



Twin Falls Historic Preservation Commission Minutes

Monday, November 16, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

COUNCIL CHAMBERS

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 3:00 pm
A quorum was present.

Members present: Culum, Woodbury, Maas, Baughman, Shaffer

Staff Present: Strickland, Ebersole, Hart, Zollinger, Hafer

2) Consent Calendar

Commissioner Maas made a motion to approve the consent calendar, as presented.
Vice Chairman Baughman seconded the motion.

Unanimously approved by a vote of 5-0

- a) Approval of Minutes from the following meeting: November 2, 2020

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Ave W. c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The building was constructed circa 1907. It served as an Annex for the Perrine Hotel. National Register information has been provided about the property. The building has changed significantly over time.

Per the Twin Falls Downtown Historic Guidelines the following apply: Chapter 2 General Downtown Guidelines and 4.1 Guidelines for Façade Improvement. These sections have been provided in the staff report packet.

The Commissions is charged with using these guidelines to approve, approve with conditions, or deny the request.

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
 2. Subject to the applicant obtaining permits as required by City Code Standards.
- Metal black door, blends with windows. removing existing window and expanding space for door.

Applicant Presentation: not present

Discussions Followed: without concerns

MOTION: Commissioner Woodbury moved to approve the request for a Certificate of Appropriateness to construct a new entrance on property located at 125 Main Avenue West c/o Ryan Leiser on behalf of Plant Therapy (PZ20-0131).

Vice Chairman Baughman seconded the motion.

Unanimously approved by a vote of 5-0.

4) Old Business

a) CLG Grant Proposals

Staff Presentation:

City Planner Strickland stated the need to seek approval from City Council to move forward with the application process for the CLG Grant. In order to do so we will need a positive recommendation from the Historic Preservation Commission. The deadline for submitting the application is December 31, 2020.

Should the Commission recommend approval staff will move forward with scheduling a presentation for City Council.

Motion: Commissioner Baughman made a motion to make a recommendation to City Council to approve the application for the CLG Grant.

Commissioner Woodbury seconded the motion.

Unanimously approved by a vote of 5-0.

Next Walking App videos: Downtown and Warehouse districts.

Discussion ensued regarding the walking tours. Idea given of using QR codes to notify people of the walking app and where to start the virtual tours. Discussion took place as to where to place the QR code signs, how they could be funded, and adding links to the City Website and HPC Facebook page.

Action item: Commissioner Woodbury to research QR codes and to reach out to Wendy Davis, Parks Director, regarding adding QR codes to city park signs.

b) Educational Project/Ideas

Progress Report:

- Vice Chairman Baughman gave an update on the traveling museum trailer - in touch with the contact in Indianapolis. Chairperson Culum will send link to staff regarding the trailer to send out to commission.
- Commissioner Maas gave update on lobby displays – still in search of information on old historic signage. Other category ideas: Community Celebrations, Potatoes
- City Planner Strickland suggested a printed calendar using the CLG grant. She will send Pocatello file of signage survey to Commissioner Maas.
- Commissioner Shaffer suggested a Fallen Local Heroes lobby photo display.
- Chairperson Culum gave update of Rock Creek signage. She is working on the sign language. She will have a draft for the commission to review in January.
- Commissioner Woodbury gave update of Cultures of Idaho display.

Action item: Commissioners to have display drafts ready for review at January 11 meeting.

5) New Business

None

6) Upcoming Meeting(s)

a) Monday, December 7, 2020 at 3:00 pm

b) 2021 HPC Meeting Schedule

7) Adjournment

The meeting adjourned at 03:47 PM

Kelli Ebersole

Kelli Ebersole, Administrative Assistant