6, BROADMOOR SUBDIVISION, AT THE REQUEST OF THE OWNER. MONUMENTS WERE FOUND AT THE PROPERTY CORNERS, SECTION AND QUARTER CORNERS. THESE MONUMENTS ARE OF RECORD PER PREVIOUS RECORD OF SURVEYS AND/OR CORNER PERPETUATION AND FILING RECORDS.

PROFESSIONAL LAND SURVEYOR REGISTERED 10110 STATE OF IDAHO CHRISTOPHER S. HARMISON

PRELIMINARY

EHM Engineers, Inc.

V 122-20 FP
SHEET 1 OF 3

CERTIFICATE OF OWNERS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE OWNER OR REPRESENTATIVE OF THE OWNERS IN FEE SIMPLE OF THE FOLLOWING DESCRIBED PROPERTY, BEING ALL OF TRACT B, BLOCK 6 AS SHOWN ON THAT CERTAIN MAP ENTITLED "BROADMOOR SUBDIVISION", RECORDED OCTOBER 27, 2015 AS INSTRUMENT NO. 2015-018738 IN THE OFFICE OF THE COUNTY RECORDER OF TWIN FALLS COUNTY, LOCATED IN A PORTION OF W2 SW4, SECTION 5, TOWNSHIP 10 SOUTH, RANGE 17 EAST, BOISE MERIDIAN, TWIN FALLS COUNTY, IDAHO; SAID PROPERTY BEING MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SECTION 5, SAID CORNER LIES NORTH 00°04'49" WEST 2502.26 FEET FROM THE SOUTHEAST CORNER OF SAID SECTION 5;
THENCE, ALONG THE WEST BOUNDARY OF THE SW4 OF SAID SECTION 5, SOUTH 00°04'49" EAST 777.23 FEET TO THE CENTERLINE OF BROADMOOR AVENUE AS SHOWN ON SAID MAP;
THENCE, ALONG SAID CENTERLINE, SOUTH 89°00'33" EAST 1129.96 FEET TO A POINT ON THE CENTERLINE OF WOODLAND MEADOWS WAY AS SHOWN ON SAID MAP;
THENCE, ALONG SAID CENTERLINE, NORTH 00°49'46" WEST 38.78 FEET;
THENCE, LEAVING SAID CENTERLINE, SOUTH 89°10'14" EAST 25.00 FEET TO THE NORTHWEST CORNER OF SAID TRACT B AND THE REAL POINT OF BEGINNING;
THENCE, ALONG THE NORTH BOUNDARY OF SAID TRACT B, SOUTH 89°10'14" EAST 118.97 FEET TO THE NORTHEAST CORNER THEREOF;
THENCE, ALONG THE EAST BOUNDARY OF SAID TRACT B, SOUTH 00°49'46" WEST 178.24 FEET TO THE SOUTHEAST CORNER THEREOF;
THENCE, ALONG THE SOUTH BOUNDARY OF SAID TRACT B, NORTH 89°10'14" WEST 118.97 FEET TO THE SOUTHWEST CORNER THEREOF;
THENCE, ALONG THE WEST BOUNDARY OF SAID TRACT B, NORTH 00°49'46" EAST 178.24 FEET TO SAID REAL POINT OF BEGINNING.

THE GROSS AREA CONTAINED IN THIS PLATTED LAND AS DESCRIBED IS 21,206 SQUARE FEET.

IT IS THE INTENTION OF THE UNDERSIGNED TO, AND I DO HEREBY INCLUDE SAID LAND IN THIS PLAT. THE EASEMENTS INDICATED ON THIS PLAT ARE NOT DEDICATED TO THE PUBLIC, BUT THE RIGHTS TO USE SAID EASEMENTS ARE HEREBY PERPETUALLY RESERVED FOR PUBLIC UTILITIES AND SUCH OTHER USES DESIGNATED ON THIS PLAT. NO STRUCTURE OTHER THAN FOR SUCH UTILITY AND OTHER DESIGNATED PUBLIC USES ARE TO BE ERECTED WITHIN THE LINES OF SAID EASEMENTS.

PURSUANT TO IDAHO CODE 50-1334, I, THE UNDERSIGNED, AS OWNER, DO HEREBY STATE THAT THE LOTS ON THIS PLAT ARE ELIGIBLE TO RECEIVE WATER SERVICE FROM THE CITY OF TWIN FALLS MUNICIPAL WATER SYSTEM.

PURSUANT TO IDAHO CODE 31-3805, I, THE UNDERSIGNED, AS OWNER, DO HEREBY STATE THAT THE IRRIGATION WATER RIGHTS APPURTENANT AND THE ASSESSMENT OBLIGATION OF THE LANDS IN THIS PLAT HAVE NOT BEEN TRANSFERRED FROM SAID LANDS AND THAT A SATISFACTORY IRRIGATION WATER DELIVERY SYSTEM IS PROVIDED FOR AND HAS BEEN APPROVED BY THE TWIN FALLS CITY COUNCIL. LOTS WITHIN THE SUBDIVISION WILL BE ENTITLED TO WATER RIGHTS AND WILL BE OBLIGATED FOR ASSESSMENTS FROM THE TWIN FALLS CANAL COMPANY.

____

BY: GERALD MARTENS

ACKNOWLEDGMENT

STATE OF IDAHO) ss
COUNTY OF TWIN FALLS)

ON THIS_______DAY OF__________________, 2020, AT __________M., BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID STATE, PERSONALLY APPEARED GERALD MARTENS KNOWN OR IDENTIFIED TO ME TO BE THE PERSON NAME SUBSCRIBED TO THE FOREGOING CERTIFICATE, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THIS CERTIFICATE FIRST ABOVE WRITTEN.

____
NOTARY PUBLIC

____
RESIDING AT

____
COMMISSION EXPIRES

PRELIMINARY

PROFESSIONAL LAND SURVEYOR
REGISTERED
17410
STATE OF IDAHO
CHRISTOPHER S. HARMISON

EHM Engineers, Inc.

CERTIFICATE OF SURVEYOR

THIS IS TO CERTIFY THAT I, CHRISTOPHER S. HARMISON, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, MADE THE SURVEY OF THE LAND DESCRIBED IN THE CERTIFICATE OF OWNER AND THAT THIS PLAT IS A TRUE AND ACCURATE REPRESENTATION OF SAID SURVEY AS MADE AND STAKED UNDER MY SUPERVISION AND ACCURATELY REPRESENTS THE POINTS PLATTED THEREON, AND IS IN CONFORMITY WITH THE STATE OF IDAHO CODE RELATING TO PLATS AND SURVEYS.

PROFESSIONAL LAND SURVEYOR
REGISTERED
STATE OF IDAHO
CHRISTOPHER S. HARMISON

PRELIMINARY

APPROVAL OF CITY COUNCIL

THIS PLAT WAS ACCEPTED AND APPROVED BY THE CITY COUNCIL OF TWIN FALLS, IDAHO AT THEIR MEETING ON THIS __________ DAY OF ____________________ , 2020.

MAYOR

CITY CLERK

APPROVAL OF CITY ENGINEER

I HAVE REVIEWED THE ACCOMPANYING PLAT AND HEREBY CERTIFY THAT IT CONFORMS WITH THE APPLICABLE ORDINANCES OF THE CITY OF TWIN FALLS, IDAHO.

CITY ENGINEER

ATTEST

COUNTY SURVEYOR'S CERTIFICATE

I, THE UNDERSIGNED, PROFESSIONAL LAND SURVEYOR FOR TWIN FALLS COUNTY, IDAHO, DO HEREBY CERTIFY THAT I HAVE CHECKED THIS PLAT AND THAT IT COMPLIES WITH THE STATE OF IDAHO CODE RELATED TO PLATS AND SURVEYS.

GEORGE A. YERION
PROFESSIONAL LAND SURVEYOR

PLS#

DATE

ACKNOWLEDGMENT

STATE OF)
COUNTY OF) SS

ON THIS _______ DAY OF____________________ , 2020, AT __________M., BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID STATE, PERSONALLY APPEARED GEORGE A. YERION, PERSONALLY KNOWN OR IDENTIFIED TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE ABOVE CERTIFICATE AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR IN THIS CERTIFICATE FIRST ABOVE WRITTEN.

NOTARY PUBLIC

RESIDING AT

COMMISSION EXPIRES

COUNTY TREASURER'S CERTIFICATE

I,____________________________ , COUNTY TREASURER IN AND FOR THE COUNTY OF TWIN FALLS, IDAHO PER THE REQUIREMENTS OF IDAHO CODE 50-1308, DO HEREBY CERTIFY THAT ALL COUNTY PROPERTY TAXES DUE FOR THE PROPERTY INCLUDED IN THIS PLAT HAVE BEEN PAID IN FULL. THIS CERTIFICATION IS VALID FOR THE NEXT THIRTY DAYS ONLY.

COUNTY TREASURER

DATE

COUNTY RECORDER'S CERTIFICATE

INSTRUMENT NO. ________________

STATE OF IDAHO)
COUNTY OF TWIN FALLS) SS

ON THIS _________ DAY OF ___________________ , 2020, AT ___________, M., THE FOREGOING PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF TWIN FALLS COUNTY, IDAHO AND DULY RECORDED IN PLAT BOOK ___________ , ON PAGE _________ .

DEPUTY

EX-OFFICIO RECORDER

EHM Engineers, Inc.

August 24, 2020 City Council Meeting

To: Honorable Mayor and City Council

From: Bill Carberry, Airport Manager

Request: Consideration of FAA Grant Offers for AIP 43,44,45 for Airport Improvement Projects

Time Estimate: 10 minutes with additional time for questions.

Background: These grant offers from the FAA will cover the costs of the contracts for:

<u>AIP 43 - ($1,447,625) -</u> Funding for a fog seal of airport pavements contracted to Straight Stripe Painting, and a new multi-task snow plow/broom contracted to MB Companies.

<u>AIP 44 - ($674,256) -</u> Funding for an FAA Airport Master Plan Update. The City and County concurred with the selection of Ricondo to conduct the Master Plan Update.

<u>AIP 45 – ($3,273,328)</u> - Funding for construction of Phase II of a new N.E. development area taxi lane contracted to Idaho Materials and Construction.

Budget Impact: Due to the financial impacts of the pandemic, all FAA AIP grants appropriated in 2020 will be at 100% with no match required. This includes the AIP grant offer for the Master Plan Update (AIP 44) and, pending release of the final grant offer, most of the multi-year grant (AIP 43). The grant for the Phase II taxi lane (AIP 45) was appropriated in 2019 and will require the traditional 6.25% match ($204,583). The local match is funded through the airport's Passenger Facility Charge fund.

Regulatory Impact: The grant offer will be subject to the standard assurances associated with FAA grant projects. The City Attorney will review the FAA grant offers.

Conclusion: Staff recommends the Council <u>*approve acceptance of FAA AIP 43, 44, and 45 contingent upon legal review and FAA funding, and authorizing the Mayor to sign the grant offer.*</u>

Date: Monday, August 24, 2020

To: Honorable Mayor and City Council

From: Bill Carberry, Airport Manager

Request: Consideration of an Agreement with Ricondo to Conduct an FAA Airport Master Plan Update

Time Estimate: The request will take approximately 5 minutes with additional time needed for questions and answers.

Background: The Airport is required by the FAA to conduct Master Plan Studies in order to maintain eligibility for Airport Improvement Program (AIP) funding. The last Master Plan Study was conducted by Ricondo in 2010-2012 and many of the facility improvements identified in the capital improvement program have been completed: terminal bldg. re-model, cargo facility improvements, equipment acquisitions, new taxi lane construction and several pavement reconditioning and reconstruction projects to name a few.

In conjunction with the FAA planning official overseeing our airport, it was decided that an update to the airport's master plan was due. The Airport Master Plan Update will be a comprehensive airport planning study that will evaluate the short, medium, and long-term plans for airport development. Key elements of this study will include a forecast of aviation demand, an identification of facility requirements, an evaluation of alternative development concepts, an implementation plan for the preferred development plan, a financial plan, GIS survey and mapping, and an environmental overview. The project will also include a public involvement program and an update of the Airport Layout Plan.

This past spring the airport conducted a qualification-based selection process for a planning firm. Two firms interviewed for the position and Ricondo was recommended to the City & County. In May the City Council & County Commissioners approved the selection committee's recommendation to negotiate a contract with Ricondo to conduct the Airport Master Plan. As with all FAA projects, when professional service agreements are more than $100,000, an independent fee estimate must be conducted to aid in negotiating a contract. Once the airport defined the scope of work with the FAA and Ricondo, the firm of Meade & Hunt, a nationally recognized firm, was utilized to perform the independent fee estimate.

Budget Impact:

- The Ricondo Contract- The cost of the contract, inclusive of all areas of service for the projects, totals $665,756. The independent fee estimate provided by Meade & Hunt is $668,889. The total fee for the projects provided by Ricondo is -0.47% lower than the independent fee estimate. The FAA generally considers fee proposals within 10% of each other as a reasonable comparison.

Cost Comparison Table

	Ricondo		Meade & Hunt		(%) change	
	Cost	Hours	Costs	Hours	Cost	Hours
Labor Cost	$563,463	2,656	$416,724	2,862	26.04%	-7.76%
Direct Expenses	102,293	N/A	252,165	N/A	-146.51%	N/A
Total	$665,756	2,656	$668,889	2,862	-0.47%	-7.76%

- FAA Funding- Ricondo's contract is eligible for FAA Funding at a level of 100%.
- Local Match-FAA grants appropriated in 2020 fiscal year are 100% funded with no local match required.

Regulatory Impact:

The Master Planning contract with Ricondo will be subject to standard FAA and local requirements and review by the City Attorney.

Conclusion:

After reviewing the proposed contract with the FAA and the Airport Advisory Board, staff recommends that the City Council *approve the agreement for Master Planning services with Ricondo for $665,756, contingent upon FAA concurrence and funding.*

Date: Monday, August 24, 2020

To: Planning and Zoning Commission

From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Request to adopt Ordinance # "O-2020-011" to Annex property located at the 400 – 600 block of Hankins Road. (Application PZ20-0057).

Time Estimate:

Approximately five (5) minutes for presentation and questions.

Background:

On June 9, 2020, the Planning and Zoning Commission sent a positive recommendation to the City Council for this property to remain R-2, Residential, if annexation was approved by the City Council.

On July 13, 2020, City Council heard, deliberated and approved the Annexation of the property located at the 400-600 blocks of Hankins Road, as requested by the applicant, by unanimous vote.

Approval Process:

In order to enact this ordinance today, Council would need to suspend the rules and place it on third and final reading.

Budget Impact:

Regulatory Impact:

Annexation will bring this property into City jurisdiction for all Titles listed in City Code. Whereas previously, the property had been subject to Title 10 - Land Use Regulation only, as required by the Areas of Impact Agreement.

History:

N/A

Analysis:

N/A

Conclusion:

As directed by Council, staff has prepared an ordinance to finalize the Annexation process.

Attachments:

1. Annexation Ordinance # O-2020-011

ORDINANCE NO. O-2020-011

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, **ANNEXING** CERTAIN REAL PROPERTY BELOW DESCRIBED, PROVIDING THE ZONING CLASSIFICATION THEREFORE, AND ORDERING THE NECESSARY AREA OF IMPACT AND ZONING DISTRICTS MAP AMENDMENT

WHEREAS, EHM Engineers, Inc. c/o Ruth Rahe has made application for annexation of property located at the 400-600 block of Hankins Road; and,

WHEREAS, the City Planning & Zoning Commission for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 9th day of June, 2020, to consider the Zoning Designation and necessary Area of Impact and Zoning District Maps amendment upon annexation of the real property below described; and,

WHEREAS, the City Planning & Zoning Commission has made recommendations known to the City Council for Twin Falls, Idaho; and,

WHEREAS, the City Council for the City of Twin Falls, Idaho, held a Public Hearing as required by law on the 13th day of July, 2020, to consider the Zoning Designation and necessary Area of Impact and Zoning Districts Map amendment upon annexation of the real property below described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. The following described real property be and the same is hereby annexed into and declared to be a part of the City of Twin Falls, Idaho:

"Exhibit A"- Legal Description

AND all public streets, highways, alley and public rights-of-way adjacent and within this description.

SECTION 2. The real property described in Section 1 hereof be and the same is hereby zoned R2 .

SECTION 3. Public services may not be available at the time of development of this property, depending upon the speed of development of this and other developments, and the ability of the City to obtain additional water and/or sewer capacity. The annexation of this property shall not constitute a commitment by the City to provide water and/or wastewater services.

SECTION 4. The Area of Impact and Zoning Districts Map for the City of Twin Falls, Idaho, be and the same is hereby amended to reflect the newly incorporated real property as hereby zoned.

SECTION 5. The City Clerk immediately upon the passage and publication of this Ordinance is required by law certify a copy of the same and deliver said certified copy to the County Recorder's office for indexing and recording.

PASSED BY THE CITY COUNCIL ______________________, 20_______

SIGNED BY THE MAYOR ______________________, 20_______

____
Mayor

ATTEST:

____
Deputy City Clerk

PUBLISH: _______, ____________________, 20_______

Exhibit A

Legal Description
Annexation - Rahe
Twin Falls County, Idaho

Being the N ½ SW ¼ of Section 13, Township 10 South, Range 17 East, Boise Meridian, Twin Falls County, Idaho, more particularly described as follows:

Beginning at the West Quarter corner of said Section 13 and being the REAL POINT OF BEGINNING;
Thence, along the North Boundary of said N ½ SW ¼ of Section 13, North 89°49’17” East 2653.32 feet to the Northeast corner thereof ;
Thence, along the East Boundary of said N ½ SW ¼ of Section 13, South 00°23’35” West 1321.35 feet to the Southeast corner thereof;
Thence, along the South Boundary of said N ½ SW ¼ of Section 13. South 89°48’34” West 2646.09 feet to the Southwest corner thereof;
Thence, along the West Boundary of said N ½ SW ¼ of Section 13, North 00°04’46” East 1321.86 feet to said REAL POINT OF BEGINNING.

Containing approximately 80.39 acres.

Date: Monday, August 24, 2020

To: Honorable Mayor and City Council

From:

ACTION ITEM

Request:

Request to confirm Mayor Hawkins' recommendation to appoint Jennifer Shaffer, Ben Woodbury, and Lisa Maas to serve on the Historic Preservation Commission.

Time Estimate:

Mayor Hawkins will present her recommendation to Council. Anticipated time for presentation and questions is estimated at approximately 5 minutes.

Background:

Terms for the Historic Preservation Commission run from July 1st to June 30, should a member resign prior to their term ending the new appointee will complete the remainder of the term and be eligible to serve two full three year terms.

The Commission has three total positions to fill. Two positions are open due to resignations for personal reasons; and one position is up for possible reappointment. Jennifer Shaffer, has expressed interest in being reappointed and is ready to serve for a full three year term.

City staff posted a vacancy notice in June 2020 and received four applications with an interest in serving. The interview panel consisted of HPC Chair Samra Culum, City Council Liaison Craig Hawkins, and City Planner Lisa Strickland. Although the panel felt all four applicants were very qualified to serve on the commission, the panel selected Ben Woodbury and Lisa Maas to be forwarded for possible appointment to the Commission. Ben Woodbury will serve a full term ending June 30, 2023 and Lisa Maas will serve a partial term ending June 30, 2022.

Approval Process:

City Code 2-7-3 states: Historic Preservation Commissioners are appointed by the Mayor and confirmed by the City Council.

It has been the City’s policy to conduct interviews when vacancies occurred due to resignation, terms not being renewed or members serving their full terms.

A majority vote by the City Council is needed to approve this request.

Budget Impact:

n/a

Regulatory Impact:

N/A

History:

Analysis:

Conclusion:

I recommend that Council confirm my recommendation to appoint Jennifer Shaffer, Ben Woodbury and Lisa Maas to serve on the Historic Preservation Commission.

Attachments:

None

Date: Monday, August 24, 2020

To: Honorable Mayor and City Council

From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Consideration of a request for a Non-Conforming Building Expansion Waiver for property located at 1956 Falls Avenue East.c/o Anita & James Burdick PZ20-0103.

Time Estimate:

Approximately 5 minutes for the presentation with questions/comments to follow.

Background:

The applicants' property is located in the R-2 Zoning District, and fronts onto Falls Ave East. The applicant would like to construct an addition onto the front of the home. The addition would meet the minimum front yard setback of 20' from the front property line in the R-2 zone. However, it does not meet the 80' Center-line setback along Falls Ave E.

The existing home protrudes into the 80' Center-line Setback ~15'. The proposed plan shows the addition to be in alignment with the front of the existing home, therefore not encroaching further into the Center-line Setback.

Approval Process:

If the Council wishes, it may waive the public hearing before the Planning & Zoning Commission as per requirements of Section 10-3-4. This would allow the applicant to proceed with the building permit process.

If the Council feels the applicant should go through the non-conforming building expansion permit process, an application would be required and a public hearing shall be held before the Commission. The process takes about 30-45 days from the date of application. If their decision is appealed to the Council, it could extend the timeframe another 30-45 days.

Budget Impact:

N/A

Regulatory Impact:

Per City Code Title 10; Chapter 3; Section 4 states, “A building or use made nonconforming but which was lawfully existing or under construction at the time of adoption of this code….” Staff determined the current residence is legal nonconforming as the home was lawfully built prior to our code (1978). The building sits approximately 65' from the centerline of Falls Avenue East.

City Code Section 10-3-4 deals with legal non-conforming buildings and uses. Section 10-3-4(D) provides for a process to allow a legal non-conforming building expansion permit. This process requires a hearing before the Planning and Zoning Commission, however it also states ***“The requirements of this section may be waived for residences and residential uses by motion and minute entry of the City Council.”***

History:

The home was originally constructed in 1957.

Analysis:

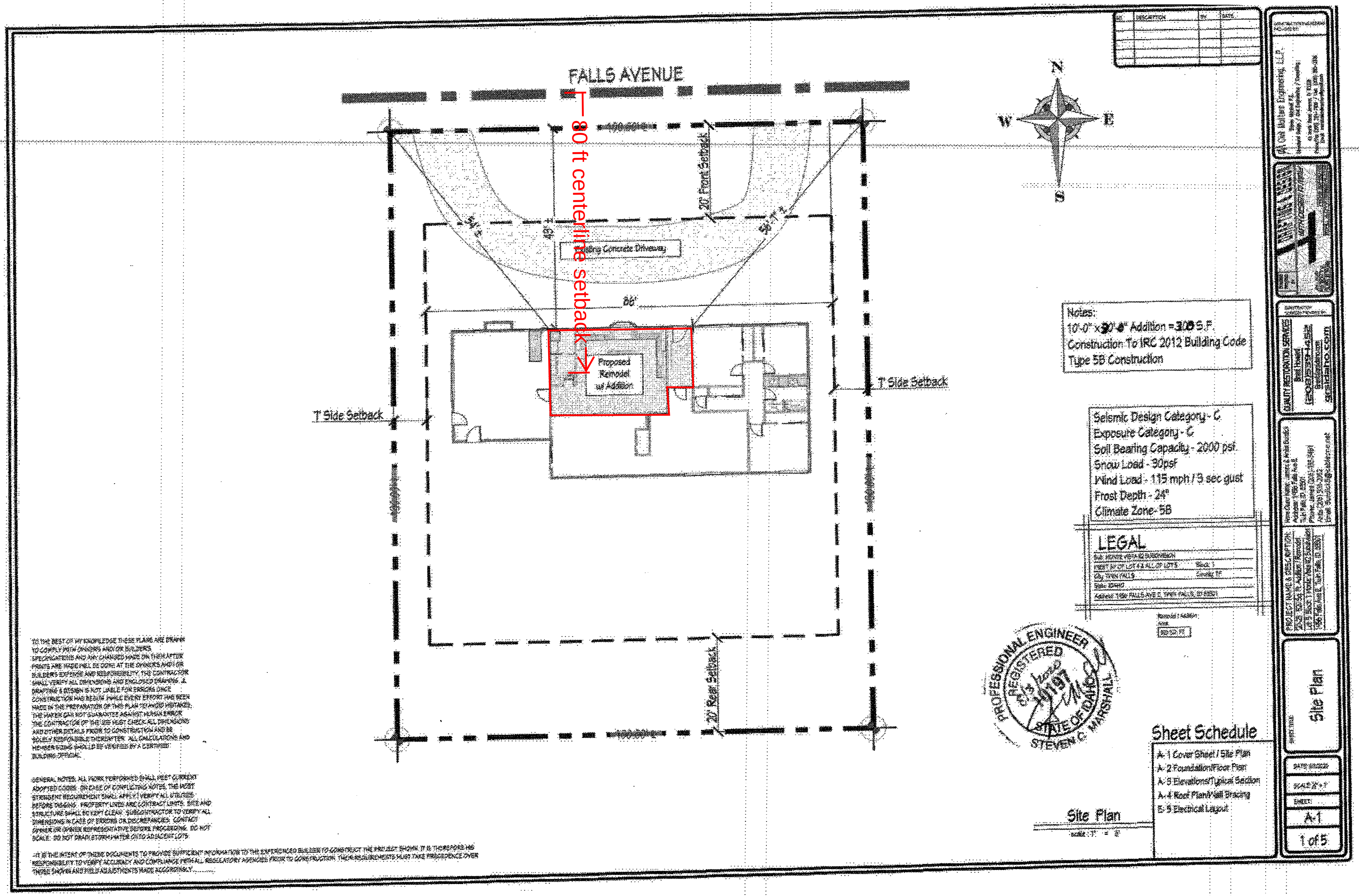
Similar requests have been made, and approved by the Council in the past. Typically, City Staff has no issues with these types of requests as the addition will not further encroach into the setback.

Conclusion:

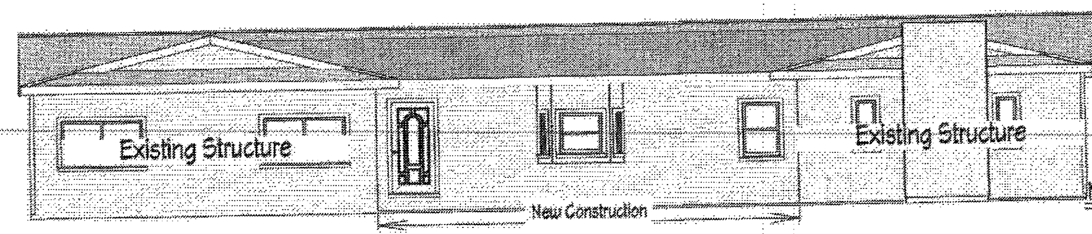
The City Council is tasked with acting on the waiver request.

Attachments:

1. Applicant Exhibit
2. Vicinity Map



FALLS AVENUE
80 ft centerline setback
20' Front Setback
Existing Concrete Driveway
86'
Proposed Remodel w/ Addition
7' Side Setback
7' Side Setback
20' Rear Setback
N
S
E
W
Notes:
10'-0" x 30'-0" Addition = 300 S.F.
Construction To IRC 2012 Building Code
Type 5B Construction
Seismic Design Category - C
Exposure Category - C
Soil Bearing Capacity - 2000 psf.
Snow Load - 30psf
Wind Load - 115 mph / 3 sec gust
Frost Depth - 24"
Climate Zone - 5B
LEGAL
PROFESSIONAL ENGINEER
REGISTERED
STATE OF IDAHO
STEVEN C. MARSHALL
Sheet Schedule
A-1 Cover Sheet / Site Plan
A-2 Foundation/Floor Plan
A-3 Elevations/Typical Section
A-4 Roof Plan/Wall Bracing
E-5 Electrical Layout
Site Plan
Site Plan
A-1
1 of 5

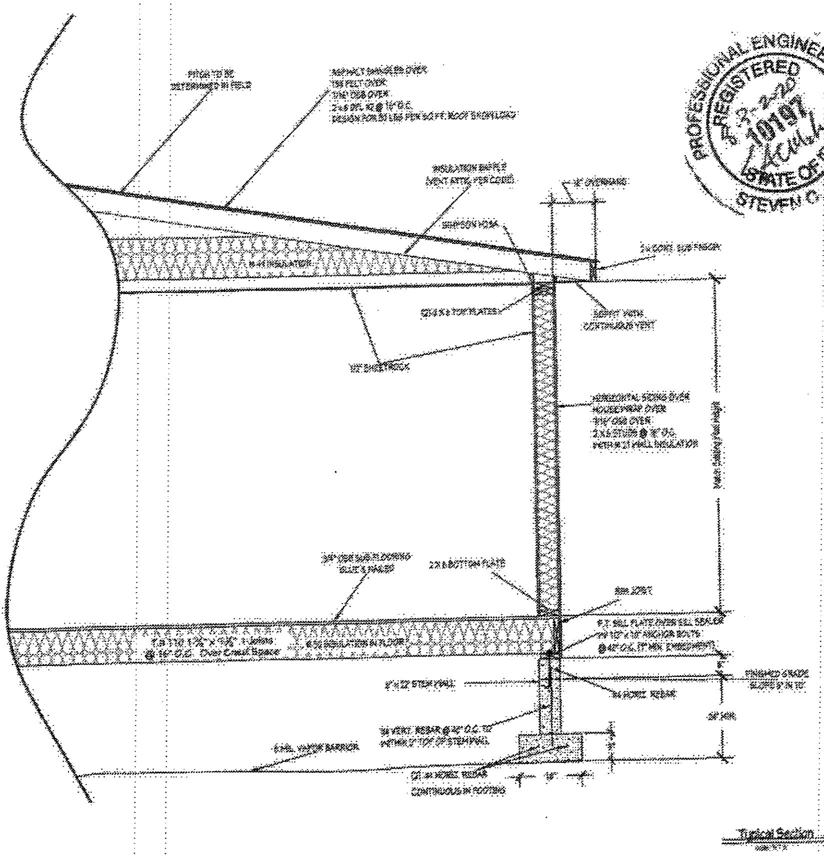


North Elevation

scale 1/4" = 1'

STRUCTURAL NOTES:

1.THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL WORK MATERIALS AND SAFETY IN CONFORMANCE WITH THE (IRC) AND OSHA STANDARDS.
2.FRAMING CONDITIONS MAY DEVELOP DURING CONSTRUCTION FOR WHICH NO SPECIFIC DETAIL OR TYPICAL CONSTRUCTION APPLIES.
3.ALL EXTERIOR AND BEARING WALLS SHALL BE 2x6 STUDS AT 16"oc UNLESS NOTED OTHERWISE (UNO).
4. STITCH ALL STUD BUNDLES TOGETHER WITH (2) 16d's COMMON AT 16" ON CENTER (oc) MAXIMUM. ATTACH SHEATHING TO EACH STUD W/ 8d's AT 6" oc UNLESS NOTED OTHERWISE.
5. ALL POSTS FROM THE UPPER LEVELS MUST BE ALIGNED WITH, AND MATCH THE POSTING BELOW TO THE FOUNDATION UNLESS TRANSFERRED.
6. SOLID BLOCKING IN THE FLOOR SPACE IS REQ'D BENEATH ALL POSTS. SOLID BLOCKING SHALL MATCH THE FULL DIMENSION OF THE POST ABOVE. I-JOISTS ARE NOT CONSIDERED SOLID BLOCKING.
7. NAIL MULTIPLE MICROLAMS TOGETHER PER STRUCTURAL SPECIFICATION SHEET.
8. MINIMUM DOUBLE TRIMMERS WITH KING STUD UNDER EACH END OF MANUFACTURED HEADERS (GLB, M=L, PARALLAM, ETC). SAWN MEMBERS (2-2x8 DF, 6x8 DF, ETC) ARE TO HAVE SINGLE TRIMMER WITH KING STUD ON EACH END.
9. WHERE TOP PLATES ARE DISCONTINUOUS DUE TO A BEAM POCKET OR OTHER SITUATION, STRAP THE TOP PLATES TOGETHER WITH AN ST6224 STRAP ACROSS THE SPLICE.
ALL HARDWARE SPECIFIED IS PER THE SIMPSON COMPANY.



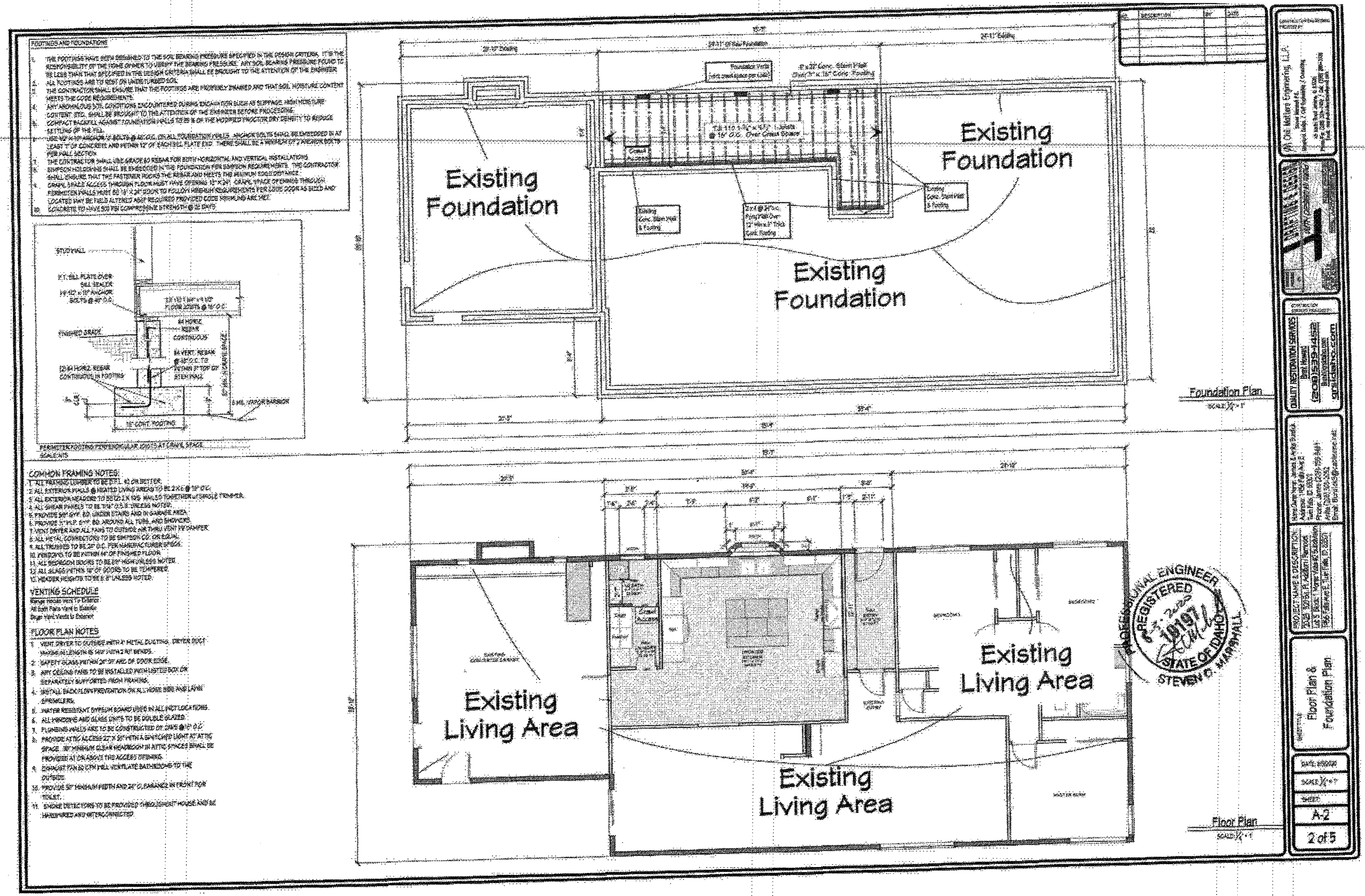
Typical Section

PROFESSIONAL ENGINEER REGISTERED 10197 STATE OF IDAHO STEVEN G. MARSHALL

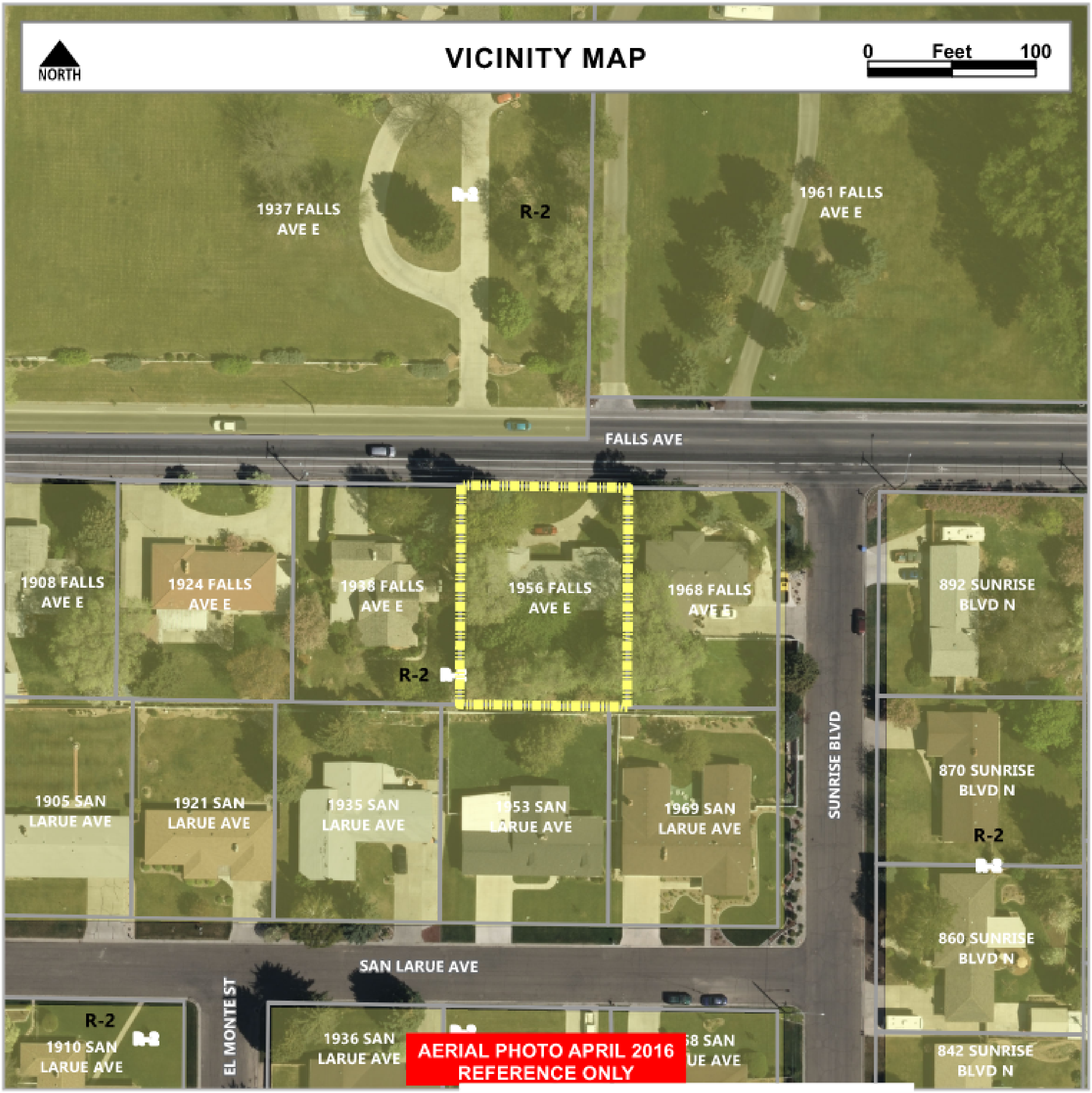
Elevations & Section Details

A-5

3 of 5



Existing Foundation
Existing Foundation
Existing Foundation
Foundation Plan
COMMON FRAMING NOTES
VENTING SCHEDULE
FLOOR PLAN NOTES
Existing Living Area
Existing Living Area
Existing Living Area
Floor Plan
PROFESSIONAL ENGINEER
REGISTERED
10197
STATE OF IDAHO
STEVEN C. MARSHALL
QUALITY RESTORATION SERVICES
Floor Plan & Foundation Plan
A-2
2 of 5



R-2

Current Zoning: R-2

Comprehensive Plan: Town Neighborhood

Existing Land Use: Residential

Proposed Land Use: Residential-Addition

Surrounding Zoning Designations & Land Use(s)	
North: Falls Avenue Eat	**East:** Residential
South: Residential	**West:** Residential

Applicable Regulations

10-1-4, 10-1-5, 10-4-4, 10-3-4

Date:	Monday, August 24, 2020
To:	Mayor and City Council
From:	Travis Rothweiler, City Manager

Request

ACTION: A public hearing on the FY 2021 Budget for the City of Twin Falls, Idaho and Adoption of an Ordinance of the City of Twin Falls adopting the appropriations ordinance for the 2020-2021 Fiscal Year, beginning on October 1, 2020 and ending on September 30, 2021.

Time Estimate

The estimated amount of time this item will take is 30 minutes.

Background

On August 10, 2020, the City Council adopted the preliminary budget for the City of Twin Falls for the 2020-2021 Fiscal Year. Since January 2020, City departments worked collectively to build a sustainable, thoughtful budget. This effort has been presented several times since April 2020.

The 2020-2021 Fiscal Year Budget addresses the need to protect the long-term future of the community, primarily in the areas of public safety, preservation of public infrastructure, and in delivering sustainable government services that align with the demands of today.

The FY 2021 budget has been created with following philosophies in mind:

- Create a nimble, agile, adaptable budget that allows the City to react in this dynamic, uncertain and ever-changing local economy;
- Develop a budget that is sensitive to our operating environment and local economic conditions;
- Connect all expenditures directly to the City's 2030 Strategic Plan;
- Limit tax collections by considering not taking 3% and preserve the entirety of the $1,416,814 forgone balance;
- Minimize all utility rate increases;
- Place a high level of value on our employees.

A summary presentation of the proposed budget has been placed on the City's website. Tonight, the City Council will hold a public hearing and is scheduled to adoption the appropriation ordinance.

2021 FISCAL YEAR BUDGET SUMMARY

The combined expenditures and transfers total $77,424,565 which is $5,354,276 (7.43%) more than the FY 2020 budget of $72,070,288. Governmental Fund-Type expenditures, or expenditures from funds that receive property tax or shared revenue, total $46,170,570 (increase of $1,461,427, or 3.27%). Of this amount, $3,573,474 is for one-time, capital initiatives funded with cash reserves. Enterprise and Other Major and Non-Major, Non-Tax Supported Fund expenditures total $31,253,995 (increase of $3,892,850, or 14.23%), which includes $2,444,000 for capital projects funded with cash reserves. The "net budget," or total budget less transfers is $72,802,374 for FY 2021. This is $5,057,000 (7.46%) more than the FY 2020 total of $67,745,374. This increase in net overall spending in both the tax supported and non-tax supported funds compared to the FY 19-20 budget is due primarily to the use of reserves.

TOTAL ASSESSED VALUATION

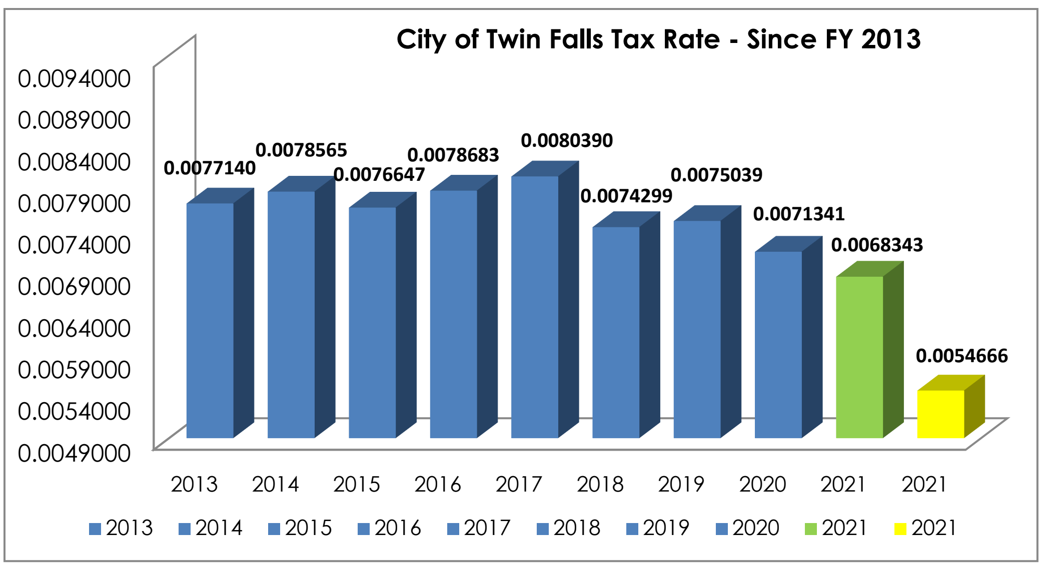
According to the Twin Falls County Assessor's Office, from FY 2020 to FY 2021, the City of Twin Falls' total taxable valuation increased by $225,942,629, or 7%, from $3,217,708,052 to $3,443,650,681. This growth is on top of the $322,015,498 that was realized in the prior fiscal year.

CARES PROPERTY TAX RELIEF AND TAX RATE

In January 2020, the City Council and the City Manager made the decision not to assess the statutorily allowed three percent (3%) property tax increase as provided for in Idaho Code §63-802. Several months later, the Governor created a tax relief program that diverts $188 million on Federal CARES funding directly to Idaho property taxpayers if cities and counties elect to not take the three percent (3%) property tax increase. For those that elect to participate, the CARES PRT funding will be proportionately divided among those Idaho cities and counties using a formula, based on the actual cost of public safety personnel salaries (police, fire, animal control, dispatch, etc.).

The exact amount of tax credit received will not be known until October 2020 when all cities and county budgets are certified, and all public safety salaries are calculated. Based on the initial guidance supplied by the Governor's Office, we are estimating that our citizens will receive $4,709,720 in total property tax relief from the CARES funds. This will cause the City's functional tax rate to decrease to approximately $5.47/$1,000. This will save an estimated $121.97 in city property tax savings for our taxpayers who own and live in a home valued at $208,050, which is the median home value (Zillow).

If Governor Little's CARES PTR credit proposal is deemed to be an illegal use of these funds, the City's tax rate for FY 2021 will be $6.83 per $1,000 (0.0068343) in taxable value. Both tax rates are illustrated below.



FORGONE BALANCE

Over the past several years, considerable time has been spent illustrating the cost-benefit analysis of using the City's forgone balance. Section 63-802 (e) of the Idaho Code states, "...In the case of a non-school district for which less than the maximum allowable increase in the dollar amount of property taxes is certified for annual budget purposes in any one (1) year, such a district may, in any following year, recover the forgone increase by certifying, in addition to any increase otherwise allowed, an amount not to exceed one hundred percent (100%) of the increase originally forgone."

Each year the City has elected not to take the statutory maximum increase has impacted the amount of revenue available in the following fiscal year. Simply, the base by which the three percent is calculated is smaller. The table below illustrates the changes to the City's forgone balance since FY2010.

	Amount by Year	Cumulative Amount
FY 2010	$539,902.00	$539,902.00
FY 2011	$476,376.00	$1,016,278.00
FY 2012	$463,422.00	$1,479,700.00
FY 2013	-$1,123.00	$1,478,577.00
FY 2014	$8,630.00	$1,487,207.00
FY 2015	$395,464.00	$1,882,671.00
FY 2016	$266,548.00	$2,149,219.00
FY 2017	$37,034.00	$2,186,253.00
FY 2018	$0.00	$2,186,253.00
FY 2019	-$770,000.00	$1,416,284.00
FY 2020	$530.00	$1,416,814.00
FY 2021	$697,681.00*	$2,114,495.00*

* Assumes the City Council adopts the resolution retaining the forgone balance.

The FY 2021 budget does not include the recovery of any additional forgone balance. However, the $770,000 that was recovered in FY 2019 has been set aside in the FY 2021 budget to fund additional Council priority capital projects. During the creation of the FY 2021 budget, the Council will discuss various capital projects and provide direction regarding their priorities for the $770,000.

CITY COUNCIL ACTIONS

Since July 6, 2020, the City Council, with input from the City's department leaders, has made the following changes to the City Manager's Recommended Budget.

- Fire Department roof moved to FY 20 from FY 21 (Capital cash reserves) $80,000
- Hankins Road reconstruction added to FY 21 (Street Fund cash reserves) $3,000,000
- Harmon Park parking lot improvements $500,000
- Fund all of Police Department's category B projects $173,000
- Fund all of Fire Department's category B projects $19,405
- Fund Wendell street sidewalk $419,000
- Fund Evel Knievel, three individual Park and Auger Falls planning efforts $105,000
- Airport electrical and Wastewater improvements $165,000
- Include $70,255 in Airport Fund reserves

HOW MUCH MORE WILL CITY SERVICES COST?

	FY 2020 Adopted Budget	FY 2021 Recommended Budget	Variance as developed by City Manager	FY 2021 with CRF Tax Relief	Variance with CRF Tax Relief
Property Tax	Tax Rate: **$7.13/$1,000** of taxable value	Tax Rate: **$6.83/$1,000** of taxable value	Tax Rate: **-$.30/$1,000** of taxable value	Tax Rate: **$5.15/$1,000** of taxable value	Tax Rate: **-$1.98/$1,000** of taxable value
Median Valued Home of an owner-occupied home: FY 2020 - $200,000 (as of January 2019) FY 2021 - $208,050 (as of January 2020)	**$713.00** *(annual)* **$59.42** *(monthly)*	**$737.98** *(annual)* **$61.50** *(monthly)*	**$24.98** *(annual)* **$2.08** *(monthly)*	**$556.46** *(annual)* **$46.37** *(monthly)*	**-$156.54** *(annual)* **-$13.05** *(monthly)*
Utility Bills					
Average Residential Customer Consumption of:					
Water - 18,000 gallons	$49.89	$49.89	$0.00	$49.89	$0.00
Sewer - 12,000 gallons	$27.27	$27.27	$0.00	$27.27	$0.00
Sanitation & Recycling	$17.79	$17.79	$0.00	$17.79	$0.00
Total Utility Bills	$94.95	$94.95	$0.00	$94.95	$0.00
Monthly Total of Property Tax and Utility Bills	**$154.37**	**$156.45**	**$2.08**	**$141.32**	**-$13.05**

Approval

The approval process is 50% +1 of the members of the City Council that are present. By adopting the ordinance, the City Council will create the 2020-2021 Budget for the City of Twin Falls, Idaho.

Budget Impact:

The adoption of this ordinance will establish the annual appropriations ordinance for the City of Twin Falls for the 2020-2021 Fiscal Year.

Regulatory Impact:

- Idaho Code Section 50-811 states the City Manager shall "...keep the council fully advised of the financial condition of the city and its future needs..." and "…prepare and submit to the council a tentative budget for the next fiscal year."
- Idaho Code §50-235 empowers each city council of each city to levy taxes for general revenue purposes.
- Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance.

- Section 50-1003 of the Idaho Code states "…the city council of each city shall, prior to the commencement of each fiscal year, pass an ordinance to be termed the annual appropriation ordinance, which in no event shall be greater than the amount of the proposed budget, in which the corporate authorities may appropriate such sum or sums of money as may be deemed necessary to defray all necessary expenses and liabilities of such corporation, not exceeding in the aggregate the amount of tax authorized to be levied during that year in addition to all other anticipated revenues."

- Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services. This section also states that taxing entities can only increase property tax collections by a maximum of three percent (3%) annually, plus value of new construction and annexation added during the previous calendar year, and forgone taxes that have been accumulated and reserved in prior fiscal years.

Attachments

The proposed budget for the 2020-2021 fiscal year can be found online at www.tfid.org

Citizen Input can be made after the presentation in person, by email to Citizeninput@tfid.org, or by calling 1-208-939-6718, Conference ID: 322 671 720#, as instructed on the agenda.

ORDINANCE NO. 2020-013

AN ORDINANCE OF THE CITY OF TWIN FALLS, IDAHO, APPROPRIATING $72,802,374 FOR THE 2021 FISCAL YEAR TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF TWIN FALLS; PROVIDING FOR THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE; LEVYING AD VALOREM TAXES IN THE AMOUNT OF $23,837,268 FOR THE 2021 FISCAL YEAR; PROVIDING THAT A COPY OF THIS ORDINANCE SHALL BE FILED WITH THE COUNTY COMMISSIONERS OF TWIN FALLS COUNTY, IDAHO AND WITH THE SECRETARY OF STATE OF THE STATE OF IDAHO; PROVIDING FOR THIS ORDINANCE TO TAKE EFFECT UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW, THE RULE REQUIRING THAT AN ORDINANCE BE READ ON THREE SEPARATE OCCASIONS HAVING BEEN SUSPENDED.

WHEREAS, the City has provided proper notice and held a public hearing on August 24, 2020 regarding the proposed budget for Fiscal Year 2020-2021, and

WHEREAS, the City Council has reviewed the proposed budget and determined that the expenditures are necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS AS FOLLOWS:

Section 1: That the appropriations and the amount appropriated for the fiscal year beginning October 1, 2020 through September 30, 2021 be set as follows for the objects and purposes as herein specified:

Objects and Purposes		Amounts
General Fund	$	29,397,055
Street Fund	$	8,627,427
Street Light Fund	$	395,600
Library Fund	$	1,987,171
Airport Fund	$	1,298,244
Capital Improvement Fund	$	1,678,780
Pool Fund	$	405,104
Fireworks Fund	$	16,000
Insurance Fund	$	494,346
Impact Fee Fund	$	600,000
CDBG Fund	$	342,000
Airport Construction Fund	$	3,120,170
Waterworks Fund	$	11,613,654
Wastewater Fund	$	8,998,727
Common Area Maintenance Fund	$	51,010
Sanitation Fund	$	3,003,694
Dierkes/Shoshone Falls Fund	$	223,754
Shop Fund	$	505,637
Seizures/Restitution Fund	$	44,000
Total Appropriations	**$**	**72,802,374**

The amount listed under the General Fund includes the budgets for City Council, City Manager, Finance, Legal, Planning & Zoning, Code Enforcement, Economic Development, Human Resources, Information Technology, Police, Communications Center, Fire, Building Safety, Animal Control, Custodial, Engineering, Parks & Recreation, and Golf.

Section 2: That the City of Twin Falls hereby certifies a tax levy in an amount not to exceed $23,837,268 on the taxable market value of all taxable property within the corporate limits of the City of Twin Falls, Twin Falls County, Idaho to provide revenue for the following purposes:

Activity	Tax Amount Certified	
General Fund	$	19,338,312
Street Fund	$	938,355
Street Light Fund	$	68,280
Library Fund	$	1,813,671
Airport Fund	$	398,113
Capital Improvement Fund	$	1,080,472
Insurance Fund	$	200,066
Total	**$**	**23,837,268**

Section 3: That the City Clerk of the City of Twin Falls is hereby directed to file a copy of the Ordinance with the County Commissioners of Twin Falls, County, Idaho; and the Secretary of State, in accordance with Idaho Code 50-1003 and 50-1007.

Section 4: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law, the rule requiring that an ordinance be read on three separate days having been suspended.

PASSED AND APPROVED UNDER SUSPENSION OF RULES this 24th day of August, 2020.

SIGNED BY THE MAYOR August 24, 2020. ______________________

Mayor

ATTEST: ___________________________

Deputy City Clerk

PUBLISH: September 7, 2020

Date: Monday, August 24, 2020

To: Honorable Mayor and City Council

From: Breanna Howard, CFO

Request:

ACTION: A public hearing and adoption of a resolution to reserve the forgone amount for fiscal year 2020-2021 for use in subsequent years as described in Idaho Code §63-802, et al.

Time Estimate:

The estimated amount of time for this hearing is 10 minutes, with additional time for Council questions and public input.

Background:

If a taxing district elects to budget less than the maximum allowable increase in the dollar amount of property taxes, the taxing district may reserve the right to recover all or any portion of that year's forgone increase in a subsequent year by adoption of a resolution specifying the dollar amount of property taxes being reserved. Otherwise, that year's forgone increase may not be recovered. The district must provide notice of its intent to do so and hold a public hearing, which may be in conjunction with its annual budget hearing if applicable.

Approval Process:

The City Council must hold a public hearing to reserve the forgone amount for the current fiscal year. After taking public input and comment, the Council will need to vote on the proposal, and it will take a simple majority vote of the council to pass the resolution to reserve the forgone amount.

Budget Impact:

The current year's forgone amount of $697,681 will be reserved and included in the City's total forgone balance of $2,114,495 for use in subsequent years. The table below illustrates the changes to the City's forgone balance since FY2010.

	Amount by Year	Cumulative Amount
FY 2010	$539,902.00	$539,902.00
FY 2011	$476,376.00	$1,016,278.00
FY 2012	$463,422.00	$1,479,700.00
FY 2013	-$1,123.00	$1,478,577.00
FY 2014	$8,630.00	$1,487,207.00
FY 2015	$395,464.00	$1,882,671.00
FY 2016	$266,548.00	$2,149,219.00
FY 2017	$37,034.00	$2,186,253.00
FY 2018	$0.00	$2,186,253.00
FY 2019	-$770,000.00	$1,416,284.00
FY 2020	$530.00	$1,416,814.00
FY 2021	$697,681.00*	$2,114,495.00*

Regulatory Impact:

Idaho Code Section 63-802(f) requires a taxing district wishing to preserve the current year forgone amount "...must provide notice of its intent to do so and hold a public hearing, which may be in conjunction with its annual budget hearing if applicable. The resolution to reserve the right to recover the forgone increase for that year shall be adopted at the annual budget hearing of the taxing district..."

Conclusion:

Staff recommends the Council adopt resolution 2020-014 to reserve the current year's forgone amount of $697,681 and include it in the City's total forgone balance for use in subsequent years.

RESOLUTION NO. _2020-014_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2020-2021 FOR USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the city council of each city to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(a) allows each taxing entity to increase property tax collections by a maximum of three percent (3%), plus value of both new construction and annexation added during the previous calendar year, and forgone taxes that have been accumulated and reserved in prior fiscal years; and,

WHEREAS, Idaho Code §63-802(f) requires that the City adopt a resolution to reserve the foregone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(f) to reserve the forgone amount; and,

WHEREAS, the City intends to reserve $697,681 of its current year's forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, that $697,681 of the current year's forgone amount is reserved and included in the City's total forgone balance for use in subsequent years.

PASSED BY THE CITY COUNCIL: __________________________, 2020.

SIGNED BY THE MAYOR: __________________________, 2020.

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MAYOR

ATTEST:

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DEPUTY CITY CLERK