



Twin Falls Parks and Recreation Commission Agenda

Tuesday, September 8, 2020, 11:30 AM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

MINUTES

Present:

Richard Birrell, Sherry Murray, Brian Rice, Emily Huber, Corey King, Gabe Ostyn (11:46 a.m.)

Absent:

Chairman Chance Munns, Vice-Chairman ZJ Martinez, Kirk Melton

Staff Present:

Parks & Recreation Director Wendy Davis, Deputy City Manager Mitch Humble, Recreation Supervisor Stacy McClintock, Aquatics Director John Pauley, Planning & Zoning Director Jonathan Spendlove, Recording Secretary Leila A. Sanchez, Help Desk Technician Kim Hafer

1) Confirmation of Quorum/Call Meeting to Order

Acting Chairman Brian Rice brought the meeting to order at 11:35 a.m., and confirmed a quorum was present.

Parks & Recreation Director introduced new members Emily Huber and Corey King.

2) Consent Calendar

- a) **ACTION ITEM:** Approve the minutes from the August 11, 2020 Commission Meeting
- b) **ACTION ITEM:** Approve the minutes from the August 24, 2020 Special Meeting
- c) **ACTION ITEM:** Request to remove a tree located at 127 Liberty Street

By: Kevin Skelton, Parks Superintendent

MOTION:

Richard Birrell moved to approve the Consent Calendar as presented. The motion was seconded by Emily Huber. Voice vote showed all members present voted in favor of the motion. Approved 5 to 0.

3) Items of Consideration

- a) **ACTION ITEM:** Recommendation on a Parks In-Lieu application for the Andrea Subdivision located on the 300 Block of Harrison St S. (Application PZ20-0099).
By: Jonathan Spendlove, Planning & Zoning Director

Planning & Zoning Director Spendlove reviewed the request. Based on the proximity to existing parks and the limited size of the potential park dedication, staff recommends approval of the in lieu request of \$9,438.10.

The Parks Commission is tasked with making a recommendation on this item. The Commission may recommend approval, recommend approval with conditions, recommend denial, or table the item for more information.

Parks & Recreation Director Davis explained City Code Section 10-12-3-11 Section F.

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements, which contributions shall be used for park land acquisition and/or park improvements within the boundaries of the arterial streets in which the development is located. In the event that no such facilities or needs are so located, the director may propose a budgeted expenditure to apply the funds to needs identified at any such facility existing within one mile of the boundaries of the project from which the funds originated. If the director determines that no reasonable use exists within the extended geographical area, the director shall, with the approval of the parks and recreation commission, propose to the city council a specific application for the funds which need not be limited geographically, and may include such use as future land acquisition. The fee structure for cash contributions for acquisition of park land shall be the appraised value of the required land area at the time of the application. The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development met all criteria to be called an "in fill" development. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant. The fee structure for park improvements, including all costs of acquisition, construction, and all related costs, shall be based upon the estimated costs of an approved improvement provided by a qualified contractor and/or vendor. (Ord. 2954, 11-3-2008)

Commission discussion followed.

- Explanation of the cash contribution formula

MOTION:

Richard Birrell moved to recommend approval to the City Council the Parks In-Lieu application for the Andrea Subdivision as presented. The motion was seconded by Emily Huber. Roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

Gabe Ostyn arrived at 11:46 a.m.

- b) **ACTION ITEM:** Recommendation on a Parks In-Lieu application for the Ensign Subdivision located at 1751 3rd Avenue East. (PZ20-0114)
By: Jonathan Spendlove, Planning & Zoning Director

Planning & Zoning Director Spendlove explained the request. Based on the proximity to existing parks and the limited size of the potential park dedication, staff recommends approval of the in lieu request of \$8,410.00.

Commission discussion: None

MOTION:

Richard Birrell moved to recommend approval to the City Council the Parks In-Lieu application for the Ensign Subdivision as presented. The motion was seconded by Emily Huber. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

- c) **ACTION ITEM:** Request to increase fees at the Twin Falls Golf Club
By: Steve Meyerhoeffer, Twin Falls Golf Club

Steve Meyerhoeffer explained he is requesting a 5% or less increase in season passes for the 2021 season. Green fees and cart fees will remain unchanged at this time. The Twin Falls Golf Club continues to have the lowest golf rates of any course in Southern Idaho by a substantial amount.

2018 Fees		Proposed 2021
Adult	540.00	565.00
Couple	800.00	840.00
Senior	470.00	490.00
Senior Couple	730.00	765.00
College	315.00	325.00
Junior	160.00	160.00

Parks & Recreation Director Davis explained the City of Twin Falls contracts with the Twin Falls Golf Club for maintenance and operations of the course. Depending on state statute the Commission's recommendation, the request may require Council approval.

Commission discussion followed.

- Clarification of proposed increases varies from 3% to 5%
- Fee increases proposed for January 2021

MOTION:

Emily Huber moved to approve proposed 2021 fees at the Twin Falls Golf Club as presented. The motion was seconded by Gabe Ostyn. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

- d) **INFORMATIONAL:** Commission Orientation
By: Mitch Humble, Deputy City Manager

Deputy City Manager Humble explained the Commission serves as an advisory board to the Council and meets every 2nd Tuesday of the month. Meetings are recorded and broadcasted.

The Commission is subject to the Idaho Open Meeting Law.

- A quorum of the Commission will need to be present to conduct a meeting.
- Agenda's are required to be posted at least 48 hours prior to the regular meeting. Special meetings are required to be posted at least 24 hours prior to the meeting.

- An agenda item that requires a vote shall be identified on the agenda as an “action item” to provide notice that action may be taken on that item. Identifying an item as an action item on the agenda does not require a vote to be taken on that item.
- Deliberation of an agenda item among members either verbally or via email prior to the scheduled meeting violates the Idaho Open Meeting Law. Please contact City staff members Mitch Humble, Wendy Davis, Kevin Skelton, or Stacy McClintock for questions or clarification of an agenda item.
- Motions are made in the positive and require a second. A motion may be amended. Discussion is among members. Please speak up if there is a difference of opinion.

Parks & Recreation Director Davis explained changes will not be made to an agenda after it has been posted. Commission members may send her topics to be discussed a week prior to the meeting.

4) Department Updates

a) Department Updates

Parks & Recreation Director Davis explained a Special Meeting may be scheduled to hear a request from US Bank. On August 24, 2020, a Special Meeting was held to consider a request from US Bank for removal of trees. The Commission denied the request. US Bank has elected to reapply for a tree removal permit with additional information to be considered.

Assistant City Manager Humble explained tree permits are not a recommendation to the City Council. US Bank may potentially withdraw the new application and appeal to the City Council for consideration.

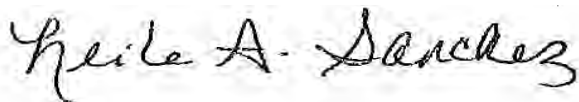
Recreation Supervisor McClintock gave a brief update on the following:

- Addition of adult programs
- Purchase of an online platform to conduct virtual recreation.
- Fall programs
- Printing of Winter guide

Emily Huber explained she in the past has been involved in the Nordic Track Association and volunteered to help with the program.

5) Adjournment

The meeting adjourned at 12:26 p.m.



Leila A. Sanchez
Recording Secretary