



Twin Falls Historic Preservation Commission Minutes

Monday, December 7, 2020, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 3:01 pm

A quorum was present.

Members present: Culum, Woodbury, Shaffer, Baughman, Easterling, Hawkins (Liaison)

Staff present: Hart, Ebersole, Spendlove

2) Consent Calendar

Commissioner Baughman made a motion to approve the consent calendar, as presented.

Commissioner Woodbury seconded the motion.

Unanimously approved by a vote of 5-0

a) Approval of Minutes from the following meeting: November 16, 2020

3) Certificate of Appropriateness -None

4) Old Business

a) FY20 CLG Project Timeline

- Senior Planner Hart reviewed the FY 20 CLG Grant timeline. Project must be completed by 8/16/21 to submit for reimbursement.
- Chairperson Culum discussed the draft video and asked for feedback from the commission.
- Feedback was given by the commissioners.

Action item: Chairperson Culum will continue to send video drafts out as ready for review and feedback.

b) Mobile App Signage at Visitors Center - Melissa Barry

- Commissioner Woodbury reviewed the previous discussion of the launching of

the walking tours.

- Melissa Barry reviewed the work of Southern Idaho Tourism/Visit Southern Idaho.
- Discussion ensued on how to advertise and utilize a QR code for the walking tours.
- Arnel Culum explained how the QR code could be scanned to download the app, and direct people to different locations and to the walking tours. He stated the QR code will be created by Visit Southern Idaho.
- Chairperson Culum asked if there is a way to notify the public of the tours at the district locations. Also advertise on Visit Southern Idaho's social media pages.
- Arnel Culum stated there can be a plaque placed at the different locations.
- Melissa Barry stated utilizing the library with brochures.
- A possible link on the HPC page of the City of Twin Falls website was discussed.

c) FY21 CLG Grant Application Update

- Senior Planner Hart gave update on FY21 CLG grant timeline for the proposed Downtown and Warehouse district walking tours.
- City Planner Strickland will present grant application to City Council for approval on the 12/14/20 agenda.
- Deadline for the application submission is 12/31/20, with the project needing to be completed by 9/1/21.

d) FY21 CEG Rock Creek CEG Grant Update

Senior Planner Hart reviewed the timeline for the FY21 CEG grant. Project is to be completed by 5/10/21.

e) History on Wheels Travel Museum Proposal

- Senior Planner Hart reviewed the discussion regarding the traveling museum from past meetings. The idea would need to be presented to City Council for approval to move forward with implementation.
- Chairperson Culum stated she would like a proposal put together to bring to City Council in January. She mentioned possible partnership with other entities to help with cost.
- PZ Director Spendlove shared with the commission the city budget process.

Action Item: Commissioners Woodbury and Baughman to work together on preliminary proposal for City Council.

5) New Business

a) Senior Project Mentoring

Commissioner Woodbury presented the senior project mentoring proposal. Discussion ensued on HPC projects that could possibly become Senior Projects for local students.

b) Twin Falls Residential Avenues

- Chairperson Culum introduced the desire of residents of wanting a historic residential district recognized by the city.
- Citizen, Kate Lopez, advocated for a residential historic district. She asked HPC to put together the educational process to get a historic district and record it for the neighbors to reference. She stated that the State Historic Preservation Office (SHPO) is interested in participating as well. She requested it be recorded and to be completed sometime in January.
- Chairperson Culum stated a review of the Certificate of Appropriateness (COA) process could be an agenda item in January.
- Senior Planner Hart stated a basic presentation of the COA process can be done at a future meeting.
- PZ Director Spendlove confirmed that the present COA process could be presented at a future meeting. He stated that a lists of past meeting dates with COA agenda items could be created for reference.
- PZ Director Spendlove reviewed the Historic District process.

Action Item: Add the COA process review to a future agenda.

6) Upcoming Meeting(s)

- a) January 11, 2021 3:00 PM

7) Adjournment

The meeting adjourned at 04:05 PM

Kelli Ebersole

Kelli Ebersole, Administrative Assistant