



Twin Falls Historic Preservation Commission Agenda

Monday, December 7, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) Approval of Minutes from the following meeting: November 16, 2020
- 3) Certificate of Appropriateness -None
- 4) Old Business
 - a) **INFORMATIONAL:** FY20 CLG Project Timeline
 - b) **INFORMATIONAL:** Mobile App Signage at Visitors Center - Melissa Barry
 - c) **INFORMATIONAL:** FY21 CLG Grant Application Update
 - d) **INFORMATIONAL:** FY21 CEG Rock Creek CEG Grant Update
By: Samra Culum, HPC Chair
 - e) **ACTION ITEM:** History on Wheels Travel Museum Proposal
- 5) New Business
 - a) **DISCUSSION:** Senior Project Mentoring
By: Ben Woodbury, Commissioner
 - b) **INFORMATIONAL:** Twin Falls Residential Avenues
By: Samra Culum, HPC Chair
- 6) Upcoming Meeting(s)
 - a) **INFORMATIONAL:** January 11, 2021 3:00 PM
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kelli Ebersole (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**
 - **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.**
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Historic Preservation Commission Minutes

Monday, November 16, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

COUNCIL CHAMBERS

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 3:00 pm
A quorum was present.

Members present: Culum, Woodbury, Maas, Baughman, Shaffer

Staff Present: Strickland, Ebersole, Hart, Zollinger, Hafer

2) Consent Calendar

Commissioner Maas made a motion to approve the consent calendar, as presented.
Vice Chairman Baughman seconded the motion.

Unanimously approved by a vote of 5-0

- a) Approval of Minutes from the following meeting: November 2, 2020

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The building was constructed circa 1907. It served as an Annex for the Perrine Hotel. National Register information has been provided about the property. The building has changed significantly over time.

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines and 4.1 Guidelines for Façade Improvement. These sections have been provided in the staff report packet.

The Commissions is charged with using these guidelines to approve, approve with conditions, or deny the request.

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
 2. Subject to the applicant obtaining permits as required by City Code Standards.
- Metal black door, blends with windows. removing existing window and expanding space for door.

Applicant Presentation: not present

Discussions Followed: without concerns

MOTION: Commissioner Woodbury moved to approve the request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Avenue West c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131).

Vice Chairman Baughman seconded the motion.

Unanimously approved by a vote of 5-0.

4) Old Business

a) CLG Grant Proposals

Staff Presentation:

City Planner Strickland stated the need to seek approval from City Council to move forward with the application process for the CLG Grant. In order to do so we will need a positive recommendation from the Historic Preservation Commission. The deadline for submitting the application is December 31, 2020.

Should the Commission recommend approval staff will move forward with scheduling a presentation for City Council.

Motion: Commissioner Baughman made a motion to make a recommendation to City Council to approve the application for the CLG Grant.

Commissioner Woodbury seconded the motion.

Unanimously approved by a vote of 5-0.

Next Walking App videos: Downtown and Warehouse districts.

Discussion ensued regarding the walking tours. Idea given of using QR codes to notify people of the walking app and where to start the virtual tours. Discussion took place as to where to place the QR code signs, how they could be funded, and adding links to the City Website and HPC Facebook page.

Action item: Commissioner Woodbury to research QR codes and to reach out to Wendy Davis, Parks Director, regarding adding QR codes to city park signs.

b) Educational Project/Ideas

Progress Report:

- Vice Chairman Baughman gave an update on the traveling museum trailer - in touch with the contact in Indianapolis. Chairperson Culum will send link to staff regarding the trailer to send out to commission.
- Commissioner Maas gave update on lobby displays – still in search of information on old historic signage. Other category ideas: Community Celebrations, Potatoes
- City Planner Strickland suggested a printed calendar using the CLG grant. She will send Pocatello file of signage survey to Commissioner Maas.
- Commissioner Shaffer suggested a Fallen Local Heroes lobby photo display.
- Chairperson Culum gave update of Rock Creek signage. She is working on the sign language. She will have a draft for the commission to review in January.
- Commissioner Woodbury gave update of Cultures of Idaho display.

Action item: Commissioners to have display drafts ready for review at January 11 meeting.

5) New Business

None

6) Upcoming Meeting(s)

a) Monday, December 7, 2020 at 3:00 pm

b) 2021 HPC Meeting Schedule

7) Adjournment

The meeting adjourned at 03:47 PM

FY20 Certified Local Government "CLG" Grant Timeline

Project: Re-allocated funds for Virtual Tour Warehouse and Downtown Districts FY20

Amount Requested: \$1728

Total Budgeted Cost: \$1875

Total Granted: \$3603

Application Discussion: July 29, 2019

Commission Approval to Apply for the Grant December 2, 2019

City Council Approval December 16, 2019

Application Due December 31, 2019

Application Submitted December 17, 2019

Grant Awarded February 11, 2020

Draft publication due to SHPO May 31, 2021

Project Completion Deadline August 16, 2021

Reimbursement Request Deadline September 1, 2021

Project Manager: Samra Culum

Project:

The original request for education and to attend a conference in Seattle, WA and Pocatello, ID.

Due to COVID a re-allocation request was submitted to create a Mobile App with Visit Southern Idaho to create a virtual tour of the City Park District and make it available through their website.

FY21 Certified Local Government "CLG" Grant Timeline

Project: Re-allocated funds for Virtual Tour Warehouse and Downtown Districts FY21

Amount Requested: \$5550

Total Budgeted Cost: \$5550

Total Granted: \$11,100

Application Discussion: June 15, 2020

Commission Approval to Apply for the Grant November 16, 2020

City Council Approval Pending (12/14/20)

Application Due December 31, 2020

Application Submitted

Grant Awarded

Draft publication due to SHPO May 31, 2022

Completion Deadline September 1, 2022

Project Manager: Samra Culum

Project:

To partner with Visit Southern Idaho to create a virtual tour of the Downtown and Warehouse District and make it available through their website.

FY21 Community Enhancement Grant "CEG" Grant Timeline

Project: Rock Creek Canyon Watershed Interpretive Signage

Amount Requested: \$1375.00

Total Budgeted Cost: \$2814.10

Total Granted: \$1375.00

Application Discussion June 15, 2020

Commission Approval to Apply for the Grant July 6, 2020

Application Administrative Approval July 15, 2020

Application Due July 17, 2020

Application Submitted July 16, 2020

Grant Awarded October 9, 2020

Project Draft Verbiage History February 8, 2021

Project Completion Deadline: May 10, 2021

Reimbursement Request Deadline: May 15, 2021

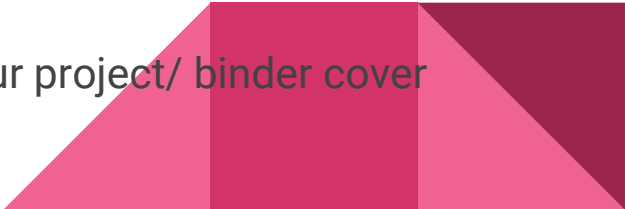
Project Manager: Samra Culum

Project:

To create an interpretive sign that explains the significance of the Rock Creek Canyon Watershed.

Senior Project Introduction

Project Proposal

- *Completed during junior year through advisory.
 - *Choose a tentative topic for your research paper and plan for your physical project.
 - *Proposal of your project with time and cost analysis, parent consent letter and mentor contract.
 - *Signatures are required from your community mentor and parent (and classroom teacher if applicable).
 - *In March, proposals will be presented at junior boards.
 - *In May in advisory you will create a cover sheet— a visual of your project/ binder cover sheet.
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Research Paper

*Completed 1st semester senior year through English 12 (you will not earn credit for Eng 12 A if you don't get a passing score).

*Written in MLA format and cited sources from research.

*Your senior English teacher will help you finalize your topic and will guide you through the research paper requirements.

Physical Project

- *Completed by February senior year

- *It must be a learning stretch for you.

- *Must incorporate two of the following:

 - 1: academic 2: community service 3: career



Physical Project

*30 hours

- Max 10 hours of job shadow
- Max 10 hours of classtime (art, welding, EMT, Elementary assistant, etc.) can be used
- Remaining 20 hours has to include the hands on piece

*Work with a community mentor-at least 21 years old, NOT a family member, CAN be TFHS faculty (1 student only), volunteer basis.

*Keep a project journal to log your experiences and time spent on your project. 10 signatures required in journal (5 each from parent and mentor).

Presentation/Portfolio

*Presentation in March of Senior Year:

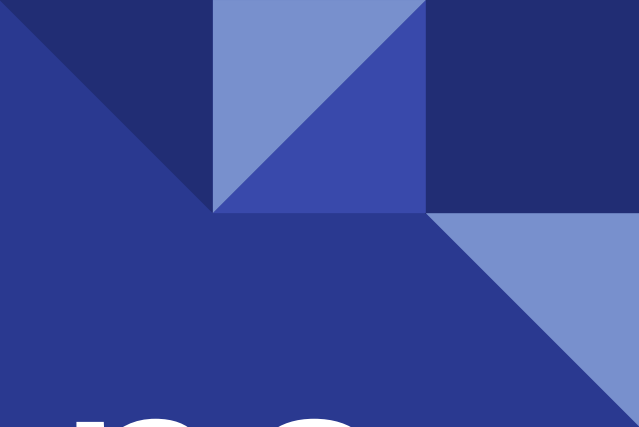
1: To the community in an open house

2: At Senior Boards to the Judge's Panel

*Tri-fold display board showcasing paper & project

*Final portfolio will be turned in to your advisor: cover sheet, proposal, project journal, mentor evaluations, self-evaluation, research paper, presentation materials.





Questions

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