



Twin Falls City Council Agenda

Monday, March 1, 2021, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Suzanne Hawkins, Craig Hawkins, Nikki Boyd, Shawn Barigar, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve February 08, 2021, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve the Tuesday, February 16, 2021, City Council Minutes.
By: Leila A. Sanchez, Deputy City Clerk
 - c) **ACTION ITEM:** Request to approve February 22, 2020, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - d) **ACTION ITEM:** Request to approve the Accounts Payable for February 18-24, 2021.
By: Amy Luna, Finance Administrative Assistant
 - e) **ACTION ITEM:** Request to approve the Wells Fargo Credit Commercial Card for January 2021
By: Amy Luna, Finance Administrative Assistant
 - f) **ACTION ITEM:** Approval of the Findings of Fact and Conclusion of Law:
Vista Rim Zoning District Change & Zoning Map Amendment
Vista Rim Vacation
By: Jonathan Spendlove, Planning & Zoning Director
- 5) ITEMS OF CONSIDERATION
 - a) **PRESENTATION:** A presentation recognizing Senior Building Inspector Kortnie Kent as the 2020 "Idaho Code Official of the Year."
By: Matthew Long, Building Official
 - b) **ACTION ITEM:** Request to hold the Shoshone Falls After Dark at Shoshone Falls Park nightly during May 1-31, 2021.
By: Sergeant Ryan Howe, Police Department
 - c) **PRESENTATION:** Consideration to acknowledge the Seagraves Family Foundation for their generous grant in the amount of \$12,000 given to the Twin Falls Police Department.

By: Craig Kingsbury, Chief of Police, Terry Thueson, Lieutenant

- d) **ACTION ITEM:** Consideration of a request to authorize city staff to move forward with re-funding the 2010 water bond issuance.

By: Breanna Howard, CFO

- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS
- 9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, February 8, 2021, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar, Greg Lanting & Christopher Reid.

Absent: Council Members Craig Hawkins & Nikki Boyd

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, Police Chief Kingsbury, Sergeant Ryan Howe, Street Superintendent Mark Thomson, City Engineer Mark Holtzen, Staff Engineer Erin Steel, Public Works Director Jon Caton, Public Information Officer Josh Palmer, Accounting Specialist Janie Higgins, Help Desk Technician Kim Hafer, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Council Member Lanting asked for a moment of silence for the lost National Guard Airmen that went down last week.

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) CONSENT CALENDAR

MOTION: Council Member Reid moved to approve the Consent Calendar as presented. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 5 to 0

- a) Request to approve the Accounts Payable for January 28 thru February 3, 2021.
- b) Request to approve the Monday, February 1, 2021, City Council Minutes
- c) Request to approve the Final Plat for Pheasant Meadows Subdivision Phase 3.
- d) Request to approve a Trust Agreement for Fieldwood Subdivision No. 2, placing all lots in trust.
- e) Request to change the street name of El Suento Street to El Sueño Street, as platted in El Milagro Subdivision.
- f) Request to accept the Improvement Agreement for the purpose of developing South Estates No. 3.
- g) Request to change the street name of Cheney Drive to Cheney Drive East, between Blue Lakes Blvd. N. and Eastland Dr. N.

5) ITEMS OF CONSIDERATION

- a) Request to approve to purchase a 2022 Kenworth T470 Chassis utilizing Henderson plow components for \$172,935.00 using a Cooperative Purchasing Agreement with Sourcewell.

Streets Superintendent Thomson requested to approve to purchase a 2022 Kenworth T470 Chassis utilizing Henderson plow components for \$172,935.00 using of a Cooperative Purchasing Agreement with Sourcewell.

Discussion ensued on the following: None

MOTION: Vice Mayor Pierce moved to approve the request to purchase a 2022 Kenworth T470 Chassis utilizing Henderson plow components for \$172,935.00 using a Cooperative Purchasing Agreement with Sourcewell. **Council Member Barigar** seconded the motion. Roll call vote showed all members present

voted in favor of the motion. 5 to 0.

- b) Sidewalk Master Plan Presentation
Staff Engineer Steel made a presentation of the Sidewalk Master Plan.

Discussion ensued on the following:

Council Member Reid: Thanked Mr. Steel for his presentation and asked if the prioritization dollar amounts could be listed on the map.

City Manager Rothweiler: Explained the plan moving forward.

Mayor Hawkins thanked the presenter.

- c) Sidewalk Grant Presentation & Update.
Public Works Director Caton gave a Sidewalk Grant Presentation & Update.

Discussion ensued on the following:

Council Member Lanting: Spoke about Elm Street.

Mayor Hawkins: Asked if there was a minimum.

Council Member Lanting: Asked about the President Street Curbs. What is the process for the program? What if they do not have a sidewalk at all?

Council Member Barigar: Thanked Mr. Caton for the presentation. Encouraged ramping up communication about the program to the City. Is there a marketing program in the works?

Council Member Reid: Places that have missing sections, is there a way to partner with the landowners to complete these areas?

Vice Mayor Pierce: If more than one property owner involved, have they gone in together on a project?

Mayor Hawkins: Local Improvement District, could this be where this is moving to?

City Manager Rothweiler: Explained the many tools that are available for these types of projects.

- d) Proposed amendments to the City's special event permit process.
Deputy City Manager Humble proposed amendments to the City's special event permit process.

Discussion ensued on the following:

Council Member Barigar: Asked about the time limits.

Police Chief Kingsbury: Explained the time limits.

Council Member Reid: Asked about setup and take downtimes.

Vice Mayor Pierce: Asked about a participation number as one of the triggers.

Police Chief Kingsbury: Explained a few options.

Council Member Barigar: Talked about this process not being simple and asked what other cities are doing in this instance?

Account Specialist Higgins: Explained that amplified sound is a trigger in other Cities.

Council Member Reid: Address the amplified noise issue.

Council Member Barigar: Asked which events the traffic control is tied to.

Vice Mayor Pierce: When other communities come in for large events, is that volunteer time?

Council Member Reid: Who determines how much city staff would be needed for an event?

Mayor Hawkins: How do we confirm that they have enough staff if they are hiring their security staff? Do we monitor this?

Deputy City Manager Humble: Is it appropriate for the City to be funding this amount for Special Events?

Vice Mayor Pierce: The amounts for Parks & Recreation must be a very large number.

Council Member Lanting: Spoke about the electricity that may be used. Talked about the citizen's expectations for Special Events.

Council Member Reid: Would there be a way to go one level deeper on the costs and specific areas that cost more?

Mayor Hawkins: Have we looked at how other cities are charging for these types of events?

Account Specialist Higgins: Provided a breakdown of cost by event:

- 4th of July Fireworks \$9,100. to \$9,200.
- Christmas in the Night-time Sky \$5,900.
- Christmas Lights parade \$4,300.
- Graduation Parades \$780. to \$1,172.
- Homecoming Parade \$2,900.
- Shoshone Falls Laser Lights \$3,600.
- Twin Falls Old Town Criterium \$2,800.
- Western Days Parade \$16,519.
- St Patrick's Day parade \$4,100.

Mayor Hawkins: Asked if it would be best to invest our own money to cover the expense of traffic control.

Council Member Barigar: Talked about the traffic control process.

Mayor Hawkins: What equipment would be needed?

Streets Superintendent Thomson: Explained the equipment that would be needed to do this.

Mayor Hawkins: What are we using the barricades that we purchased for?

Council Member Reid: Does the cost of flaggers cut our costs at all and increase the event's costs?

Council Member Barigar: The need for Police involvement in traffic control would not completely go away. Talked about the expectations of the citizens. Possibly phasing in the costs over a few years. Would like to see an adjustment to the application fees.

Deputy City Manager Humble: Explained that the City is a sponsor of at least two of the major events and will most likely continue that in the future.

Vice Mayor Pierce: Is in favor of the sliding scale for the application fee.

Mayor Hawkins: Are there additional costs for the City Band?

Council Member Barigar: Should consider the strategic plan when discussing this. Would like to see a happy medium to allow for growth. Would like to see a focus group to discuss this topic.

Mayor Hawkins: City Staff are paid to do a job and some of this is just a part of the job.

Council Member Reid: Would like to see what the changes are using the correct standards. Does not want to hurt the event's purpose by sticking more fees to them. Would like to pursue communication with the event sponsors.

Mayor Hawkins: Would like to see a larger event application fee sooner rather than later.

Council Member Barigar: Would like to see an addition to the scale fee possibly using new and existing events.

Account Specialist Higgins: Asked about adding a permit fee to the application fee that we are currently charging.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Deputy City Manager Humble explained that the next Council Meeting will be held on Tuesday, February 16, 2021, at 5:00 p.m.

8) PUBLIC HEARINGS: None

9) ADJOURNMENT

The meeting adjourned at 07:12 PM



Twin Falls City Council Agenda

Tuesday, February 16, 2021, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

MINUTES

Streaming video: <https://www.tfid.org/514/Agendas-Minutes-Videos>

Council Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Members Shawn Barigar, Greg Lanting, Christopher Reid, Nikki Boyd, Craig Hawkins

Absent: None

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, Airport Manager Bill Carberry, Assistant to the City Manager Mandi Thompson, Police Chief Craig Kingsbury, Network Administrator Mike Plane, Deputy City Clerk Leila A. Sanchez

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished to, recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) CONSENT CALENDAR

- a) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing Perrine Point Subdivision – Phases 2 & 4.
By: Mark Holtzen, City Engineer
- b) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing Fieldwood Subdivision No. 2.
By: Mark Holtzen, City Engineer
- c) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing Z Country Estates Subdivision – Phase 5.
By: Mark Holtzen, City Engineer
- d) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing Meadow West Subdivision – Phases 2 & 3.
By: Mark Holtzen, City Engineer
- e) **ACTION ITEM:** Request to approve the Annual Saint Patrick's Day Parade Application and Special Event Celebration sponsored by Jennifer Colvin of O'Duncans, to be held on Wednesday, March 17th, 2021.
By: Sergeant Ryan Howe, Twin Falls Police Chief

MOTION:

Greg Lanting moved to approve the Consent Calendar as presented. Ruth Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

5) ITEMS OF CONSIDERATION

- a) **ACTION ITEM:** Consideration of a request to confirm the reappointment of Sherry Murray to the Parks & Recreation Commission.
By: Suzanne Hawkins, Mayor

Mayor Hawkins requested confirmation of the reappointment of Sherry Murray to the Parks & Recreation Commission.

Sherry Murray has completed her first term as a Parks & Recreation Commissioner. Sherry has been a very valuable member of the commission and has a good attendance record. Sherry would like to serve a second term on the commission.

MOTION:

Greg Lanting moved to confirm the reappointment of Sherry Murray to the Parks & Recreation Commission. Ruth Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

- b) **ACTION ITEM:** Consideration of a request to negotiate a contract with Starr Corporation to act as the City's Construction Manager/General Contractor on the Fire Station and Fire Training Facility projects.
By: Mandi Thompson, Assistant to the City Manager

Mandi Thompson explained the request.

The City solicited requests for qualifications (RFQ) from qualified contractors to provide construction manager/general contractor (CMGC) services for the City's City Hall/Public Safety Complex project. Statements of qualification were due on January 22, 2021.

The City received a total of eight responses to the RFQ. Two of them were from Twin Falls and seven have an Idaho presence. On February 1, 2021, the selection panel identified the top three firms to participate in in-person interviews. The interviews were held on Thursday, February 11, 2021. Each firm was given an hour to present their qualifications to and answer questions from the interview panel.

After the presentations and some discussion by the interview panel, each interviewer ranked their top three firms. The individual rankings were then combined. Based on these combined rankings, the top three firms were:

1. Starr Corporation
2. Beniton Construction
3. Core/Headwaters Construction

All three of these firms are very well qualified. Starr Corporation was able to demonstrate the ability to create a strong working relationship with Pivot North and City staff. Starr Corporation has a demonstrated history of building strong relationships with their clients. The presenters made an immediate connection with the interview panel.

With approval of the ranked list, City staff will begin negotiations with Starr Corporation. Should those negotiations fail, staff would begin to negotiations with the number 2 ranked firm, Beniton Construction.

Staff recommends that the City Council direct staff to begin negotiations with Starr Corporation to act as the City's Construction Manager/General Contractor on fire station 2, fire station 3 and the fire training facility.

Council discussion followed.

MOTION:

Nikki Boyd moved to direct staff to begin negotiations with Starr Corporation to act as the City's Construction Manager/General Contractor on fire station 2, fire station 3 and the fire training facility. Shawn Barigar seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

- c) **ACTION ITEM:** Consideration of an FAA Grant Offer (AIP 47) for the aircraft parking ramp construction project.

By: William Carberry, Airport Manager

William Carberry explained the request.

This grant offer from the FAA will cover the costs of the engineering and construction contracts for the third phase of the N.E. development area. The construction bid was recently awarded to Western Construction for \$1,520,790.00, by the County and City of Twin Falls. Due to the financial impacts of the pandemic, all FAA AIP grants appropriated in 2020 will be at 100% with no match required. This includes the AIP grant offer being considered. The electronic grant offer is in process and will be reviewed by the City legal team prior to execution.

Staff recommends the City Council approve acceptance of the FAA AIP 47 Grant Offer for \$1,782,158.00, and authorize the Mayor to sign the grant offer.

MOTION:

Christopher Reid moved to approve acceptance of the FAA AIP 47 Grant Offer for \$1,782,158.00, and authorize the Mayor to sign the grant offer. Nikki Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

- d) **ACTION ITEM:** Consideration of an agreement with SkyWest Airlines to initiate a United Express connection to Denver International Airport.

By: William Carberry, Airport Manager

William Carberry explained the request.

On July 6, 2020, the City Council accepted a \$900,000 grant offer from the U.S. Dept of Transportation's Small Community Air Service Development Program (SCASDP). The grant was awarded based on the community's application which outlined an objective to explore the development of a new route to Denver International Airport. The scope of the grant includes the use of a \$900,000 minimum revenue guarantee (MRG) program to help minimize financial risk for SkyWest associated with expansion of service to the community. The \$900,000 grant will be combined with a \$152,000 of local match utilized to help market the new service; \$50,000 co-funded by the County and City and \$102,000 from local businesses through the Twin Falls Area Chamber of Commerce. The Airport has worked with SkyWest Airlines to develop a Transportation Service Agreement. The agreement will utilize a minimum revenue guarantee (MRG) subsidy to assist the airline with the financial risk associated with the startup period of the new service.

SkyWest will schedule one daily United Express-branded round-trip flight on the CRJ-200 (50 seat regional jet) between Twin Falls, ID and Denver International Airport beginning on May 12, 2021. The term of the Agreement shall commence on May 12, 2021, and terminate on May 11, 2023, or until all subsidy funds have been exhausted, whichever comes first. SkyWest intends for this service to last beyond the term of the agreement. SkyWest will be investing significantly in outfitting the Twin Falls station with the needed equipment and technology to support the United branch of our local service.

The agreement with SkyWest airlines will be managed as a pass-through-cost arrangement. The SCASDP grant is in place to support any revenue guarantee subsidy that may be required under the terms of the Air Service Agreement. The City will be responsible to pay any required subsidy to the airline and then manage the grant process for reimbursement. It is expected that some, if not all, of the grant amount will be utilized in the agreement. The Airport, at the commencement of the new route, will be aided by the collection of associated fees and rent from SkyWest. The agreement calls for quarterly reporting by the airline. The calculation is based on the airline's total operating cost for the flights vs the total ticket revenue derived. If the airline's revenue falls above the cost then there is no subsidy required for that quarter. Conversely, if the airline revenue falls below costs, then there will be a subsidy paid to the airline for the quarter. An air service consulting firm helped with the air service grant application to review the agreement and the firm felt the agreement was fair and reasonable in comparison with other similar agreements in the industry.

Staff recommends the City Council approve the air service agreement with SkyWest Airlines and authorize the Mayor to sign the agreement.

Council discussion followed.

Shawn Barigar stated the Chamber rallied up support from the business community and several stepped up with cash contributions despite the uncertainty with COVID-19 in the last year.

MOTION:

Ruth Pierce moved to approve acceptance of the FAA AIP 47 Grant Offer for \$1,782,158.00, and authorize the Mayor to sign the grant offer. Shawn Barigar seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

6) GENERAL PUBLIC INPUT: None

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Craig Hawkins invited the public to attend "Join Voices" to discuss the County's Comprehensive Plan; and, announced a food distribution will take place at County West on February 27, 2021, at 10:00 am.

8) PUBLIC HEARINGS: None

9) ADJOURNMENT

- a) **ACTION ITEM:** ADJOURN TO EXECUTIVE SESSION §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student **and** Executive Session §74-206(1)(c) To acquire an interest in real property which is not owned by a public agency. **REMOVED FROM AGENDA**

The meeting adjourned at 5:25 pm.

Leila A. Sanchez
Deputy City Clerk

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.



Twin Falls City Council Minutes

Monday, February 22, 2021, 5:00 PM

Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar, Craig Hawkins, Greg Lanting, Christopher Reid & Nikki Boyd (byPhone).

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, Chief of Police Craig Kingsbury, Deputy Prosecuting Attorney Sam Bues, P&Z Director Jonathan Spendlove, City Planner Ian Zollinger, City Engineer Erin Steel, Staff Engineer Lee Glaeseman, City Engineer Mark Holtzen, Public Information Coordinator Joshua Palmer, Help Desk Technician Kim Hafer, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS

4) CONSENT CALENDAR

MOTION: Council Member Hawkins moved to approve the Consent Calendar as presented. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0

- a) Approval of the Certificate of Appropriateness: Hilverda Law Office wall sign.
- b) Approval of the Findings of Fact and Conclusions of Law: Pheasant Meadows No. 3 Final Plat
- c) Consideration of a request to approve a Trust Agreement for South Estates No. 3, placing all lots in trust.
- d) Request to approve Alcohol License for Texas Roadhouse Holdings LLC.

5) ITEMS OF CONSIDERATION

- a) Dr. Brady Dickinson will discuss the upcoming (March 9) supplemental levy election.
Dr. Brady Dickinson made a presentation to discuss the upcoming (March 9) supplemental levy election.

Discussion ensued on the following:

Council Member Lanting: Thanked Dr. Dickinson for his presentation. Is in favor of this levy election.

Council Member Ried: Asked how many employees are employed by the TFSD & how many students. Is in favor of this levy election.

Mayor Hawkins: Thanked Dr. Dickinson for all his work.

- b) Request to waive the three hundred (300) foot distance requirement between an alcohol sales location (125 Main Ave W, Ste 5) and a school, church, or other place of worship. Magic Valley Brewing Company (PZ21-0018).
P&Z Director Spendlove requested to waive the three hundred (300) foot distance requirement between an alcohol sales location (125 Main Ave W., Ste 5) and a school, church, or other place of worship. Magic Valley Brewing Company (PZ21-0018).

Discussion ensued on the following:

Mayor Hawkins: Asked if all the businesses in the area are getting along.

Council Member Barigar: Spoke about the developments throughout downtown.

MOTION: Council Member Barigar moved to approve the request to waive the three hundred (300) foot distance requirement between an alcohol sales location (125 Main Ave W., Ste 5) and a school, church, or other places of worship. Magic Valley Brewing Company (PZ21-0018). **Council Member Lanting** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- c) Request to authorize the Mayor to sign a Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program; Key No. 22449, and approve the resolution confirming the commitment.

Staff Engineer Steel requested to authorize the Mayor to sign a Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program; Key No. 22449, and approve the resolution confirming the commitment.

Discussion ensued on the following:

Vice Mayor Pierce: Asked where these ramps will be going.

Council Member Boyd: Where are we in this big process? How many more do we have to do according to the State?

Council Member Barigar: Talked about the long timeframe for this project.

MOTION: Council Member Barigar moved to approve the request to authorize the Mayor to sign a Cooperative Agreement with ITD for the Americans with Disabilities Act (ADA) Curb Ramp Program; Key No. 22449, and approve Resolution #R-2021-005, confirming the commitment. **Council Member Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- d) Request for a budget amendment to use Impact Fee Funds to pay for the Impact Fee Capital Improvement Plan Update.

Planning & Zoning Director Spendlove requested a budget amendment to use Impact Fee Funds to pay for the Impact Fee Capital Improvement Plan Update.

The total amount is \$16,000.00 paid in two equal payments.

Discussion ensued on the following: None.

MOTION: Council Member Barigar moved to approve the request for a budget amendment to use Impact Fee Funds to pay for the Impact Fee Capital Improvement Plan Update. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- e) A request to use water reserve funds to make improvements at the Settlers Ridge pressure irrigation station.

Deputy City Manager Humble requested to use water reserve funds to make improvements at the Settlers Ridge pressure irrigation station.

Discussion ensued on the following:

Vice Mayor Pierce: If we waited is there a potential for the price to go up?

Council Member Lanting: What would the landscaping be? Spoke about the project. What is along the trail?

Council Member Reid: We do have the funds in reserves?

MOTION: Council Member Reid moved to approve the request to use water reserve funds to make improvements at the Settlers Ridge pressure irrigation station. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Mayor Hawkins spoke about the crossings at Federation & Hankins as possibly being a hazard? Can we investigate this?

8) PUBLIC HEARINGS

- a) Request for a vacation of platted easements on property located at 287 & 292 River Vista Place c/o EHM Engineers, Inc. on behalf of Federation Pointe, LLC. (PZ20-0137).
On January 26, 2021, the Planning and Zoning Commission recommended approval to City Council by a vote of 6-0.

Planning & Zoning Director Spendlove presented a request for a vacation of platted easements on property located at 287 & 292 River Vista Place c/o EHM Engineers, Inc. on behalf of Federation Pointe, LLC. (PZ20-0137).

Applicant representative spoke on the request.

Discussion ensued on the following: None Public

Hearing Opened: 6:10 p.m.

Public Hearing Closed: 6:11 p.m.

Discussion ensued on the following:

Council Member Barigar: Asked about the conditions that are being requested.

MOTION: **Council Member Barigar** moved to approve the request for a vacation of platted easements on property located at 287 & 292 River Vista Place c/o EHM Engineers, Inc. on behalf of Federation Pointe, LLC. (PZ20-0137), including all conditions. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- b) Request for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1CRO ZDA for property located at 287 & 292 River Vista Place c/o EHM Engineers on behalf of Federation Pointe, LLC. (PZ20-0138) On January 26, 2021, the Planning and Zoning Commission recommended approval of this item by a vote of 6-0.

City Planner Zollinger presented a request for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place c/o EHM Engineers on behalf of Federation Pointe, LLC. (PZ20-0138)

The applicant's representative spoke on the request.

Discussion ensued on the following:

Council Member Lanting: Asked for additional clarification on the access to the development.

Mayor Hawkins: Are all the unit's single-family dwellings?

Council Member Hawkins: Asked about the second easement.

Council Member Lanting: Are the garages two cars along the canyon? What is the expected square footage along the canyon?

Council Member Reid: Asked about the parking on the streets.

Mayor Hawkins: Asked about visitor parking.

Council Member Barigar: Likes the multiple access but are they in too close of proximity to each other, and are there some sort of difference that allows this?

Mayor Hawkins: Asked for clarification on the request.

Council Member Lanting: Spoke in favor of this type of development. Concerned about the parking in the area. Would like to see more parking.

Public Hearing Opened: 6:34 p.m.

Discussion ensued on the following:

Attorney David Gadd representing Summit Dental: Spoke against the project. Applicant

The applicant's representative gave a rebuttal.

City Staff gave some additional clarification on the number of units.

Public Hearing Closed: 6:42 p.m.

Discussion ensued on the following:

Mayor Hawkins: Asked which legal document is the legal one.

Council Member Reid: Asked if the applicant and Summit Dental have had a discussion on this matter. Would it be possible to have this conversation before a vote?

Mayor Hawkins: Gave clarification on what is needing to be voted on.

Council Member Lanting: Spoke about the conversation that was requested. Would like to have a vote now.

Council Member Barigar: Spoke about the proposed project.

MOTION: Council Member Lanting moved to approve the request for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place c/o EHM Engineers on behalf of Federation Pointe, LLC. (PZ20- 0138) including staff recommendation for the second access. **Council Member Barigar** seconded the motion.

MOTION: Mayor Hawkins moved to amend the motion to limit the encroachment of the canyon rim overlay, to the two outside units only. **Vice Mayor Pierce** seconded the motion.

Discussion ensued on the following:

Council Member Barigar: Spoke against the amended motion.

Roll call vote for the amended motion showed all members present voted. Motion passed. 4 to 3.

Roll call vote for the initial motion as amended showed all members present voted. 7 to 0.

9) ADJOURNMENT

- a) ADJOURN TO EXECUTIVE SESSION §74-206(1)(c) To acquire an interest in real property which is not owned by a public agency.

MOTION: Council Member Barigar moved to Adjourn to Executive Session 74-206(1) to acquire an interest in real property which is not owned by a public agency. **Council Member Hawkins** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

Started at 5:45 p.m. - resumed at 6:03 p.m.

The meeting adjourned at 06:52 PM



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Zoning District Change & Zoning Map Amendment,</u>	)	FINDINGS OF FACT,
<u>Application,</u>	)	
	)	CONCLUSIONS OF LAW,
<u>Federation Pointe, LLC</u>	)	
<u>c/o EHM Engineers, Inc.</u>	)	AND DECISION
<u>Applicant(s)</u>	)	

This matter having come before the City Council of the City of Twin Falls, Idaho on February 22, 2021 for public hearing pursuant to public notice as required by law for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place and the City Council having heard testimony from interested parties, and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has applied for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place.
2. All legal requirements for notice of public hearing have been met with advertisement taking place on the following dates: January 7, 2021 & February 4, 2021.
3. The property in question is zoned C-1 PUD pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Mixed Use in the duly adopted Comprehensive Plan of the City of Twin Falls.
4. The existing neighboring land uses in the immediate area of this property are: to the north, Canyon Rim Trail/Snake River Canyon; to the south, Canyon Crest Drive; to the east, Canyon Crest Event Center; to the west, Residential/Offices.

Based on the foregoing Findings of Fact, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The application for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place is consistent with the purpose of the C-1 CRO ZDA Zone, and is not detrimental to any of the outright permitted uses or existing special uses in the area.

2. The proposed use is consistent with the provisions of the Comprehensive Plan and Zoning Ordinance of the City of Twin Falls, and in particular Sections 10-1-4, 10-1-5, 10-6-1, 10-4-19 of the Twin Falls City Code.

3. The proposed use is proper use in the C-1 CRO ZDA Zone, subject to the conditions, which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

4. Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity. A rezone of this property is not a guarantee city utilities are available. A will-serve letter will be issued upon review and approval for a final plat and/or a phase of a final plat.

5. The application for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place should be granted, subject to all applicable requirements of the Zoning Ordinance, Adopted Standard Drawings and City code of the City of Twin Falls and to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

1. The application for a for a Zoning District Change and Zoning Map Amendment from C1 PUD to C1 CRO ZDA for property located at 287 & 292 River Vista Place.

2. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls and to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to site plan amendments as required by Building, Engineering, Fire and Zoning Officials to comply with applicable City Codes and standards.
2. Subject to an additional access point on the eastern most boundary that would access Canyon Crest Drive.
3. Subject to a limit of the two (2) outside buildings encroaching into the Canyon Rim Overlay, as depicted.

APPLICATION #: PZ20-0138



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:

Vacation Application,

Federation Pointe, LLC

c/o EHM Engineers, Inc.

Applicant(s)

)
) FINDINGS OF FACT,
)
) CONCLUSIONS OF LAW,
)
)
)
) AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on February 22, 2021 for public hearing pursuant to public notice as required by law for Vacation of multiple platted easements on property located at 287 & 292 River Vista Place and the City Council of the City of Twin Falls having heard testimony from interested parties and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has applied for Vacation of multiple platted easements on property located at 287 & 292 River Vista Place.
2. All legal requirements for notice of public hearing have been met with advertisement taking place on the following dates: January 7, 2021, January 14, 2021, February 4, 2021 and Thursday, February 11, 2021.
3. The property in question is zoned C-1 CRO ZDA pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Mixed Use in the duly adopted Comprehensive Plan of the City of Twin Falls.
4. The existing neighboring land uses in the immediate area of this property are: to the north, Canyon Rim Trail/Snake River Canyon; to the south, Canyon Crest Drive; to the east, Canyon Crest Event Center; to the west, Residential/Offices.

Based on the foregoing Findings of Fact, the City Council of the City of Twin Falls hereby makes the following

CONCLUSIONS OF LAW

1. The application for Vacation of multiple platted easements on property located at 287 & 292 River Vista Place is consistent with the purpose of the C-1 CRO ZDA Zone, and is not detrimental to any of the outright permitted uses or existing special uses in the area.

2. The proposed use is consistent with the provisions of the Comprehensive Plan and Zoning Ordinance of the City of Twin Falls, and in particular Sections 10-1-4, 10-1-5, 10-16-1, Twin Falls City Code.

3. The proposed use is proper use in the C-1 CRO ZDA Zone, subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein.

4. The application for Vacation of multiple platted easements on property located at 287 & 292 River Vista Place should be granted, subject to all applicable requirements of the Zoning Ordinance, Adopted Standard Drawings and City code of the City of Twin Falls.

Based on the foregoing Conclusions of Law, the City Council of the City of Twin Falls hereby enters the following

DECISION

1. The application for a Vacation of multiple platted easements on property located at 287 & 292 River Vista Place is hereby granted.

2. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

Exhibit No. A

1. Subject to continued compliance will all local, state, and federal code requirements and other standards as applicable.



Date: Monday, March 1, 2021
To: Honorable Mayor and City Council
From: Matthew Long, Building Official

PRESENTATION

Request:

A presentation recognizing Senior Building Inspector Kortnie Kent as the 2020 "Idaho Code Official of the Year."

Time Estimate:

The presentation will only take about three minutes.

Background:

Each year, the Idaho Association of Building Officials (IDABO) recognizes three building inspection professionals across the State with special awards. The three awards are for "Permit Tech of the Year," "Code Official of the Year," and "Building Official of the Year." Last month, IDABO released the 2020 award winners. Kortnie Kent, the City's Senior Building Inspector, was given the 2020 "Idaho Code Official of the Year" award. She is the first woman in Idaho to receive this award. We are proud to have Kortnie on our team, and we're glad that IDABO has now seen what we have known about Kortnie for several years.

Some criteria that IDABO considers when choosing the winners of this award are:

- Be a member of IDABO,
- Is performing code or building inspection duties as all or part of their job description,
- Attends IDABO and or their Chapter Meetings (Kortnie is Treasurer/ Secretary for our IDABO High Desert Chapter),
- Actively works to promote profession,
- Within their Jurisdiction works well with customers and staff, and
- Reaches out to mentor or assist others in the building industry within and outside of their jurisdiction.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

We hope the Council will join us in congratulating Kortnie on this prestigious award.

Attachments:

None



Date: Monday, March 1, 2021
To: Honorable Mayor and City Council
From: Craig Kingsbury, Chief of Police

PRESENTATION

Request:

Consideration to acknowledge the Seagraves Family Foundation for their generous grant in the amount of \$12,000 given to the Twin Falls Police Department.

Time Estimate:

The presentation will take approximately ten minutes.

Background:

The Janice Seagraves Family Foundation was founded by Janice Seagraves using her winnings from the Powerball Lottery. On Christmas Day 1996, Ms. Seagraves won the Powerball drawing. Hoping to make a lasting impact in the community, Ms. Seagraves used her winnings to set up the Janice Seagraves Family Foundation to help future generations. Since 2001, the Foundation has awarded grants to a variety of organizations around the Magic Valley. Although Ms. Seagraves passed away, her legacy lives on through the Foundation and its governing Board of Directors. As of 2019 they had \$1.6 million in revenue and \$20 million in assets.

Janice Seagraves Family Foundation makes grants to other organizations, such as \$133,315 to [People for Pets](#) for "Animal Shelter"; \$120,000 to [Twin Falls Optimist Foundation](#) for "Home of Youth Aged Out of Foster Care"; \$62,500 to [Wellness Tree Community Clinic](#) for "Low Income Health Services"; \$35,000 to [Rising Stars Therapeutic Riding Center](#) for "Building Match"; and \$31,000 to [Community Council of Idaho](#) for "Migrant Center Rebuild".

With the Seagraves Family Foundation Grant, we will be able to purchase a camera and software that will improve our ability to document victims of domestic violence and illustrate the severity of injuries sustained by victims in court.

The enhanced digital imaging process evolved from the NASA space program over 20 years ago. The technology was developed by the jet propulsion laboratories to isolate galaxies and receive signals from satellites in the late 1960's. This technology has evolved and been applied to the field of forensic photography and was first utilized to enhance pictures of fingerprints for comparison. Now this technology is being used effectively in an increasing variety of evidence collecting procedures including analysis of altered documents, recording crime scenes and traffic crash sites, documenting domestic violence injuries, to name a few.

Approval Process:

N/A

Budget Impact:

Receipt of these grant funds will save the City \$12,000 in capital expenditures.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

The Twin Falls Police Department is grateful for the Seagraves Family Foundation Grant which will enable us to purchase the camera and software needed to document victims of domestic violence and illustrate the severity of injuries sustained by victims in court.

Attachments:

None



Date: Monday, March 1, 2021
To: Honorable Mayor and City Council
From: Breanna Howard, CFO

ACTION ITEM

Request:

Consideration of a request to authorize city staff to move forward with re-funding the 2010 water bond issuance.

Time Estimate:

The estimated amount of time for this hearing is 10 minutes, with additional time for Council questions and public input.

Background:

The City currently has outstanding bonds issued through the Idaho Bond Bank. The series in question is the 2010 Issuance that the City issued bonds in the amount of \$18,595,000 for 15 years in two parts. A total of \$5,070,000 was issued tax-exempt with a final maturity of 2015, while another \$13,525,000 was issued taxable through 2025. The taxable bonds utilized the "Build America Bonds" program, under which the Federal Government is meant to pay 35% of the City's interest expense on the bonds. In recent years this subsidy has been subject to ongoing sequestration reductions. The taxable bonds were callable on September 15, 2020, and can be refinanced with tax-exempt bonds. A total of \$7,680,000 is outstanding and callable.

The refinancing could be completed through the Idaho Bond Bank Authority or through a direct bank purchase of the new bonds. At this time the City's municipal advisor, Zions Public Finance, anticipates the Bond Bank will produce the most savings, but interest rates have risen sharply in recent days and the refinancing rates could not be "locked" until the summer. At this time Zions still recommends a Bond Bank issuance, but may revise that recommendation if rates continue to climb quickly.

Current estimated savings are between \$375,000 and \$425,000 after all issuance costs, and the term is not to be extended.

Approval Process:

The City Council would simply need to vote to authorize staff to continue working to refund the 2010 Bond Issuance, including authorization for staff to make an application to the Idaho Bond Bank Authority. This application involves a \$500 nonrefundable fee.

Budget Impact:

The City would be able to save interest expense of approximately \$375,000 - \$425,000 in the Water Fund over the next four years.

Regulatory Impact:

There is no regulatory impact.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that Council approve this request and authorize the Finance Team to move forward to refund this debt.

Attachments:

None