



Twin Falls Parks and Recreation Commission Agenda

Tuesday, August 8, 2017, 11:30 AM

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Tom Reynolds

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) Approve meeting minutes of July 11, 2017.
Purpose: Action By: Nicolette Miller
- 3) Items of Consideration
 - a) Approve request by Twin Falls Kiwanis club for an inscription on park bench at City Park
Purpose: Action By: Wendy Davis
 - b) Commission reports on park and trail visits
Purpose: Discussion By: Parks and Recreation Commission
- 4) Department Updates
 - a) Recreation Supervisor/Coordinators Update
 - b) Parks Update
 - c) Aquatics Director Update
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, August 8, 2017
To: Parks and Recreation Commission
From:

Request:

Approve meeting minutes of July 11, 2017.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Parks and Recreation 20170711 minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, July 11, 2017, 11:30 AM

City Council Chambers
305 Third Avenue East - Twin Falls, Idaho

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Tom Reynolds

1) Confirmation of Quorum/Call Meeting to Order

Cindy Collins called the meeting to order at 11:35

Present: Cindy Collins, Marc Lambert, Richard Birrell, Aaron Camacho, Gabe Ostyn, Brian Rice, Tom Reynolds, Z J Martinez

Absent: Sherry Murray

Staff Present: Wendy Davis, Stacy McClintock, Kevin Skelton, Nikki Miller

Council Representative: Nikki Boyd

2) Consent Calendar

a) Parks and Recreation minutes 20170613

MOTION: ZJ Martinez moved to approve minutes as written. Richard Birrell seconded the motion. Roll call vote showed all members present voted. 8 to 0.

3) Items of Consideration

a) Commissioner's Park Visit Reports

Discussion ensued on the following: Each Commissioner was given parks to visit to see if the needs had been done or needed to be done according to the Master Plan.

ZJ Martinez shared his photos and comments on Sunrise Park. On the playground there is a crack in the plastic rock feature that needs repaired. The pavilion looks old but not bad. It appears to be well maintained. The Master Plan indicates a new restroom facility and that addition would be great. The benches are wood and are in still good condition but could use some work. The basketball court needs some attention on the asphalt and on the basket. Northern Ridge is a hidden gem that is in great shape. A citizen commented that there needs to be more shade. The trees are relatively new so once they have some growth that won't be an issue. The restroom is in great shape and very clean as well as the Pavilion.

Gabe Ostyn visited Ascension park and Sunway Soccer Complex/First Federal Park. Ascension park is used for soccer. Gabe indicated that he was not aware that Ascension was the City's jurisdiction and asked Wendy for clarification. Wendy indicated that the City has a lease with Ascension Church to use the park and the City made the improvements (restroom). There is a Master Plan to add a walking path and some amenities at that facility. Gabe indicated that there is a lot of use at those fields and asked if there is a fee being charged to use the fields.

Stacy indicated that there are no fees to use those fields. The Rapids helped with the acquisition and sprinklers at the Sunway Soccer Complex so we have not charged them usage fees. In the fall, Stacy will be taking a usage fee list to City Council for future usage. Gabe reported that the Park has a beautiful little playground and everything is fairly new and gets heavy use. Restroom is very well maintained. Gabe indicated a basketball court would be a great addition and perhaps a backstop. A sign is not out there and that would be a great addition. A trail around the perimeter may get some use. Shade is an issue and a pavilion would be used a lot if there were one out there. The Sunway Soccer Complex is used for soccer however Gabe does not feel that it needs to be 100% soccer. The northeastern quadrant is where more amenities such as a shelter could be placed along with a playground. He also indicated that the City could be a little progressive and include an adult fitness area along with some boulders for boulder play. Gabe said that he has seen boulders placed in parks and that they get a lot of use. Basketball courts might be a good addition. Natural shade is also needed. ZJ shared that Lacrosse is an up and coming sport and perhaps the complex could be adapted to that sport as well. Cindy said her workout group worked out there early in the morning and said that the turf on the playground was much easier on the body. School bus drivers are also utilizing the parking lot for training. This park is state of the art and is used a great deal.

Richard Birrell visited Drury park. and Fairway Park. Drury Park, in the master plan is in need of a pavilion. Rich indicated that he agreed that it was in need of a pavilion and that there is a lot of equipment there. There are no benches around the horseshoe pits therefore no place for spectators. The playground is in great shape. Wendy indicated that the placement of the sewer line has restricted the building of a pavilion however; shade of the picnic area could be accomplished. ZJ indicated that he goes by the park frequently and said it gets used a lot. Fairway park is a little hard to find. This is absolutely a neighborhood park/pocket park. The entrance to this park is an asphalt path that runs between two houses. There is not parking for this park other than on the street. There are two benches in the park. It would be a nicety to have some playground equipment in that park. The neighbors indicated that about eighteen children visit the park on a regular basis. Rich suggested perhaps a backstop and some disc golf goals. This park needs to remain a neighborhood park. Wendy indicated that now would be a good time to visit the in lieu of funds and perhaps put some of the funds to use in that park or reach out to some groups to do a project at that park.

Marc Lambert visited City park and Harry Barry park. Mark went along with the Master Plan, he noticed that there are some concrete pads that do not have tables on them, the waterfalls and the fountain are not working and the sign could be restored. The drinking fountain has been capped off and there is a lot of graffiti on the park tables. The band shell needs more plaster on it. Wendy indicated that if the budget comes in on this park, this park would get a lot of overhaul, with a new restroom, repair the band shell restroom, redo the electricity, get the two water fountains running and fix the waterfalls. Harry Barry park volleyball could use a new net and more sand, the benches could use new paint and some grass at the goal. The park is very well maintained.

Aaron Camacho visited Cascade Park and Oregon Trail Youth Complex. Cascade park according to the master plan is in overall fair shape and right now general maintenance needs to be done. The bolts on the underside of the slide are popping through, the material covering the metal is wearing off and the metal is beginning to rust. The asphalt around the play structure needs some new coating there are weeds growing through the cracks. The pathway going to the bathroom has a divot that is a hazard. The restrooms are old and show the wear and need updated. The water fountain is not connected. The dinosaur stairs are breaking and need repair. The tennis courts have been resurfaced and they look great. The new sign looks great. The basketball courts could use some paint for new lines and appears to be in good shape and remove the weeds growing between the two slabs of concrete. There is one brand new net and the other could use some work. Oregon Trail Youth Complex, the playground tube slide has a hole burnt into it, quite a bit of graffiti is there and appears to have been covered but still needs more work. The ball fields look fantastic, shade trees are growing, the bulletin boards attached to the score shacks could use some paint. Master plan indicated lighting improvements on field four and curb, gutter and sidewalk along Park Ave and he was not able to see these items so they still need to be done. A sprinkler has been broken and needs repair. Aaron also commented on smoking in the parks because he saw a large amount of cigarette butts.

Brian Rice visited Clyde Thomsen and Frontier Field. Clyde Thomsen park is a very heavily used park. He indicated that it is in good shape and the landscaping is great. The trail has been resurfaced and does have some normal wear and tear. The playground seems to be in good shape along with the pavilion and restrooms. The volleyball court has plenty of sand in it. There is a hill feature that was built in for the winter months for sledding. Frontier Field overall fair shape and needs some upgrades. The pavilion is new and in good shape. The concrete support for one of the benches in the play area has been broken and the front board is missing. The wood in the dugouts could use some paint and general maintenance. Frontier Field park does not have a sign and it is in the workings. Restrooms have been there for a long time and are sufficient and upgrades are needed. The electrical cover on the concession stand is busted and has some exposed wires. Ball fields fencing is separated from the posts. Playground equipment is in good shape. Landscaping is in good shape and the pickle ball courts are awesome. There is a section of the trail that appears to have been washed out coming from the Boys and Girls club to the pickle ball courts.

Tom Reynolds visited Harrison Park and Willow Lane. Harrison Park is a small park and does not appear to get much work. It has a basketball court and a playground with two small swings, a baseball backstop, a couple of picnic tables. He went by the park several times and did not see anyone in the park. It does not have a lot of parking. Does not have a restroom. Wendy indicated there are a few neighbors that would like to see some improvements to the park. Willow Lane is a small park with two benches. Tom indicated he would not make any improvements in this park as it is about the size of a regular lot.

Cindy visited Vista Bonita and Morning Sun parks. The Master Plan says that it needed slurry seal and it appears to be done. It has horseshoe pits, which are great; the restrooms seemed

to be in good condition. The lawns looked very nice and green. The sign needs to be repainted. Morning Sun park needs a sign, which is in production. It has nice playground equipment, there is a new restroom in the plans, and the shelter is very pretty and new. The tables will be around the pillars and little mushroom stools. This park gets used quite a bit.

Sherry Murray will provide her feedback at the next meeting.

4) Department Updates

No questions asked.

- a) Recreation Supervisor Update
- b) Recreation Coordinators Report
- c) Parks Update
- d) Directors Update

5) Adjournment

The meeting adjourned at 1:04 pm. Next meeting is August 8, 2017 at 11:30 am at the City Council Chambers, 305 3rd Ave E.



Date: Tuesday, August 8, 2017
To: Parks and Recreation Commission
From: Wendy Davis

Request:

Approve request by Twin Falls Kiwanis club for an inscription on park bench at City Park

Time Estimate:

Staff presentation will take approximately 5 minutes. Allow some time for questions and answers.

Background:

The Twin Falls Kiwanis club would like to donate two 6' benches to be placed at City Park near the playground. The donation policy specifically addresses donations and plaque inscriptions as follows: (please see the attached policy for more information)

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Any additional text and any inscription for other donations must be directly related to the history of the community, and may identify groups or persons with longstanding ties to the community.

The benches meet the requirements, the inscription falls in the additional text category and falls under review of the Parks and Recreation Commission.

Approval Process:

A simple majority will approve this request.

Budget Impact:

There are no budget impacts from this request.

Regulatory Impact:

Approval will allow the Twin Falls Kiwanis club to move forward with executing their donation.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Commission approve this request.

Attachments:

1. Donation Policy
2. Kiwani's Donation Request



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION POLICY

Since the founding of our city, citizens of Twin Falls have enjoyed parks and recreation facilities that have been generously supplemented with the gifts of goods and services by individuals, groups, and organizations.

PURPOSE

To clarify existing policy and encourage the continued donation by individuals, groups, and organizations of amenities which enhance the recreational value of Twin Falls Parks and Recreation Department, managed lands and facilities, including memorials.

TYPES OF DONATIONS

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

Trees and Landscaping – this type consists of the purchase and installation of a tree or landscaping feature. Along with the Twin Falls Parks & Recreation Department the Twin Falls Tree Commission will coordinate the location, species, and the installation of trees. Trees shall be at least a 2” caliper in diameter, and must be of a variety approved in the Twin Falls Tree Selection Guide book or approved by the Twin Falls Tree Commission.

Major Park Amenities – this type consists of the purchase and installation of a facility which fulfills an identified public recreation need, such as buildings, playgrounds, picnic shelters, canyon rim overlooks, park land donations and/or development, as identified by the Twin Falls Parks & Recreation Department or in the Master Plan for the Twin Falls Parks & Recreation Department or as approved by the Twin Falls Parks & Recreation Commission or City Council.

The Benefits are Endless...

Donations may dedicate to, honor, or memorialize, a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Any additional text and any inscription for other donations must be directly related to the history of the community, and may identify groups or persons with longstanding ties to the community.

Registry – All approved donation applications will be registered in the Twin Falls Parks & Recreation office and include a description of the donation, date of installation, name and address of donor, location, and inscription.

LOCATION AND RELOCATION

The placement of donated park amenities, such as the spacing of benches, fountains, and trees, shall be controlled by the Twin Falls Parks & Recreation Department, who shall insure that a new installation does not materially detract from or conflict with the significance, quiet, or recreational value of existing facilities nor interfere with a primary public purpose or pose a potential public safety or security risk. New auxiliary park features, such as trash receptacles and park signs will not be placed in a location or manner that will offend or violate respect for an existing memorial or the donor.

The Twin Falls Parks & Recreation Department considers the placement of donated amenities, especially memorials, to be permanent. However, should future circumstances require relocation of a memorial; the Twin Falls Parks & Recreation Department shall endeavor to locate the memorial donor or representative to arrange a satisfactory alternate location. The expense of relocation shall be borne by the Twin Falls Parks & Recreation Department.

In all cases, the Twin Falls Parks & Recreation Department will have the final decision on location.

MAINTENANCE AND OWNERSHIP

Upon installation, the City of Twin Falls shall own the amenity donated.

The Twin Falls Parks & Recreation Department shall assume responsibility for normal maintenance of such amenities. Damaged or vandalized memorials will be repaired or replaced by the Twin Falls Parks & Recreation Department at the expense of the City. Plant material will be replaced as part of the department's replacement program and in consideration of the annual planting season.

Approved by City Council 7-20-09



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 6-8-17

Requested by: Kiwanis Club of Twin Falls (Steve Westphal)

Address: P.O. Box 877

Street Address

Twin Falls

City

ID

State

83303

Zip Code

Home Phone: 208-420-6085
(Area Code)

Work Phone: 208-734-9244
(Area Code)

Donation Requested: Two park benches - 6' feet long

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Twin Falls City Park, next to the children's play area - S.E. part of park, across from library

Alternative Location: _____

Plaque Inscription: In honor of all members, present and past, that have served in the Kiwanis Club of Twin Falls,

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

The goals of Twin Falls Kiwanis Club

Serving the children of our community,
the nation and the world.

Supporting our community with service
and contributions.

Living by the Golden Rule

The Benefits are Endless...



Date: Tuesday, August 8, 2017
To: Parks and Recreation Commission
From: Wendy Davis

Request:

Commission reports on park and trail visits

Time Estimate:

Presentation may take 45 minutes, allowing time for discussion and questions.

Background:

As part of the Twin Falls Parks and Recreation Master Plan review, Commission members have been visiting park properties and trails. This month the commission visited the following parks and trail sections:

Courtney Conservation Park
Dennis Bowyer Park
Baxter's Dog Park
5 Points Art Project
BMX Park
Jason's Woodland Hills Park
Shoshone Falls
Dierke's Lake
Auger Falls
Rock Creek Trail
Canyon Rim Trail, Settler's Ridge to Eastland, and Evel Knievel jumpsite to Shoshone Falls

Commission will be sharing their observations.

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinators
August 2017

Fall Soccer: Soccer registration ended on July 31st. Practices are scheduled to begin the week of August 21st and the season will start after Labor Day. We have 728 kids registered at this time, which is up 170 kids from this time last fall, and we expect at least 100+ late registrations. Last year our final number was 775 participants.

Adult softball: Both Men's and Coed softball have finished for the year. Our One-Pitch Fall league will begin on August 21st. Registration was due 8/4. They will play an eight game season with a single elimination tournament.

Adult Flag football: we have ten teams signed up, which is three more than we had last year. Games will start August 15th and will be played out at Frontier field. They will play a 10 game schedule with a double elimination tournament to follow.

Adult Outdoor Volleyball: We finished the first season of outdoor volleyball up last night. Everyone seemed to enjoy themselves throughout the season, making this a successful first season. We hope to grow the league next year!

Social media: We surpassed the 1000 "likes" benchmark last month. We currently are sitting at 1,111 total "likes". With our most successful post reaching over 33,000 Facebook users.

Recreation Supervisor Update
Stacy McClintock

We are currently taking registration for our "Sporties for Shorties" flag football and basketball programs. These program are designed for 4 and 5-year-old boys and girls, to introduce the fundamentals in a non-competitive environment. Each Saturday participants work on skill development while having fun. There are no designated teams or coaches and parents are required to participate with their child. Each participant will receive a t-shirt.

Movies in the Park: This summer we had our biggest crowds to date for movies in the park. The addition of advertising on our Recreation Facebook page and the consistency of having it every Friday in July helped the numbers increase. Every Friday there were 250 to 500 people enjoying the free movie in the park and we look forward to increasing numbers next summer.

British Soccer camp went very smooth. The British coaches were wonderful and I received many compliments about the program.

Shotokan Karate is doing well also. The cost is only \$15 per month and it is twice a week at the Blue Recreation Building at Harmon Park.

City staff is currently gathering information for the 2017/2018 fall/spring recreation guide.

Parks Update
Kevin Skelton and Todd Andersen
2017

Landscape work around the new pickle ball courts is complete.

The dock system at Dierkes Lake has been repaired and replacement decks and floats have been installed.

Parks crews worked approximately a day and a half overtime to effect repairs on a 10” pipe fitting which failed at the City Pool. Parts for this kind of event are not to be found in Twin Falls so we sent John Pauley to Salt Lake at 4 PM to pick up parts for the repairs He made it back at around 12 AM. Good job to all.

The irrigation system and seeding is complete at the Wills booster station

Morning Sun Shelter is complete

Director's Update
Wendy Davis

Preserve Trail

Paving on the trail is complete, and the bridges have been installed. Work on the fence is slow going due to the tremendous amount of welding required, but progressing.

Morning Sun Shelter

Work has been completed on the Morning Sun picnic shelter. The new tables have been installed and it looks great!

Recreation Center Ad Hoc Committee

The council approved the 13 members of the Recreation Center Ad Hoc Committee. The first meeting is scheduled for 11:30 on August 17. We are really excited to get that group going.

Centennial Trail

We will be doing a slurry seal on the Centennial Trail the week of August 7. The trail will be closed for the work and open as soon as it is completed, estimated 5 days.

Rock Creek Trail

Work has begun on the sewer line in Rock Creek Canyon. The trail from Maxwell Ave to Victory bridge will be closed until November for this work to be completed.

Shoshone Falls

The water has continued to flow higher than normal through July, and visits have stabilized to a seasonal norm. I don't have July totals yet, but June was 22,285 cars, 80 buses, and 199 passes sold. June of 2016 we had 18,536 cars, 72 buses and sold 239 passes.



Date: Tuesday, August 8, 2017
To: Parks and Recreation Commission
From:

Request:

Aquatics Director Update

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Aquatics Director Update

Aquatics Director Update
John Pauley

City Pool Pass Holder Numbers (as of August 2):

- Summer: 180
- Monthly/Annual: 385
- Total: 565

Number of Visits

- June: 7,097
- July: 7,997
- These numbers are patrons that use the pool during lap swim and open swim. Visits do not include swim instruction programs.

Summer Swim Lesson Participant Numbers:

- Hurricane Swim League: 124
- Swim Lessons: 688
- Water Babies: 51
- Jr. Lifeguard Camp: 16
- Private Swim Lessons: 97 (Packages sold. Can include anywhere from 1-4 children)
- Total: 976 Participants

Fall Hours

- The City Pool Fall hours will begin on Thursday, August 17. The same day that Twin Falls School District goes back to school. Our hours will be similar to what they were in the past with some changes.
- Fall Hours:
 - o Monday – Friday from 5:30am-1:30pm and 4-8pm
 - o Saturday from 8am-4pm
 - o Sunday from 11-4pm

High School Swimming

- Swimming for the first time in Idaho history is a sanctioned sport in Idaho. Twin Falls School District and Kimberly School District are fielding teams for the first season. These teams will practice at the City Pool. Below is an outline of the practice schedule that will run from mid-August through early-November.
- Monday-Friday Practice Times:
 - o Canyon Ridge High School: 6-7:30am
 - o Twin Falls High School: 3:45-5:15pm
 - o Magic Valley Marlins: 5:15-6:45pm
 - o Gooding High School: 5:15-6:45pm
 - o Kimberly High School & Jerome High School (sharing coach): 6:45-8:15pm