



Public Arts Commission Agenda

Tuesday, December 1, 2020, 12:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the November 3, 2020, Public Arts Commission Minutes
By: Leila A. Sanchez, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **ACTION ITEM:** Approve the mission statement for the Twin Falls Public Art Commission
By: Laura Stewart, Board Chair
 - b) **ACTION ITEM:** Create a Vision Statement
By: Laura Stewart, Board Chair
 - c) **DISCUSSION:** Planning and methods of public engagement
By: Janeale Dean, Board Member, Mandi Thompson, Assistant to the City Manager
- 4) GENERAL PUBLIC INPUT
- 5) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 6) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



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MINUTES

Video Streaming can be found at the following website:

<https://twinfallsid.civicclerk.com/Web/Player.aspx?id=3317&key=-1&mod=-1&mk=-1&nov=0>

PRESENT: Amy Westover, Camille Barigar, Drew Nash, Janeale Dean, Laura Stewart, Melissa Crane, Olivia Barrett

ABSENT: None

STAFF PRESENT: Mandi Thompson

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Melissa Crane called the meeting to order at 12:00 pm. A quorum was present.

2) CONSENT CALENDAR

- a) **ACTION ITEM:** Request to approve the Tuesday, October 7, 2020, Public Arts Commission Minutes.

By: Leila Sanchez, Recording Secretary

MOTION:

Drew Nash moved to approve the Consent Calendar as printed. The motion was seconded by Janeale Dean. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

3) ITEMS OF CONSIDERATION

- a) **INFORMATIONAL:** Use of Microsoft Teams and Open Meeting Laws

By: Mandi Thompson, Assistant to the City Manager

Mandi Thompson gave an update on the requirements of Idaho Open Meeting Laws and utilizing Microsoft Teams. In Microsoft Teams please do not use the chat feature. Mandi will contact the Commission when a member has uploaded an item to the Teams folder. In addition, please do not have discussion or deliberation on agenda items outside of the posted meeting.

- b) **DISCUSSION:** Development of a mission statement

By: Laura Stewart, Board Chair

Laura Stewart led the discussion.

On overhead projection, Mandi Thompson, showed a document entitled TF City Public Arts Commission -Mission and Vision that was previously uploaded in Microsoft Teams.

After discussion the commission came up with the following mission statement:

The mission of the Public Arts Commission is to enrich the lives of all Twin Falls citizens and visitors through cultivating public art programs, enlivening public spaces, and embracing the cultural identity of the region.

A request for approval of a proposed mission statement will be on the Tuesday, December 2, 2020, agenda.

c) **DISCUSSION:** Development of a vision statement

By: Laura Stewart, Board Chair

Laura Stewart led the discussion. The commission will place the development of a vision statement on the agenda as an action item at the Tuesday, December 2, 2020, meeting.

Homework for the Commission will be to create a vision statement and to review the working document in the Teams folder titled TF City Public Arts Commission – Mission and Vision.docx. Discussion will follow on goals and purpose.

Mandi clarified the differences between vision and mission. An organization's MISSION describes the overall purposes of the organization. Conversely, the VISION pertains to where the company or organization hopes they will be going in the future if they are able to fulfill their mission.

At the same meeting, Janeale Dean and Melissa Crane will discuss public engagement creating a survey.

Discussion followed on accessing Microsoft Teams.

- 4) GENERAL PUBLIC INPUT
- 5) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 6) ADJOURNMENT at 1:00 pm.

Leila A. Sanchez
Recording Secretary

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Date: Tuesday, December 1, 2020

To: Public Arts Commission

From: Laura Stewart, Board Chair

ACTION ITEM

Request:

Approve the mission statement for the Twin Falls Public Art Commission

Time Estimate:

5 minutes

Background:

The mission statement was discussed at the November 3, 2020 meeting. Based upon feedback from all the members of the Commission, the proposed mission statement is as follows:

The mission of the Public Arts Commission is to enrich the lives of all Twin Falls citizens and visitors through cultivating public art programs, enlivening public spaces, and embracing the cultural identity of the region.

Approval Process:

Majority vote

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the Commission adopt the agreed upon mission statement.

Attachments:

None