



Public Arts Commission Agenda

Tuesday, February 2, 2021, 12:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the Tuesday, January 5, 2021, Public Arts Commission Minutes.
By: Leila A. Sanchez, Recording Secretary
- 3) ITEMS OF CONSIDERATION
 - a) **DISCUSSION:** Planning and methods of Public Engagement
By: Janeale Dean, Amy Westover, Mandi Thompson
 - b) **DISCUSSION:** Values/Purpose/Goals
By: Laura Stewart to lead discussion.
- 4) GENERAL PUBLIC INPUT
- 5) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 6) PUBLIC HEARINGS
- 7) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



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203 Main Avenue East- Twin Falls, Idaho

MINUTES

Streaming video can be found at the following website:

<https://twinfallsid.civicclerk.com/Web/Player.aspx?id=3319&key=-1&mod=-1&mk=-1&nov=0>

PRESENT: Amy Westover, Camille Barigar, Drew Nash, Janeale Dean, Chair Laura Stewart, Vice Chair Melissa Crane, Olivia Barrett

ABSENT: None

COMMITTEE LIAISON: Shawn Barigar

STAFF PRESENT: City Manager Travis Rothweiler, Assistant City Manager Mitch Humble

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Melissa Crane brought the meeting to order at 12:00 pm.

2) CONSENT CALENDAR

a) **ACTION ITEM:** Request to approve the Tuesday, December 1, 2020, Public Arts Commission Minutes.

By: Leila A. Sanchez, Recording Secretary

b) **ACTION ITEM:** Request to approve the Public Arts Commission Schedule of Regular Meetings for 2021.

By: Leila A. Sanchez, Recording Secretary

MOTION:

Olivia Barrett moved to approve the Consent Calendar as presented. Drew Nash seconded the motion. Roll call vote showed all member present voted in favor of the motion. Approved 7 to 0.

3) ITEMS OF CONSIDERATION

a) **ACTION ITEM:** Create a Vision Statement.

By: Laura Stewart, Board Chair

Laura Stewart led the conversation. Member input followed.

MOTION:

Melissa Crane moved to approve Barigar's revised vision statement.

Vision Statement:

The Twin Falls Public Arts Commission believes the arts create inspiring personal experiences, illuminate the human condition, and offer meaningful ways to engage with each other and the world around us. We envision a community that encourages adventurous artists, engaged audiences, and creative initiatives

that are supported through community partnerships, programs, and policies.

Drew Nash seconded the motion. Roll call vote showed all members present voted in favor of the motion.

Approved 7 to 0.

b) **DISCUSSION:** Planning and methods of public engagement.

By: Janeale Dean, Board Member, Mandi Thompson, Assistant to the City Manager

Janeale Dean led the discussion. Discussion followed on channels the survey could be sent out to stakeholders (businesses and organizations) and the general public.

Discussion followed.

- Digital survey method to begin with an introductory letter and survey.
- Submit questions to various stakeholders generated by the committee and review results.
- Survey for both stakeholders and general public to be consistent.
- Commission to create a list of stakeholders, receive input and review within the following two months.
- Commission to take survey.

Commission homework:

Prior to February's monthly meeting, Janeale Dean and Amy Westover to work with Mandi Thompson to take what has been submitted in Teams Public Engagement document survey questions and refine it down to a manageable sized survey.

At February's meeting Commission members will take the questionnaire and will collectively refine survey questions. Questionnaire to be sent to stakeholders in March.

All members to work in refining bullet points in Teams Working Documents:

City of Twin Falls Public Arts Commission Values-Purpose-Goals Draft.docx

- 4) GENERAL PUBLIC INPUT: None
- 5) ADVISORY BOARD REPORT/ANNOUNCEMENTS: None
- 6) ADJOURNMENT at 12:55 pm.

Leila A. Sanchez
Recording Secretary

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