



Public Arts Commission Agenda

Tuesday, October 6, 2020, 12:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Tuesday, September 1, 2020, Public Arts Commission Minutes
By: Leila A. Sanchez, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **DISCUSSION:** Report outs from September meeting assignments
By: Amy Westover, Melissa Crane, Janeale Dean
 - b) **DISCUSSION:** Begin drafting the Twin Falls Public Art Policy
By: Public Arts Commission Board Members
 - c) **ACTION ITEM:** Develop a list of possible questions for a public survey
By: Public Arts Commission Board members
- 4) GENERAL PUBLIC INPUT
- 5) BOARD REPORT/ANNOUNCEMENTS
- 6) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Arts Commission Agenda

Tuesday, September 1, 2020, 12:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

MINUTES

The meeting is streamed and can be found on the City's website:

<https://twinfallsid.civicclerk.com/Web/Player.aspx?id=3315&key=-1&mod=-1&mk=-1&nov=0>

Present:

Chair Laura Stewart, Vice-Chair Melissa Crane, Camille Barigar, Janeale Dean, Drew Nash, Amy Westover

Members Absent: Olivia Barrett

Council Liaison: Shawn Barigar

Staff Present: Assistant to the City Manager Mandi Thompson, City Attorney Shaye Nope, Help Desk Technician Kim Hafer, Recording Secretary Leila A. Sanchez

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Laura Stewart called the meeting to order at 12:00 p.m., and confirmed a quorum is present.

2) CONSENT CALENDAR

- a) **ACTION ITEM:** Request to approve the Tuesday, August 4, 2020, Public Arts Commission Minutes

By: Leila A. Sanchez, Recording Secretary

MOTION:

Melissa Crane moved to approve the Consent Calendar as presented. The motion was seconded by Drew Nash. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

3) ITEMS OF CONSIDERATION

- a) **INFORMATIONAL:** Open Meeting Laws, Transparency Resolution and General Operating Procedures

By: Travis Rothweiler, City Manager, Shayne Nope, City Attorney

Shayne Nope reviewed the Open Meeting Law of Idaho, the City's Transparency Resolution, and general operating procedures.

He reviewed the following Idaho Statutes:

TITLE 74 TRANSPARENT AND ETHICAL GOVERNMENT, CHAPTER 1, PUBLIC RECORDS ACT

TITLE 74 TRANSPARENT AND ETHICAL GOVERNMENT, CHAPTER 2 OPEN MEETING LAW

TITLE 74 TRANSPARENT AND ETHICAL GOVERNMENT, CHAPTER 4 ETHICS IN GOVERNMENT

TITLE 18 CRIMES AND PUNISHMENT, CHAPTER 13, BRIBERY AND CORRUPTION

In conclusion:

Avoid conversation outside an open meeting setting on a potential agenda item.

More than two members conversing appears to the public like deliberation.

Please call or email his office to disclose a possible conflict of interest.

Camille Barigar asked for clarification if her employer, College of Southern Idaho, would create a potential conflict in decisions being made by the committee. Shayne Nope and Shawn Barigar gave examples when a conflict would and would not exist.

Shawn Barigar explained how the City Council handles possible conflict of interest and when to recuse self from discussion.

b) **RECOMMENDATION:** Assignment of Terms

By: Mandi Thompson, Assistant to the City Manager

Mandi Thompson explained terms were selected randomly, apart from Melissa Crane. A representative of the Magic Valley Arts Council will always serve on the committee. Terms begin in August. Camille Barigar and Olivia Barrett, when one-year terms expire, have the opportunity to reapply for a position on the committee.

One Year Term	Camille Barigar, Olivia Barrett
Two Year Term	Janeale Dean, Amy Westover
Three Year Term	Melissa Crane, Drew Nash, Laura Stewart

c) **DISCUSSION:** Takeaways from City Strategic Plan and City of Moscow Public Art Policy

By: Mandi Thompson, Assistant to the City Manager

Camille Barigar referred to the following sections of the Strategic Plan:

- 2030 Vision: Twin Falls is a community with a broad-based commitment to the long-range health of its citizens and visitors.
- A wide array of activities exists through private, non-profit, and public entities, as well as partnerships among them, which lead to a healthy, well-rounded community.
- Recreation, arts, and non-profit organizations contribute to a healthy community, as well. They attract and keep a skilled workforce and round out

- residents' interests in the outdoors and the arts.
- Goal PC2: Revitalize the downtown.
- Objective PC3.2.3: The City will support community partners who host sporting contests and other community events that promote Twin Falls.
- Focus Area 7 – Responsible Community (RC) 2030 Vision: The community is actively engaged in the various public, private, civic, arts and religious institutions serving the area through volunteerism and involvement in neighborhood and local government activities.
- Goal RC1: Engage and Involve the Community. Objective RC1.1.1: The City will partner with public events to facilitate "City Fairs."

Discussion ensued.

Inject the word arts where it could be inferred.

Art initiatives to include other parts of the community aside from downtown.

Population changes over to the 50,000 and how to incorporate arts in a metropolitan area.

Budget allowing a dedicated staff person to the arts.

Find innovative ways to create events and fairs.

Advocate for arts in trails, bike paths, bike routes and pedestrian routes.

Need for a public assessment to find out what the community wants as far as art.

Increase artwork at the library

Create opportunities for partnerships.

Performance art to be added to one of the tiers of public art.

Address the emotional health of the community.

Hosting events that will bring the community together regardless of a person's economic situation.

Takeaways from the Moscow's Public Art Policy:

Need for a mission/purpose statement to establish the why of the committee.

Kick-off for the Public Arts Commission with public tours.

Public art to be incorporated at various structures including bus stops when public transit is in place.

Ways to connect with the public through social media including Facebook, Instagram, website.

Creating ways to create a coop to facilitate a large art gallery downtown.

Hosting gallery walks downtown in conjunction with events held downtown.

Mandi Thompson explained the Strategic Plan is the City's driving document and determines how the City budgets, follows the plan, and recommendations are made to the City Council. Community partners and commissions are asked for their input to make changes or additions to focus areas. In 2018, when discussing The Healthy

Community, City Council, staff and upwards to ten to fifteen community partners had a role in the health of the community. In addition, art can play a role in The Learning Community and the Healthy and Prosperous Community. A website can be created within the City's current website. Instagram and Facebook page will have to be discussed with staff prior to approval.

Discussion ensued.

Shawn Barigar stated a mission, vision, and values type statement maybe framed along the overarching concepts of the City. He discussed the importance of developing a charter defining the why. He explained the process of developing a charter for the Diversity & Inclusion Committee.

Mandi Thompson will be placing on Teams the Diversity & Inclusion Committee Charter along with other charters and asked the committee to review and make comments in Teams.

The charter mission and public survey are two items the committee may be able to accomplish in the next month depending on what is agreeable to the group. The committee is not limited to do the work in the regular scheduled meeting, but recommended members do work in pairs through email and submit to her information discussed. It would be appropriate for the committee to look at other public art commissions' policy, mission, visions, and values statement.

Mandi Thompson discussed various ways information can be collected for a survey. This can be done electronically, conduct meetings with physical distancing, and collecting information at public events.

d) **DISCUSSION:** Expectations and Framework Moving Forward

By: Mandi Thompson, Assistant to the City Manager

At the October meeting, each member will submit a mission, vision, and values statement for the committee's review. Statements will be placed in the October agenda packet for review prior to the meeting.

Amy Westover explained she is currently working with the City of Boise on a public art master plan for the airport. Zoom meetings are being conducted with airports that are bigger and have more established art programs than Boise's and asking them if they could go back 10, 15, 20 years ago, and tell a fledging art program what to begin with and what to focus on, what would it be. She suggested a Zoom meeting with her and another committee member with the Moscow public art director and other organizations asking them what key things they did to help get their program started.

Melissa Crane volunteered to participate in the Zoom meetings. Mandi Thompson will be the notetaker and will report back to the committee.

Janeale Dean and Melissa Crane will lead the work on public engagement. All members will contribute comments through Teams.

Mandi Thompson, in Teams, will have a program parking lot list where members will be able to submit ideas.

Discussion followed on gathering an inventory and background of the City's public arts collection. A statewide inventory of public art was done by the Idaho Commission of the Arts.

4) ANNOUNCEMENTS: None

5) ADJOURNMENT

Adjourned at 1:12 p.m.

Leila A. Sanchez
Recording Secretary



Date: Tuesday, October 6, 2020
To: Honorable Mayor and City Council
From: Mandi Thompson, Assistant to the City Manager

DISCUSSION

Request:

Report outs from September meeting assignments

Time Estimate:

15 minutes with discussion

Background:

During the September 2020 meeting, board members discussed the need to accomplish some work outside of the regular monthly meeting and bring that information back to the Board for discussion. Amy Westover and Melissa Crane agreed to schedule a Zoom call with the Boise Public Art Commission to discuss any recommendations or advice they might have for a newly formed Public Art Commission.

Additionally, Janeale Dean and Melissa Crane volunteered to begin working on a plan for public engagement.

Both topics will be discussed and any action items moving forward will be assigned.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Board members will discuss any information that was collected and brought back to the group for consideration. No action will be taken on the information discussed.

Attachments:

None



Date: Tuesday, October 6, 2020
To: Honorable Mayor and City Council
From: Mandi Thompson, Assistant to the City Manager

DISCUSSION

Request:

Begin drafting the Twin Falls Public Art Policy

Time Estimate:

30 minutes

Background:

It was decided at the September 2020 Commission meeting that the Board must spend some intentional time developing a public art policy, and that the first step in this process is to create a mission, vision and values statement. Board members were asked to bring ideas for a mission statement and values to the meeting to serve as a springboard for discussion.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None



Date: Tuesday, October 6, 2020
To: Diversity and Inclusion Committee
From: Mandi Thompson, Assistant to the City Manager

ACTION ITEM

Request:

Develop a list of possible questions for a public survey

Time Estimate:

15 minutes

Background:

In conversations, board members feel it is important to ask the public what they would like to see in terms of public art in Twin Falls. Given the current difficulties with large gatherings, planning and attending events to engage the public may be difficult. The Board would like to construct a survey to elicit feedback from residents.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

The Board will collaborate on questions for an upcoming public engagement survey

Attachments:

None