Magic Valley Airport Advisory Board
Agenda

Tuesday, November 3, 2020, 11:00 AM

Snake River Room

Members: Mike March, Tom Frank, Bonnie Deitrick, Joe Mason, Jim O'Donnell, Steve Irwin
Council Liaison : Nikki Boyd
County Liaison: Brent Reinke

1) **PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474

2) Confirmation of Quorum/Call Meeting to Order

3) Approval of Minutes

   a) **ACTION ITEM:** Consider Minutes of October 6, 2020 Airport Board Meeting

4) General Public Input

5) Status Update

   a) **INFORMATIONAL:** FAA Project Updates
   By: Kent Atkin, JUB Engineering

   b) **INFORMATIONAL:** FAA Master Plan Update Project
   By: William Carberry, Airport Manager, Kent Atkin, JUB Engineers

   c) **INFORMATIONAL:** Air Service Update
   By: William Carberry, Airport Manager

6) Items of Consideration

7) General Input/Announcements - Public/Staff

   a) **INFORMATIONAL:** Due to the Current Health Pandemic, the Annual Airport Tenant Meeting December 3, 2020 will be Cancelled.
   By: William Carberry, Airport Manager

8) Upcoming Meeting(s)

   a) **INFORMATIONAL:** The Next meeting of the Airport Board will be Tuesday, December 1, 2020 in the Airport's Snake River Conference Room

9) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
   - wait to be recognized by the Mayor or Chairman
   - approach the microphone/podium
   - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
   - A complete explanation and description of the request.
   - Why the request is being made.
   - Location of the Property.
   - Impacts on the surrounding properties and efforts to mitigate those impacts.
4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
5. A City Staff Report shall summarize the application and history of the request.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
   - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
   - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
   - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Councilor Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.

Magic Valley Airport Advisory Board
Minutes

Tuesday, October 6, 2020, 11:00 AM

Snake River Room
492 Airport Loop
Twin Falls, ID 83301

Members: Mike March, Tom Frank, Bonnie Deitrick, Joe Mason, Jim O'Donnell, Steve Irwin
Council Liaison : Nikki Boyd
County Liaison: Brent Reinke

1) ****PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**
Mike March called the meeting to order at 11:04 AM
A quorum was present.

Present:	Mike March, Bonnie Deitrick, Steve Kolar, Steve Irwin, Tom Frank, Joe Mason. Brent Reinke, Jim O'Donnell
Absent:	Nikki Boyd
Staff Present:	Bill Carberry, Donna Newbry, Matt Barnes, Ryan Johnson Guests: Kent Atkin

   a) Recognition of Steve Kolar's 6 years of service to the Airport Board
   Mike March thanked Steve Kolar for his many years of service on the Airport Advisory Board, and presented him with a plaque in appreciation.

   b) County Confirmation of Steve Irwin's appointment to a second term on the Airport Board
   Bill Carberry announced the County confirmation of Steve Irwin's appointment to a second term on the Airport Board.

   c) Welcome Jim O'Donnell, new City appointee to the Airport Board
   Bill Carberry and Mike March welcomed Jim O'Donnell to the Airport Board as the new City Appointee. They also mentioned his recent Wright Brothers Award ceremony that was held in September.

3) **Approval of Minutes**

   a) Consider minutes of the September 1, 2020 Airport Board meeting
   MOTION: Tom Frank moved to approve September 1, 2020 minutes. Steve Irwin seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

4) **General Public Input**

5) **Status Update**

a) Update on Airport Operations/Maintenance Activity
Matt Barnes, Operations Supervisor and Ryan Johnson, Airport Security Coordinator, presented to the board an overview of the year, which included City Works, NOTAM Manager, and Winter Operations.

FAA Project Updates
Kent Atkin discussed the following:

- AIP 39 Rehab Taxiway A -Closing Soon
- AIP 40 ARFF Vehicle Acquisition- Closing Soon
- AIP 41- Acquire Land Developments- SRE Equipment Misc. Study, Fencing, closing soon.
- AIP 42 - NE Taxiway Construction- Phase l complete
- AIP 43 Pavement Rehab & SRE- Fog Seal will be done this week.
- AIP 44 - Master Plan- Working with Ricondo to plan public meetings
- AIP 45- PH II Taxiway- moving dirt.
- AIP 46- Cares Grant- Donna has submitted several reimbursements for this.
- AIP 47- Cargo Apron - Bid Award to Western Construction, pending funding.

6) Items of Consideation

a) Consideration of the RFQ Committee's recommendation to select JUB Engineers for future FAA Projects
MOTION: Tom Frank moved to approve the RFQ Committee's recommendation to select JUB Engineers for future FAA projects.. Bonnie Deitrick seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

7) General Input/Announcements - Public/Staff
Steve Kolar discussed his ideas for the possibility of an Air Show in 2023. Meeting s have been placed on hold because of the pandemic but will return to meeting in November. The next Air Show meeting will be held on Thursday, November 19th at the airport.

8) Upcoming Meeting(s)

a) The next meeting of the Airport Advisory Board will be November 3, 2020 in the Airport Conference Room

9) Adjournment
MOTION: Steve Irwin moved to Adjourn. Bonnie Deitrick seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0. Meeting Adjourned 12:19 PM