



Twin Falls Historic Preservation Commission Agenda

Monday, November 16, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

COUNCIL CHAMBERS

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approval of Minutes from the following meeting: November 2, 2020
- 3) Certificate of Appropriateness
 - a) **ACTION ITEM:** Request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)
By: Lisa Strickland, City Planner
- 4) Old Business
 - a) **ACTION ITEM:** CLG Grant Proposal
By: Lisa Strickland, City Planner
 - b) **INFORMATIONAL:** Educational Project/Ideas
By: Lisa Strickland, City Planner
- 5) New Business
- 6) Upcoming Meeting(s)
 - a) **INFORMATIONAL:** Monday, December 7, 2020 at 3:00 pm
 - b) **INFORMATIONAL:** 2021 HPC Meeting Schedule
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kelli Ebersole (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**
 - **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.**
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Historic Preservation Commission Minutes

Monday, November 2, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

COUNCIL CHAMBERS

AMENDED

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 03:05 PM

A quorum was present.

Members Present: *Culum, Baughman, Woodbury, Maas, Easterling, Hawkins (Liaison)*

Staff Present: *Spendlove, Hart, Strickland, Zollinger, Ebersole*

2) Consent Calendar

Commissioner Baughman made a motion to approve the consent calendar, as presented.
Commissioner Woodbury seconded the motion.

Unanimously Approved by a vote of 5-0

a) Approval of Minutes from the following meeting: October 19, 2020

3) Certificate of Appropriateness

a) Request for a Certificate of Appropriateness to install a projecting sign on property located at 205 Shoshone Street North c/o Lytle Signs on behalf of Milner's Gate. (PZ20-0125)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness to install a projecting sign on property located at 205 Shoshone Street North c/o Lytle Signs on behalf of Milner's Gate. (PZ20-0125)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness. The Commission may approve, approve with conditions, or deny the request. Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

The building was constructed by BPOE in 1922 to serve as the Elks Lodge. Over time the storefronts have housed various businesses, including Hoosier Furniture and the Public Library during the 1930's. It is listed on the National Register of Historic Places as a contributing property.

The Commission has issued several Certificate of Appropriateness permit for this property for: Façade Changes, Signs, Patio Improvements, and Patio Awnings.

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines, General Guidelines for Signs, and Guidelines for Façade Improvement. These sections have been provided in the staff report packet.

The Commissions charged with using these guidelines to approve, approve with conditions, or deny the request.

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Applicant Presentation:

Brandon Byce, Lytle Signs, representing applicant, presented the request for a Certificate of Appropriateness for Appropriateness to install a projecting sign on property located at 205 Shoshone Street North.

HPC Questions & Comments:

- Commissioner Woodbury asked about backlighting.
- Mr. Byce clarified the backlighting with the halo illumination on the nighttime view.
- Commissioner Woodbury asked about the temperature of lighting and proposed lighting range.
- Mr. Byce stated the general stock of LED goes to about the 5300 range.
- Chairperson Culum asked if know the temperature of the proposed lighting.
- Mr. Byce stated he will check on the lighting temperature.
- City Planner Strickland stated because City Council hasn't approved the design guidelines, a condition cannot be placed as to the lighting temperature on this

request.

- Chairperson Culum asked about installation.
- Mr. Byce stated a survey was completed and there is an existing beam to install sign. He stated the existing brackets will not be used due to the unknown age of brackets. He further explained the installation process as to the Historic guidelines. He explained the direction that the sign will be visible.
- Commissioner Easterling asked about drilling new holes in the facade and the location of the sign.
- Mr. Byce stated they will be drilling new holes on the brick column.
- Vice Chairperson Baughman asked if this sign will be able to be replaced for a new tenant in the future.
- Mr. Byce stated yes, the brackets will be there for future signs.
- Commissioner Woodbury asked about the angle of the sign.
- Mr. Byce stated it will project 90 degrees off the front of the building.
- Commissioner Maas stated she likes how the sign matches the building.

MOTION: Vice Chairperson Baughman moved to approve the Certificate of Appropriateness to install a projecting sign on property located at 205 Shoshone Street North c/o Lytle Signs on behalf of Milner's Gate. (PZ20-0125). Commissioner Maas seconded the motion.

Unanimously Approved by a vote of 5 to 0.

- b) Request for a Certificate of Appropriateness to install two wall signs and one projecting sign on property located at 125 Main Avenue West c/o Lytle Signs on behalf of Plant Therapy (PZ20-0128)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness to install two wall signs and one projecting sign on property located at 125 Main Avenue West c/o Lytle Signs on behalf of Plant Therapy (PZ20-0128)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The building was constructed circa 1907. It served as an Annex for the Perrine Hotel.

National Register information has been provided about the property. The building has changed significantly over time.

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines, General Guidelines for Signs, and Guidelines for Façade Improvement. These sections have been provided in the staff report packet. The Commissions charged with using these guidelines to approve, approve with conditions, or deny the request.

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Applicant Presentation:

Brandon Byce, Lytle Signs, presented the request for a Certificate of Appropriateness to install two wall signs and one projecting sign on property located at 125 Main Avenue West. He explained the new bracketing for the projecting sign. He stated there will be a projecting sign with a white background on black powder coated steel. The main sign will have a black background with reverse pan channel lettering, backlit to the wall to conceal wiring and power supply.

HPC Questions & Comments:

- Commissioner Culum asked about possible warping of the aluminum sign.
- Mr. Byce explained how the sign will not warp with this installation.

MOTION: Vice Chairman Baughman moved to approve the request for a Certificate of Appropriateness to install two wall signs and one projecting sign on property located at 125 Main Avenue West c/o Lytle Signs on behalf of Plant Therapy (PZ20-0128) Commissioner Maas seconded the motion.

Unanimously Approved by a vote of 5 to 0.

4) Old Business

a) Future Lobby Photo Displays

City Planner Strickland updated the commission on the Women's Suffrage photo display.

New ideas for future photo displays:

Commissioner Woodbury - Cultures of Idaho
Vice Chairman Baughman - Recreations and Celebrations in TF (Community Events)
City Planner Strickland - Lost Buildings in TF
Commissioner Maas - Historic Signage in TF

b) Grant Updates

- CLG update – Vice Chairman Baughman and Chairperson Culum gave update of video walking tour.
- CEG update - Interpretive sign. Commissioner Woodbury and Chairperson Culum are collaborating on the sign.
- Chairperson Culum stated at the next meeting - draft language for more walking tour apps.

Grant ideas:

- Traveling museum – City Planner Strickland stated Pete L'Orange said this would not be able to be funded with CLG grant money. The idea is to have a trailer to take to classes filled with Idaho history.
Action Item – Vice Chairman Baughman to gather information from Daytona, FL trailer to bring to next meeting.
- Twin Falls in a Trunk - portable historic displays.

5) Upcoming Meeting(s)

a) November 16, 2020

6) Adjournment

The meeting adjourned at 4:00 pm.



Date: Monday, November 16, 2020
To: Historic Preservation Commission
From: Lisa Strickland, City Planner

ACTION ITEM

Request:

Request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)

Time Estimate:

Approximately 5-10 minutes for the presentation with questions/comments to follow.

Background:

This is a request to grant a Certificate of Appropriateness for the property located 125 Main Ave West to construct a new entrance.

The subject property is located within the C-B (Commercial Business) Zoning District and the Twin Falls Downtown Historic District. The projecting sign will be for Plant Therapy.

Approval Process:

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

Budget Impact:

n/a

Regulatory Impact:

Per City Code 10-13-1 states for those properties located within the Twin Falls Downtown Historic District.

A certificate of appropriateness shall be required whether a building permit is required.

History:

The building was constructed circa 1907. It served as an Annex for the Perrine Hotel.

National Register information has been provided about the property. The building has changed significantly over time.

Analysis:

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines and 4.1 Guidelines for Façade Improvement. These sections have been provided in the staff report packet.

The Commissions is charged with using these guidelines to approve, approve with conditions, or deny the request.

Conclusion:

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Attachments:

1. PZ20-0131 HPC Staff Report
2. Vicinity Map
3. Narrative
4. Elevations
5. National Register Information
6. 2.2 CITY PARK HISTORIC DISTRICT GENERAL GUIDELINES
7. 4.1 DESIGN GUIDELINES-FACADE IMPROVMENTS



Comprehensive Staff Report

To: Planning & Zoning Commission

Presenter: Lisa Strickland, City Planner

Request: for a **Certificate of Appropriateness** to construct a new entrance on property located at 125 Main Ave W.

Application: PZ20-0131

Applicant & Representative:

Plant Therapy
125 Main Ave W
Twin Falls, ID 83301

Ryan Leiser
P.O. Box 106
Twin Falls, ID 83303

Public Meeting: November 2, 2020

Analysis:

This is a request to grant a Certificate of Appropriateness for the property located 125 Main Ave West to construct a new entrance.

The subject property is located within the C-B (Commercial Business) Zoning District and the Twin Falls Downtown Historic District. The projecting sign will be for Plant Therapy.

History:

The building was constructed circa 1907. It served as an Annex for the Perrine Hotel.

National Register information has been provided about the property. The building has changed significantly over time.

Approval Process:

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

Applicable Regulations or Codes:

Per City Code 10-13-1 states for those properties located within the Twin Falls Downtown Historic District. A certificate of appropriateness shall be required whether a building permit is required.

Applicable Design Guidelines:

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines and 4.1 Guidelines for Façade Improvement. These sections have been provided in the staff report packet.

The Commissions is charged with using these guidelines to approve, approve with conditions, or deny the request.

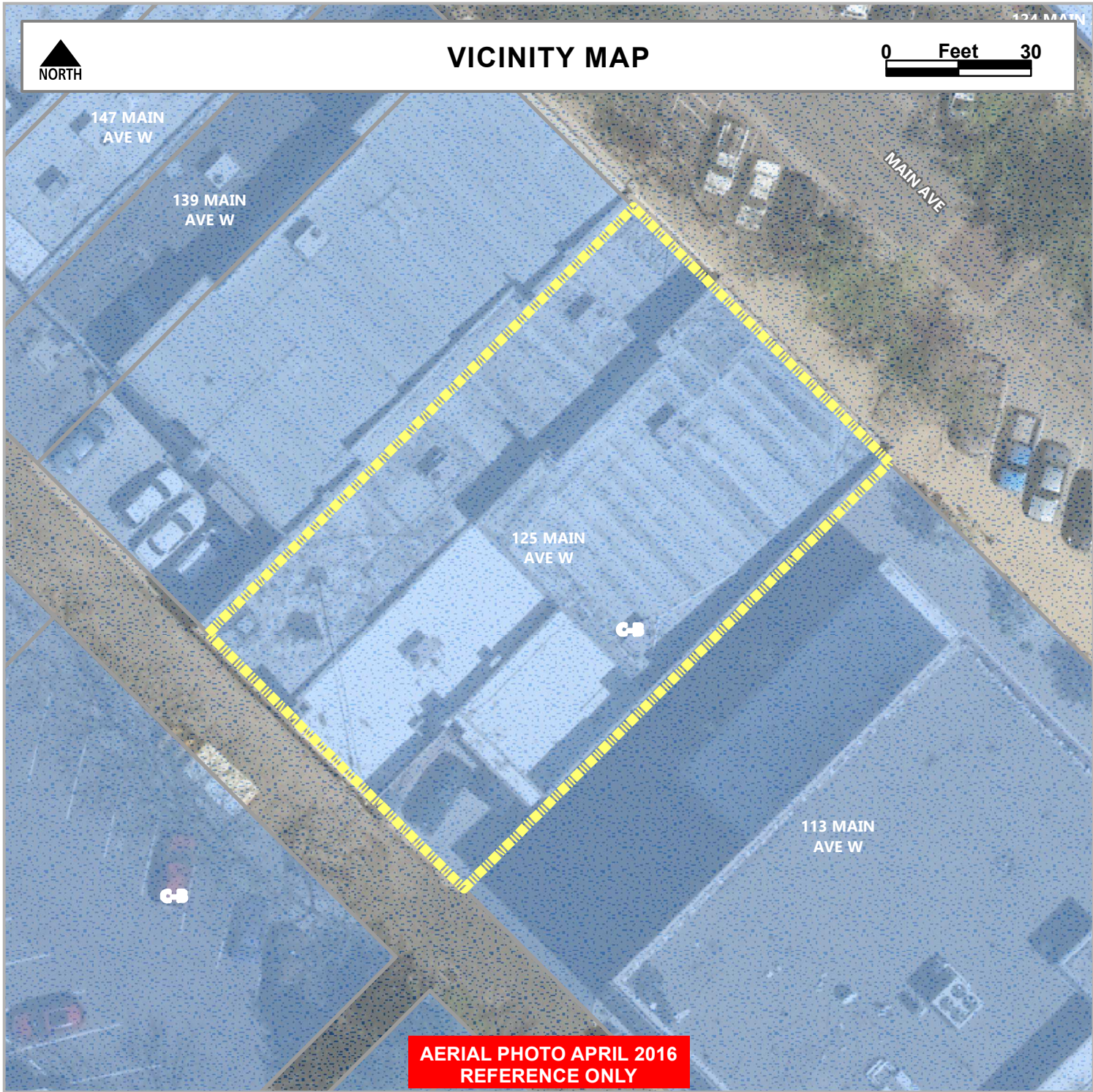
Conclusions:

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Attachments:

1. Vicinity Map
2. Narrative
3. Elevations
4. National Register Information
5. Design Guidelines



- C-B
- DHD
- P1 Overlay



134 3rd Ave East
Twin Falls, ID 83301
208.736.8050

**Certificate of Appropriateness
Written Statement**

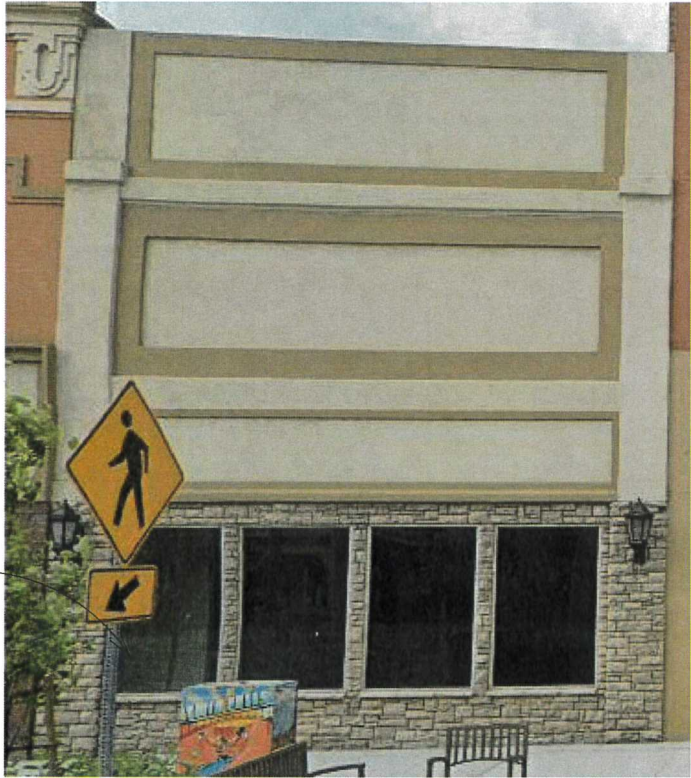
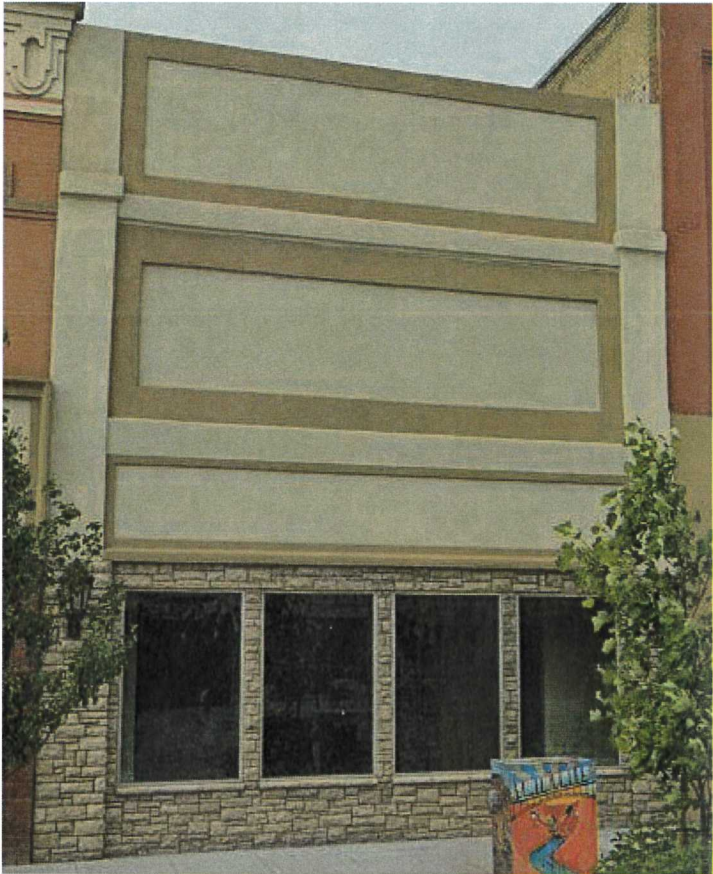
PROJECT: 125 Main Avenue West – Plant Therapy
To: City of Twin Falls Historical Preservation Commission

C. 1. 125 main has proposed to have multiple tenants in the main floor. The space for this project is for Plant Therapy. This project consists of the removal of one existing window and providing a new entrance door from the exterior into the new tenant space.

2. Section 3.6 Materials and Colors. The existing façade has rock and stucco as the dominant building materials. It is not being proposed to change the existing exterior building materials. The door system being proposed will have a black frame and will replace one of the existing windows. This door will allow access from the sidewalk into the new space.

Laughlin Ricks Architecture, LLC

BY: R. Colby Ricks DATE: 11/10/20



REMOVE EXISTING WINDOW

3. b.

Laughlin Ricks Architecture —architecture/planning— 935 Shoshone Street North * Twin Falls, Idaho 83301 (208) 736-8050 Fax: (208) 733-0950	A NEW STOREFRONT FOR:	EXISTING ELEVATIONS			
				CA-2	
		Drawn by	LMB		
APPLICANT:	CHRIS JONES P.O. BOX 106 TWIN FALLS ID 83301 208.735.2413 CHRIS@PLANTTHERAPY.COM	CERTIFICATE OF APPROPRIATENESS	Checked by	RCR	Scale



NEW STOREFRONT
DOOR SYSTEM

1 NEW ELEVATION
1/4" = 1'-0"

3. c., d.

Laughlin Ricks Architecture —architecture/planning— 935 Shoshone Street North * Twin Falls, Idaho 83301 (208) 736-8050 Fax: (208) 733-0950 APPLICANT: CHRIS JONES P.O. BOX 106 TWIN FALLS ID 83301 208.735.2413 CHRIS@PLANTTHERAPY.COM	A NEW STOREFRONT FOR: PLANT THERAPY CERTIFICATE OF APPROPRIATENESS	NEW ELEVATION		
				CA-3
		Drawn by	LMB	
		Checked by	RCR	Scale 1/4" = 1'-0"



National Register of Historic Places Registration Form

125 Main Avenue W.
Non-contributing
C. 1907

Sanborn maps indicate that this two-story building is as old as 1907. It occupied the eastern half of two city lots and originally served as an annex for the Perrine Hotel. Any vestige of its historic appearance, however, is completely hidden from the street by the application of a metal, perforated screen on the upper story. This curtain includes a scalloped, concrete cornice that matches the tripartite-arched awning over the entrance. This arch is continued on the building next door to the north (135 Main Avenue W., site 46).

The street-level facade consists of plate-glass windows in metal frames. A wide, metal awning extends over the sidewalk. William Roper opened his first men's apparel store in nearby Burley, Idaho, in 1912, expanding into Rupert in the late 1920s and Buhl, Idaho in 1948. The next year he opened a branch at this location.



CITY OF TWIN FALLS
HISTORIC PRESERVATION COMMISSION
CERTIFICATE OF APPROPRIATENESS ACTION SHEET
 Application No: PZ20-0131

CHAPTER 2: CITY PARK HISTORIC DISTRICT DESIGN STANDARDS

Contributing Structure is a property which retains a high degree of integrity; the historic fabric is intact and few alterations have occurred. If additions have been made more than 50 years ago, the additions may be seen as part of the evolution of the property.

Noncontributing Structure is a property which is outside the period of historical significance or is within the period of significance but has been altered to the degree in which its integrity and historical character has been compromised.

2.2.4 DESIGN GOALS

Maintain and enhance the unique historic character and pedestrian scale of the buildings and their relationship to each other and the street.

2.2.5 GENERAL GUIDELINES: TWIN FALLS DOWNTOWN DISTRICT				
POLICY Ensure preservation of the unique character with improvements that respect the historic scale and materiality of existing historic structures, with focus on preservation of key details in high-style buildings.				
Appropriate	Meets	Does Not Meet	N/A	Comments
• Repair and restore buildings before considering replacing them, highlighting key details.				
• Maintain the prevalent historic and architectural styles of the district.				
• When adding to an historic building, maintain the prevalent historic and architectural qualities of the district by restoring the historic building and keeping the additions in scale and compatible.				
• Set the street facades with a zero setback to maintain a continuous 'streetwall' consistent with historic properties on the block.				
• Cultural and civic structures are allowed to have 'pride of place' with setbacks and form differences, while maintaining compatible human scale. elements at street level.				
• Step back new story additions above the prevalent parapet line of existing and/or adjacent historic structures.				
• Maintain a visual horizontal break element on the facade between the first and second floors.				
• Create ornament and detail for new buildings and additions that are compatible with the existing building. Details should be compatible in providing substantial 'depth' with materials and finishes found traditionally on the building or in the district.				
Appropriate	Meets	Does Not Meet	N/A	Comments

• When installing new sidewalks or plazas, maintain compatibility with the character of the streetscape.				
• Preserve existing historic outbuildings and significant landscape features including accessible paths and ramps.				
• Locate parking spaces to the rear of the property and/or screened from streets.				
• Preserve the character of the building in adapting it to meet the requirements of the Americans for Disabilities Act.				
• Comply with guidelines for new construction, additions, and methods for construction, maintenance, and repair in the following chapters.				
NOT Appropriate				
• Demolish viable historic structures.				
• Remove existing buildings for surface parking				
• Use incongruous materials such as unfaced concrete, plastic, vinyl, fiberglass, concrete block (CMU), glass block, stucco, EIFS, and corrugated or other metal siding as the dominant building material on additions and new buildings, unless proven as original materials.				
• Locate parking in front of the building on the property unless proven historically located.				
• Conflict with The Secretary of the Interior's Standards for Rehabilitation as state in Chapter 1.2. I				

Signature: _____ Date: _____



**CITY OF TWIN FALLS
HISTORIC PRESERVATION COMMISSION
CERTIFICATE OF APPROPRIATENESS ACTION
SHEET**
Application No. PZ20-0131

DOWNTOWN & CITY PARK HISTORIC DISTRICT
CHAPTER 4: DESIGN GUIDELINES FOR FAÇADE IMPROVEMENTS & MINOR ADDITIONS

Contributing Structure is a property which retains a high degree of integrity; the historic fabric is intact and few alterations have occurred. If additions have been made more than 50 years ago, the additions may be seen as part of the evolution of the property.

Noncontributing Structure is a property which is outside the period of historical significance or is within the period of significance but has been altered to the degree in which its integrity and historical character has been compromised.

4.1 FAÇADE IMPROVEMENTS				
POLICY Encourage storefront and facade improvements while preserving the historical character, proportion, and rhythm of existing buildings within the district.				
Appropriate	Meets	Does Not Meet	N/A	Comments
• Maintain, preserve, and restore existing historic materials and details wherever possible.				
• Remove non-original, unsympathetic, out-of-scale, elements and those in poor repair.				
• Recreate components if there is sufficient physical/pictorial evidence.				
• Use materials and finishes appropriate for the historic period of the building.				
• Preserve and restore the original storefront, if it exists, with all of the original elements.				
• Replace windows and doors to match the original details.				
• Add awnings and sunshades of materials consistent with historical character and materials found in the district.				
NOT Appropriate				
• Cover up or block up original components and details. If such coverings/blockages exist, they should be removed and replaced appropriately.				
• Infill openings with glass block, obscure glass, reflective glass, or leaded glass, unless appropriate to the original style of the building.				
• Remove or cover historic wall materials with non-era materials such as wood, vinyl, or E.I.F.S.				
• Replace windows or doors with vinyl or clear finish aluminum.				
• Replace windows or doors with incongruent sizes or shapes for their historic openings.				



CERTIFICATE OF APPROPRIATENESS ACTION
SHEET
APPLICATION PZ19-00##

City of Twin
Falls Historic
Preservation
Commission

• Re-configure ground floor storefronts to be out of proportion with the building's historic use.				
• Add awnings and sunshades of plastic or vinyl material.				

Signature: _____

Date: _____



Date: Monday, November 16, 2020
To: Historic Preservation Commission
From: Lisa Strickland, City Planner

ACTION ITEM

Request:

CLG Grant Proposal

Time Estimate:

Approximately 5-10 minutes for the presentation with questions/comments to follow.

Background:

This past year we were not able to use the CLG Grant money for training however we did re-allocate funds for another project. We partnered with Visit Southern Idaho to produce a walking tour and create an app on their website for our City Park Historic District. This fiscal year we would like to apply for funding to do the same thing for our Downtown Historic District along with our Warehouse Historic District.

Approval Process:

We need to seek approval from City Council to move forward with the application process, in order to do so we will need a positive recommendation from the Historic Preservation Commission. The deadline for submitting the application is December 31, 2020.

Budget Impact:

n/a

Regulatory Impact:

n/a

History:

n/a

Analysis:

n/a

Conclusion:

Should the Commission recommend approval staff will move forward with scheduling a presentation for City Council.

Attachments:

1. City of Twin Falls. 2021 CLG Application

**Idaho State Historic Preservation Office
Certified Local Government Subgrant Application
FY2021**

Application Coversheet

Applicant/Local Government

Name: _____
Address: _____
Address: _____
Telephone: _____
DUNS No.: _____

City/County Staff Contact

Name: _____
Address: _____
Address: _____
Telephone: _____
E-mail: _____

Grant Coordinator (if different from City/County Staff Contact)

Name: _____
Address: _____
Address: _____
Telephone: _____
E-mail: _____

Budget Summary

Total CLG Grant request: _____
Total Matching share: _____
Total cost of all project(s): _____
Source(s) of match: _____

Please provide a more detailed budget breakdown on the attached budget form.

Authorization

The undersigned certifies that he/she is authorized to apply for this subgrant on behalf of the local government, to commit local matching funds to the project, and to enter into a contract if the subgrant is awarded.

Signature: _____
City/County Chief Elected Official's signature

Date: _____

Print: _____

Title: _____

Project: _____

Applicant: _____

Part A: Proposed Project

Project Description

Complete a separate Part A: Project Description for **each** proposed project. Please state the objectives, the work to be performed, how the project relates to the goals set forth in the Idaho State Historic Preservation Plan, how the project relates to any local goals or objectives, and how the project will meet the Secretary of the Interior's Standards.

Final Products

CLG grant projects should result in a tangible product. Provide a detailed and specific list of the expected final products. Typical products include but are not limited to survey reports and forms; published document (e.g. walking tour guide); a National Register nomination; or similar. In some cases, the product may be an activity like a lecture or workshop. A short narrative describing the event must be submitted to the SHPO at the completion of the project. The narrative will describe the number of people attending, who composed the audience, and whether the project was carried out according to the proposal.

Project: _____

Applicant: _____

Timetable

Provide an anticipated timetable for carrying out the proposed project. Include significant milestones such as project commencement, issuing of RFPs, public engagement events, any necessary approvals, and projected completion.

Key Staff/Personnel

Provide a list of the key staff or personnel who will be involved in the proposed project, including a brief description of the roles and responsibilities for each member. Any anticipated subcontractors to be hired can simply be identified as such (e.g. – “consultant,” “architect,” “building contractor,” et cetera).

Attachments (Surveys, A&D, reprinting)

Attach any additional documents in support of this project application. Note: some project types have **required** attachments; please refer to Chapter VII of the Idaho CLG Grants Manual for details on these requirements.

Have you included any/all attachments for the project?

Yes _____ No _____

Applicant: _____

Applicant: _____

Project: _____

[illegible]

City of Twin Falls, Idaho
Historic Preservation Commission
Schedule of Regular Meetings & Public Hearings

Year 2021



The following is a schedule for **2021** Historic Preservation Commission meetings. The Historic Preservation Commission meetings are held on the 1st and 3rd Monday of every month unless otherwise posted. The regular meetings start at 3:00 P.M. All meetings are held in the **City Council Chambers, 203 Main Avenue East.**

Meeting date
January 11
February 8
March 1
March 15
April 5
April 19
May 3
May 17
June 7
June 21
July 19
August 2
August 16
September 20
October 4
October 18
November 1
November 15
December 6

Applications must be submitted no less than 10 Business days prior to the upcoming meeting to be included on that meeting agenda.