



Twin Falls Parks and Recreation Commission Agenda

Tuesday, November 10, 2020, 11:30 AM

City Hall - Room 116
203 Main Avenue East- Twin Falls, Idaho

Members: Chance Munns, Chairman; Z J Martinez, Vice-Chairman; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Emily Huber; Corey King

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the October 13, 2020, Parks & Recreation Commission Meeting Minutes.
By: Wendy Davis, Parks & Recreation Director
- 3) Items of Consideration
 - a) **INFORMATIONAL:** Microsoft TEAMS training
By: Wendy Davis, Parks & Recreation Director
 - b) **ACTION ITEM:** Consider a request for a bench donation from Anna Vines and the Pickleball Association for Frontier Park.
By: Wendy Davis, Parks & Recreation Director
 - c) **ACTION ITEM:** Facility Enhancement priority discussion.
By: Wendy Davis, Parks & Recreation Director
- 4) Department Updates
 - a) Department updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission MINUTES

Tuesday, October 13, 2020, 11:30 AM

City Hall - Room 116 Council Overflow
203 Main Avenue East- Twin Falls, Idaho

Members Present:

Chairman Chance Munns, Vice-Chairman Z J Martinez, Kirk Melton, Brian Rice, Corey King

Members Absent: Richard Birrell, Emily Huber, Sherry Murray, Gabe Ostyn

Staff Present: Wendy Davis, Parks & Recreation Director; John Pauley, Aquatics Director; Leila A. Sanchez, Recording Secretary

1) Confirmation of Quorum/Call Meeting to Order

Chairman Munns brought the meeting to order at 11:30 a.m. A quorum was present.

2) Consent Calendar

- a) **ACTION ITEM:** Request to approve the Tuesday, September 8, 2020, Parks and Recreation Commission Minutes.

By: Leila A. Sanchez, Recording Secretary

ACTION ITEM: 236 9th Ave. N. Removal By: Kevin Skelton, Parks Superintendent

Discussion followed on 236 9th Ave. N. Removal.

Chance Munns explained staff arborists and an independent ISA Certified Arborist examined the maple tree. This is a very large Maple with multiple leaders. It has a vertical crack running the entire length of the trunk. It had previously been chained together via two branches growing vertically indicating it had been cracked for some time. It was mostly hollow with interior rot. It had root decay issues evident by the mushrooms/fungi growing around the base of the tree. It had visible large root(s) cracked or broken.

MOTION:

Z J Martinez moved to approve the Consent Calendar as presented. Brian Rice seconded the motion. Voice vote showed all members voted in favor of the motion. Approved 5 to 0.

3) Items of Consideration

- a) **INFORMATIONAL:** Discussion of Parks and Recreation Master Plan, City of Twin Falls Strategic Plan, and Facility Enhancement Plans for 2021.

By: Wendy Davis, Parks & Recreation Director

Wendy Davis presented the following using a PowerPoint presentation.

Parks and Recreation

- Budget Planning Process

Long Term Planning

- Develop 5 year budget plan
- Reviews and recommends budget priorities to City Leadership and City Council Focus Areas

City of Twin Falls Strategic Plan

- Identifies City priorities for service
- Acts as the framework for the budget process
-

Focus Areas

- 1-Healthy Community
- 2-Learning Community
- 3-Secure Community
- 4-Accessible Community
- 5-Environmental Community
- 6-Prosperous Community
- 7-Responsible Community
- 8-Internal Organization

Focus Area 1

Healthy Community

- The City will be a partner in a broad based focus on community Health
- The City will provide and maintain facilities that support healthy lifestyles through the implementation of the Parks and Recreation Master Plan
- The City will provide programs and services that support healthy lifestyles
- The City will explore options for creating a community recreation center

Twin Falls Parks and Recreation Master Plan

- Department overview of facilities and programs
- Includes inventory of existing, planned, and future recommendations for programs and facilities

Facility Enhancement Plans

- Park specific plans for facility enhancements
- Outlines development and enhancement projects and provides budget guidance

Parks and Recreation Budget Process

- Strategic Plan
- Parks and Recreation Master Plan
- Long Term Planning
- Facility Enhancement Plans
- Budget Priorities

The Master Plan would be used for the Eastland & Pole Line (Preserve development). At the three-acre trailhead it was the City's intention to expand the parking area and to landscape. It was found there is no water source aside from city water. City water used for irrigation is against code and the expectations of the development community. City water can be used to establish native plants, etc. The contracted architecture firm, Stack Rock (?) came back with an alternative option. They created a drive with additional parking and xeriscape landscaping with native and bee friendly plants.

The committee discussed placing pickleball courts, tennis courts, skatepark, BMX bike trail for the asphalt area.

Wendy Davis discussed possible facility enhancements to the First Federal Park Soccer Complex.

Chance Munns discussed acquiring property now for future parks.

Wendy Davis will send an invite to the Committee to allow them access to documents in Microsoft Teams. In November, a Teams tutorial will be placed on the agenda.

a) Department updates

2) Adjournment

The meeting adjourned at 12:50 p.m.

Leila A. Sanchez
Recording Secretary

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Date: Tuesday, November 10, 2020
To: Parks and Recreation Commission
From: Wendy Davis, Parks and Recreation Director, Parks & Recreation Director

ACTION ITEM

Request:

Consider a request for a bench donation from Anna Vines and the Pickleball Association for Frontier Park.

Time Estimate:

Presentation will take approximately 5 minutes, allow some time for discussion

Background:

Anna Vines hosted a pickleball tournament to raise money to donate a bench in memory of fellow pickle ball players Larry Martens and Mike McLimans. Their intent is to purchase a metal bench and have it installed on the south side of the courts. Please see the attached request.

Approval Process:

A simple majority will approve this request

Budget Impact:

All costs associated with the purchase and installation will be covered by the donation.

Regulatory Impact:

Approval will make a recommendation to council to accept the donation.

History:

Analysis:

Conclusion:

Staff recommends approval of this request.

Attachments:

1. Parks_20201105_151825



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 10/2/2020

Requested by: Anna Vines

Address: 2791 Whispering Pine Dr

Street Address

Twin falls Id. 83301

City

State

Zip Code

Home Phone: 208 316 8884

(Area Code)

Work Phone: N/A

(Area Code)

Donation Requested: Bench (Memorial bench)

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Frontier Park - Near pickleball courts

Alternative Location: N/A

Plaque Inscription: IN memory of Larry Martens &
Mike McLimans

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

If possible could a pickleball
be on the inscription?
As both of these men were
part of the pickleball
community

The Benefits are Endless...

*Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.*

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____