



Twin Falls Parks and Recreation Commission Agenda

Tuesday, October 13, 2020, 11:30 AM

City Hall - Room 116 Council Overflow
203 Main Avenue East- Twin Falls, Idaho

Members: Chance Munns, Chairman; Z J Martinez, Vice-Chairman; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Emily Huber; Corey King

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the Tuesday, September 8, 2020, Parks and Recreation Commission Minutes.
By: Leila A. Sanchez, Recording Secretary
 - b) **ACTION ITEM:** 236 9th Ave. N. Removal
By: Kevin Skelton, Parks Superintendent
- 3) Items of Consideration
 - a) **INFORMATIONAL:** Discussion of Parks and Recreation Master Plan, City of Twin Falls Strategic Plan, and Facility Enhancement Plans for 2021.
By: Wendy Davis, Parks & Recreation Director
- 4) Department Updates
 - a) Department updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Agenda

Tuesday, September 8, 2020, 11:30 AM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

MINUTES

Present:

Richard Birrell, Sherry Murray, Brian Rice, Emily Huber, Corey King, Gabe Ostyn (11:46 a.m.)

Absent:

Chairman Chance Munns, Vice-Chairman ZJ Martinez, Kirk Melton

Staff Present:

Parks & Recreation Director Wendy Davis, Deputy City Manager Mitch Humble, Recreation Supervisor Stacy McClintock, Aquatics Director John Pauley, Planning & Zoning Director Jonathan Spendlove, Recording Secretary Leila A. Sanchez, Help Desk Technician Kim Hafer

1) Confirmation of Quorum/Call Meeting to Order

Acting Chairman Brian Rice brought the meeting to order at 11:35 a.m., and confirmed a quorum was present.

Parks & Recreation Director introduced new members Emily Huber and Corey King.

2) Consent Calendar

- a) **ACTION ITEM:** Approve the minutes from the August 11, 2020 Commission Meeting
- b) **ACTION ITEM:** Approve the minutes from the August 24, 2020 Special Meeting
- c) **ACTION ITEM:** Request to remove a tree located at 127 Liberty Street

By: Kevin Skelton, Parks Superintendent

MOTION:

Richard Birrell moved to approve the Consent Calendar as presented. The motion was seconded by Emily Huber. Voice vote showed all members present voted in favor of the motion. Approved 5 to 0.

3) Items of Consideration

- a) **ACTION ITEM:** Recommendation on a Parks In-Lieu application for the Andrea Subdivision located on the 300 Block of Harrison St S. (Application PZ20-0099).
By: Jonathan Spendlove, Planning & Zoning Director

Planning & Zoning Director Spendlove reviewed the request. Based on the proximity to existing parks and the limited size of the potential park dedication, staff recommends approval of the in lieu request of \$9,438.10.

The Parks Commission is tasked with making a recommendation on this item. The Commission may recommend approval, recommend approval with conditions, recommend denial, or table the item for more information.

Parks & Recreation Director Davis explained City Code Section 10-12-3-11 Section F.

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements, which contributions shall be used for park land acquisition and/or park improvements within the boundaries of the arterial streets in which the development is located. In the event that no such facilities or needs are so located, the director may propose a budgeted expenditure to apply the funds to needs identified at any such facility existing within one mile of the boundaries of the project from which the funds originated. If the director determines that no reasonable use exists within the extended geographical area, the director shall, with the approval of the parks and recreation commission, propose to the city council a specific application for the funds which need not be limited geographically, and may include such use as future land acquisition. The fee structure for cash contributions for acquisition of park land shall be the appraised value of the required land area at the time of the application. The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development met all criteria to be called an "in fill" development. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant. The fee structure for park improvements, including all costs of acquisition, construction, and all related costs, shall be based upon the estimated costs of an approved improvement provided by a qualified contractor and/or vendor. (Ord. 2954, 11-3-2008)

Commission discussion followed.

- Explanation of the cash contribution formula

MOTION:

Richard Birrell moved to recommend approval to the City Council the Parks In-Lieu application for the Andrea Subdivision as presented. The motion was seconded by Emily Huber. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

Gabe Ostyn arrived at 11:46 a.m.

- b) **ACTION ITEM:** Recommendation on a Parks In-Lieu application for the Ensign Subdivision located at 1751 3rd Avenue East. (PZ20-0114)
By: Jonathan Spendlove, Planning & Zoning Director

Planning & Zoning Director Spendlove explained the request. Based on the proximity to existing parks and the limited size of the potential park dedication, staff recommends approval of the in lieu request of \$8,410.00.

Commission discussion: None

MOTION:

Richard Birrell moved to recommend approval to the City Council the Parks In-Lieu application for the Ensign Subdivision as presented. The motion was seconded by Emily Huber.

Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

- c) **ACTION ITEM:** Request to increase fees at the Twin Falls Golf Club
By: Steve Meyerhoeffer, Twin Falls Golf Club

Steve Meyerhoeffer explained he is requesting a 5% or less increase in season passes for the 2021 season. Green fees and cart fees will remain unchanged at this time. The Twin Falls Golf Club continues to have the lowest golf rates of any course in Southern Idaho by a substantial amount.

2018 Fees		Proposed 2021
Adult	540.00	565.00
Couple	800.00	840.00
Senior	470.00	490.00
Senior Couple	730.00	765.00
College	315.00	325.00
Junior	160.00	160.00

Parks & Recreation Director Davis explained the City of Twin Falls contracts with the Twin Falls Golf Club for maintenance and operations of the course. Depending on state statute the Commission's recommendation, the request may require Council approval.

Commission discussion followed.

- Clarification of proposed increases varies from 3% to 5%
- Fee increases proposed for January 2021

MOTION:

Emily Huber moved to approve proposed 2021 fees at the Twin Falls Golf Club as presented. The motion was seconded by Gabe Ostyn. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

- d) **INFORMATIONAL:** Commission Orientation
By: Mitch Humble, Deputy City Manager

Deputy City Manager Humble explained the Commission serves as an advisory board to the Council and meets every 2nd Tuesday of the month. Meetings are recorded and broadcasted.

The Commission is subject to the Idaho Open Meeting Law.

- A quorum of the Commission will need to be present to conduct a meeting.
- Agenda's are required to be posted at least 48 hours prior to the regular meeting. Special meetings are required to be posted at least 24 hours prior to the meeting.

- An agenda item that requires a vote shall be identified on the agenda as an “action item” to provide notice that action may be taken on that item. Identifying an item as an action item on the agenda does not require a vote to be taken on that item.
- Deliberation of an agenda item among members either verbally or via email prior to the scheduled meeting violates the Idaho Open Meeting Law. Please contact City staff members Mitch Humble, Wendy Davis, Kevin Skelton, or Stacy McClintock for questions or clarification of an agenda item.
- Motions are made in the positive and require a second. A motion may be amended. Discussion is among members. Please speak up if there is a difference of opinion.

Parks & Recreation Director Davis explained changes will not be made to an agenda after it has been posted. Commission members may send her topics to be discussed a week prior to the meeting.

4) Department Updates

a) Department Updates

Parks & Recreation Director Davis explained a Special Meeting may be scheduled to hear a request from US Bank. On August 24, 2020, a Special Meeting was held to consider a request from US Bank for removal of trees. The Commission denied the request. US Bank has elected to reapply for a tree removal permit with additional information to be considered.

Assistant City Manager Humble explained tree permits are not a recommendation to the City Council. US Bank may potentially withdraw the new application and appeal to the City Council for consideration.

Recreation Supervisor McClintock gave a brief update on the following:

- Addition of adult programs
- Purchase of an online platform to conduct virtual recreation.
- Fall programs
- Printing of Winter guide

Emily Huber explained she in the past has been involved in the Nordic Track Association and volunteered to help with the program.

5) Adjournment

The meeting adjourned at 12:26 p.m.

Leila A. Sanchez
Recording Secretary



Date: Tuesday, October 13, 2020
To: Parks and Recreation Commission
From: Kevin Skelton, Parks Superintendent , Parks Superintendent

ACTION ITEM

Request:

236 9th Ave. N. Removal

Time Estimate:

Allow 5 minutes for discussion

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. Additionally 8-4-6 (B) 1. states that the permit process is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This removal was inspected by City Arborists as well as an independent Certified Arborist. The tree was considered to be a threat to public safety, therefore immediate removal was approved by Parks staff. The post removal application was requested as a document of record.

Approval Process:

A simple majority will approve this request.

Budget Impact:

There is no budget impact with this request

Regulatory Impact:

Approval of this request will enable Parks and Recreation Director to approve the request and set conditions to insure replacement tree is planted.

History:

N/A

Analysis:

N/A

Conclusion:

Staff Arborists and an independent ISA Certified Arborist examined this tree. This is a very large Maple with multiple leaders. It has a vertical crack running the entire length of the trunk. It had previously been chained together via two branches growing vertically indicating it had been cracked for some time. It was

mostly hollow with interior rot. It had root decay issues evident by the mushrooms/fungi growing around the base of the tree. It had visible large root(s) cracked or broken.

Attachments:

1. 236 9th N (2)
2. 236 9th N (3)
3. 236 9th N (4)
4. 236 9th N (1)
5. 236 9th N (5)
6. 236 9th N (6)
7. 236 9th N (9)
8. 236 9th N (10)
9. 236 9th N (11)



















Parks and Recreation Department Updates October, 2020

Recreation Update

Brandy Mason & Justin Wolters Recreation Coordinator

Youth Soccer: Youth soccer ended on September 28th. We only received two complaints and they were both parent/coach issues, that were both personality conflicts between the two.

Fall Basketball: We have 300 players signed up this year, which is down 38 from last year. We have experienced lower registration than normal since this summer as many parents are still concerned with their kids playing in organized leagues during the pandemic. The table below represents the registration numbers for the last four years. Practices started on Monday, September 28th and games begin on Saturday, October 10th.

Year	No. Enrolled
2017	282
2018	313
2019	340
2020	302

Youth Fall Volleyball: (*New this Fall)

We are continuing to partner with the Twin Falls High School Volleyball to offer Coed K-8th grade Volleyball camps to the community. This time we added a Fall camp to the rotation. It was held on Saturday October 26th with 79 participants. The camp went well, and the participants and staff all had a great time according to Andrea Harshman (TFHS Varsity Volleyball Coach).

Parks

Kevin Skelton & Todd Andersen

Staff has been scrambling to take care of all our year end budget processes

Tree pruning and maintenance is underway and will continue into October

Fertilizations and soil amendment applications are complete Fall herbicide applications have been completed

Facility Enhancement work for Dierkes is under way. Most of the accessible sidewalks have been installed will be completed shortly.

A contract has been awarded for the replacement of the three bridges at the Golf Course. Preliminary work will begin this month with the installation being done in January – March, during lowest water flows.

Cascade restroom and enhancement construction is waiting on paperwork to apply for our building permit.

Rock Creek Canyon Parkway, from Victory bridge to the Bracken St. entrance has been crack sealed, bad sections of asphalt were replaced and the trail has been slurry sealed.

Sunway parking lot has been double chip sealed. A new striping plan was developed to allow for better traffic flow and is complete. The ADA parking stalls were relocated for better access to the entire east side of the park. Most of the use is at the First Fed Park and splash pad side.

Pool Update

John Pauley

The Bubble is Up!: We put the bubble over the pool October 5-7 and reopened to the public on Thursday, October 8. With the bubble on, we are asking that swimmers wear a mask, minimize their time in the locker rooms, and have kept the area between the building and the bubble open to have outside air flow. In addition to the above measures we are also increasing the air flow

Swim Lessons: Our fall swim lessons and Water Babies begin on Monday, October 26. The state COVID guidelines recommend no contact between instructor and participant. For our lower levels, parents will participate with their kids, which allows them to act as the instructor's hands. Our higher-level instructors are using more equipment to help teach the skills.

Expanded Lap Swim: In the evening hours we have been allowing 2 lap swimmers per lane since the high school season started. We have had success allowing 2 swimmers and are going to extend this to our morning hours. From 5:30-8:30am and 10-1pm lanes 1-4 will permit up to 2 swimmers in each lane. Lanes 5-8 will remain 1 swimmer per lane for the time being.

High School Swim Season: The state has cancelled the state meet in Boise due to COVID concerns. They have opted to do a virtual state meet by using times from the district meet. The Magic Valley high schools will have preliminaries on October 27 and finals on October 29 at the City Pool.

Golf Course Update

Steve Meyerhoeffer

With the cool mornings and the leaves starting to fall the number of golfers is starting to slow a bit. The 2020 golf season has had the most rounds of golf since I started in 2011. The COVID issue has actually helped increase golf rounds in most areas of the US.

We aerated and sanded our greens three weeks ago and they have healed up nicely. We are currently doing a fall fertilizing on the entire golf course this week so next spring things should green up nicely. In the coming months we will apply several applications of chemicals to help prevent disease and winter kill on the greens over the winter months. The leaves have started to fall on some trees and will continue over the next several months. Picking up the leaves is a huge undertaking each year and consumes 3 employees 5 days a week for 2 or 3 months. To make things a little tougher, our leaf sweeper has a broken wheel and is so old we are having trouble finding a replacement!! Hopefully we can find another alternative asap. Our greens crew did a wonderful job this year and our golf course was in great shape all season.

I currently still have a staff of 25 employees but that number will start dwindling down over the next month or so. I have 4 employees that work all year round and mainly do cleanup and maintenance during the time we are covered by snow.

Still hoping to get our net fixed on the driving range that protects 17 green. We dodged a bullet this year but still makes me nervous. Also, the wind storm we had in September damaged our roof on the club house and hoping the city insurance will take care of that before the snow flies.

Steve