



Public Arts Commission Agenda

Tuesday, September 1, 2020, 12:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Tuesday, August 4, 2020, Public Arts Commission Minutes
By: Leila A. Sanchez, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **INFORMATIONAL:** Open Meeting Laws, Transparency Resolution and General Operating Procedures
By: Travis Rothweiler, City Manager, Shayne Nope, City Attorney
 - b) **RECOMMENDATION:** Assignment of Terms
By: Mandi Thompson, Assistant to the City Manager
 - c) **DISCUSSION:** Takeaways from City Strategic Plan and City of Moscow Public Art Policy
By: Mandi Thompson, Assistant to the City Manager
 - d) **DISCUSSION:** Expectations and Framework Moving Forward
By: Mandi Thompson, Assistant to the City Manager
- 4) ANNOUNCEMENTS
- 5) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Arts Commission Agenda

Tuesday, August 4, 2020, 12:00 PM City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

MINUTES

Present:

Camille Barigar, Olivia Barrett, Melissa Crane, Janeale Dean, Drew Nash, Laura Stewart, Amy Westover

Council Liaison Present:

Shawn Barigar

City Staff Present:

Mandi Thompson, Assistant to the City Manager, Kim Hafer, Help Desk Technician,
Leila A. Sanchez, Recording Secretary

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Mandi Thompson called the meeting to order at 12:00 p.m. A quorum was present.

2) CONSENT CALENDAR: None

3) ITEMS FOR CONSIDERATION

- a) **INFORMATIONAL**: Introduction of newly appointed members.
By: Mandi Thompson, Assistant to the City Manager

All members present introduced themselves and explained their interest in serving on the committee; and what drove them to apply and volunteer their service to public art.

Shawn Barigar introduced himself and explained his interest in being Council Liaison.

Mandi Thompson gave a brief background on herself.

- b) **ACTION ITEM**: Selection of a chairperson and vice chairperson.
By: Mandi Thompson, Assistant to the City Manager

Mandi Thompson explained the duties of a chairperson and vice chairperson.

MOTION:

Melissa Crane moved to nominate Laura Stewart for Chair. Drew Nash seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

MOTION:

Laura Stewart moved to nominate Melissa Crane for Vice-Chair. Janeale Dean seconded the motion. Roll call vote showed Laura Stewart, Amy Westover, Camille Barigar, Janeale Dean, Drew Nash, and Olivia Barrett voted in favor of the motion. Melissa Crane abstained from voting. Approved 6 to 0. 1 abstained.

- c) **ACTION ITEM:** Selection of monthly meeting date.
By: Mandi Thompson, Assistant to the City Manager

The Public Arts Commission will meet monthly, the first Tuesday of every month at 12:00 p.m. A box lunch will be provided.

- d) **DISCUSSION:** General Operating Procedures based on Roberts Rules of Order.
By: Mandi Thompson, Assistant to the City Manager

Mandi Thompson explained the general operating procedures.

Shawn Barigar stated that at a future meeting, the City Manager and City Attorney will be conducting a brief training on Idaho Open Meeting Law. The Commission serves as advisory to the City Council and any action taking by the Commission are not final actions but recommendations to the City Council. Please do not deliberate with other members items that are placed on the agenda prior to the meeting.

Mandi Thompson explained Commission terms are as follows:

Two – 1-year terms

Two- 2-year terms

Three -3-year terms

Clarification of Chair and Vice Chair appointments will be discussed at the next meeting.

Commission terms will be randomly selected and will be discussed at the next meeting.

- e) **DISCUSSION:** Goals and Timeline
By: Shawn Barigar, Council Member

Mandi Thompson recommended the Commission do homework about public policy and public art to see what other communities are doing and how their commission are leading public art.

Shawn Barigar stated his goal is to utilize art, and art is a very broad term, as a driver of economic prosperity in enhancing our collective sense of place, and therefore, a quality of life.

He explained that he and Mandi Thompson have been involved in the Community Transformation Grant received from the Blue Cross Foundation. It is focused on childhood obesity and its access to recreation and nutrition. They refer to the four P's: projects, programs, policies, and partnerships. This may be a way to focus the effort of the group. The group may talk about a project where somebody wants to donate a statue or placing a piece of visual art somewhere. This is a project that can be vetted by the group. There can be a call for artists and a recommendation be brought before the City Council for approval. It could be a program. The City, through the Parks & Recreation Department may have art related programs. The Magic Valley Arts Council, CSI and the Municipal Band run great programs. The City may be able to form partnerships with other artistic organizations that operate programs. For example, CSI theatre students doing pop up performances in the Commons at lunch time every day and where costs are minimal. It takes promotion and effort, and again, brings up the vibrancy of downtown. It is a way to draw people to the Commons. The policy issue is probably going to be the heaviest lift for this group. It is the place where there may be a tendency to get bogged down in detail and the group may not feel progress is not being made. Moscow's policy is robust. A developer will be required to follow guidelines when building. It talks about public spaces and common spaces. Public art is more than public art installations or a visual piece, it is theatre,

music, poetry. These are things that typically get overlooked.

There are opportunities to grow the visibility of art in the community and tie it back to the Strategic Plan. The Strategic Plan can be reviewed on the City's website. The Council uses the plan to drive all budgetary decisions and was created with community input and a long laundry list of initiatives.

Commission discussion followed.

- The Twin Falls Center of the Arts, Twin Falls Municipal Band will be performing tonight at 7:00 p.m., at the Canyon Rim.
- Mandi Thompson spoke on funding and grants.
- Shawn Barigar stated he will find out the balance in Public Art Fund. The Commission can work on the policy before spending money and can advocate for increasing the funding amount.

Mandi Thompson said another partnership would be with the Urban Renewal Agency. The URA established a sub-committee for public art, which was responsible for John Hayes statue and paintings in the Commons. The URA has funding and would like to do another call to artists for the canvassed art in the Commons. The URA would like it to become the function of the Public Arts Commission. A plan and understanding on what the group envisions for public art will be helpful to the Council and understanding what can be done to further that through funding.

- Building the agenda and understanding emails are public record.
- Mandi Thompson explained this is an opportunity to bring artists to the table to participate, have a voice and tap into knowledge and resources.
- Is the City going to be dedicating staff to pull off the projects?

Shawn Barigar explained the Commission will need a policy to help figure that out.

Mandi Thompson explained the Planning & Zoning Director and Parks & Recreation Departments will be impacted.

- Define who are our stakeholders and shareholders.
- Have we done focus groups with the community about public art and what the community feels and thinks about it?

Mandi Thompson explained she can utilize engagement software.

- Research Denver's public arts project.

Shawn Barigar asked the Commission to send all ideas to Mandi Thompson as soon as possible.

Adjourn the meeting at 9:14 a.m.

Leila A. Sanchez/Recording Secretary



Date: Tuesday, September 1, 2020
To: Public Arts Commission
From: Travis Rothweiler, Shayne Nope

INFORMATIONAL

Request:

Open Meeting Laws, Transparency Resolution and General Operating Procedures

Time Estimate:

10 minutes

Background:

A brief overview of the sections in Idaho Code pertaining to open meeting laws and regulations, as well as an overview of the Transparency Resolution that the City Council adopted to govern public meetings. Finally, any other information on the function of a Council Commission and responsibilities of the board members.

Approval Process:

N/A

Budget Impact:

None

Regulatory Impact:

None

History:

N/A

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, September 1, 2020

To: Public Arts Commission

From: Mandi Thompson

RECOMMENDATION

Request:

Assignment of Terms

Time Estimate:

5 minutes

Background:

In order to prevent all seven members from leaving the Board or needing re-appointments at the same time, there will be staggered terms of one, two and three years. This was agreed up on at the first Art Commission meeting, and was included in the ordinance that established the Commission. Those individuals that are selected for a one or two year term will be eligible to serve two full (three-year) terms in addition to their initial appointment. The terms are as follows:

Three Year Terms:

Laura Stewart
Drew Nash
Melissa Crane

Two Year Terms:

Janeale Dean
Amy Westover

One Year Terms:

Camille Barigar
Olivia Barrett

Approval Process:

None

Budget Impact:

None

Regulatory Impact:

None

History:

None

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, September 1, 2020
To: Public Arts Commission
From: Mandi Thompson

DISCUSSION

Request:

Takeaways from City Strategic Plan and City of Moscow Public Art Policy

Time Estimate:

15 minutes

Background:

Staff requested that the board members familiarize themselves with both the City Strategic Plan, as well as the Moscow Public Art Policy. This agenda item will consist of asking each member for a brief takeaway from each document.

Approval Process:

None

Budget Impact:

None

Regulatory Impact:

None

History:

None

Analysis:

None

Conclusion:

Attachments:

None



Date: Tuesday, September 1, 2020
To: Public Arts Commission
From: Mandi Thompson

DISCUSSION

Request:

Expectations and Framework Moving Forward

Time Estimate:

Background:

A discussion surrounding the long term and short term goals of the Commission and the expectations of board members. The Commission will need to begin building a framework by which members will begin working on a Commission charter/vision, public art policy, identifying immediate needs, etc. Due to time constraints at the monthly meetings, small workgroups of no more than two members will have to form to take on certain tasks of the planning process.

Approval Process:

None

Budget Impact:

None

Regulatory Impact:

None

History:

N/A

Analysis:

None

Conclusion:

Attachments:

None