



Twin Falls Planning & Zoning Commission Minutes

Wednesday, January 6, 2021, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers
WORKSESSION

Members -

City Limits: Danielle Titus, Chairperson; Craig Kelley, Vice-Chair; Ed Musser; Carolyn Bolton; Curtis Hansen; Marilu Perez

Area of Impact: David Detweiler

1) Confirmation of Quorum/Call Meeting to Order

Vice Chair Kelley called the meeting to order at 12:17 PM

A quorum was present.

Members Present: Kelley, Hansen, Detweiler, Musser, Perez

Staff Present: Spendlove, Nope, Hart, Zollinger, Strickland, Ebersole, Vitek

2) Consent Calendar

MOTION: Commissioner Musser moved to approve the Consent Calendar, as presented.

Commissioner Hansen seconded the motion.

Approved by a vote of 4-0-1.

a) Approval of minutes from the following meeting: December 8, 2020

3) General Training

City Attorney Nope gave a brief presentation on the legal matters of Public Hearings. He asked the commission to be specific, citing code for potential impacts, in their decisions. Those reasons will become on record on the Findings of Fact and Conclusions of Law.

- Commissioner Detweiler asked if staff will state if a request does not meet Comprehensive Plan.
- PZ Director Spendlove stated in the Staff Report it will state whether the request fits in the Comprehensive Plan.
- Commissioner Perez asked how to handle questions about public comments.
- City Attorney Nope gave a rundown of procedure and when the commission to ask questions. There should be no new questions after the Public Hearing. He stated it is okay to ask a question of the person speaking at the time. It is okay to ask clarifying questions of staff. He stated that the commission's decisions need to be based on fact. The commission can ask to table an item if they feel it needs a follow up.

a) Staff Reports

Senior Planner Hart reviewed the current staff report for the commission. She asked for feedback on adjusting the order of items on the staff report.

The consensus from the Commission was that they go to headers where they need to read, not

looking at the order of the items.

A request was made by the commission to add the Agenda Item # on each page of the staff report for reference.

City Planner Strickland will ask IT if the Item # can be added to the staff report template.

The commission stated they are receiving enough information on the current staff report.

PZ Director Spendlove stated the commissioners can request more information from staff prior to the meeting. Staff will email the requested information to the whole commission.

b) Future Land Use Map Discussion

PZ Director Spendlove reviewed the Future Land Use Map. Discussion ensued with the commission.

c) Code Rewrite Update

PZ Director Spendlove gave an update on the Code Rewrite process.

Discussion ensued regarding the residential zoning, and the commission gave feedback on combining the R4 and R6 zones.

PZ Director Spendlove stated the goal is to finish a completed draft of the code rewrite with public comment periods by the end of the year. He would like to have it to City Council around the first of next year.

d) Q&A

- Vice Chair Kelley what does staff need from the commission.
- PZ Director Spendlove asked the commission to read draft and email feedback to staff as they are reading the 6th draft on website.
- Commissioner Musser asked about known new projects this coming year.
- PZ Director Spendlove stated he does not see a slow down this year.
- Commissioner Hansen asked about commissioners whose terms are coming up this year. What is the process for reappointment?
- PZ Director Spendlove stated the reappointment process. He stated that commissioner's whose terms will be ending in March will receive an email by the end of this month.

4) Upcoming Meeting(s)

- a) Tuesday, January 12, 2021

5) Adjournment

The meeting adjourned at 01:30 PM

Kelli Ebersole

Kelli Ebersole, Administrative Assistant