



Twin Falls City Council Agenda

Monday, April 12, 2021, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Suzanne Hawkins, Craig Hawkins, Nikki Boyd, Shawn Barigar, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS: None
- 4) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve April 5, 2021, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve the Accounts Payable for April 1 thru 7, 2021.
By: Amy Luna, Finance Administrative Assistant
 - c) **ACTION ITEM:** Request to hold the Magic Valley Law Enforcement Memorial Service.
By: Sergeant Ryan Howe, Twin Falls Police Department
 - d) **ACTION ITEM:** Request by Chris Hinton of the National Day of Prayer Committee, to hold the National Day of Prayer at Twin Falls City Park.
By: Sergeant Ryan Howe, Twin Falls Police Department
 - e) **ACTION ITEM:** Request to hold the Realtor Safety 5k Fun Run/walk.
By: Sergeant Ryan Howe, Twin Falls Police Department
 - f) **ACTION ITEM:** Request to approve the Annual Mother's Day Fiesta and Cinco de Mayo event.
By: Sergeant Ryan Howe, Twin Falls Police Department
 - g) **ACTION ITEM:** Request to hold the Teen Suicide Awareness and Prevention Color Run.
By: Sergeant Ryan Howe, Twin Falls Police Department
 - h) **ACTION ITEM:** Request to approve the Walk for Wishes Twin Falls 2021 event.
By: Sergeant Ryan Howe, Twin Falls Police Department
- 5) ITEMS OF CONSIDERATION

- a) **PRESENTATION:** Request to confirm the appointments of three new Twin Falls Police Department Officers. It is requested that Mayor Suzanne Hawkins administer the Oath of Office to: Bailey Kemp, Brandy Fresquez, and Joshua Rivers.
By: Suzanne Hawkins, Mayor, Craig Kingsbury, Chief of Police
- b) **PRESENTATION:** Reimbursement of operational expenses at the Wastewater Treatment Facility.
By: Mark Holtzen, City Engineer
- c) **ACTION ITEM:** Request approval for replacing the coatings in the east anaerobic digester and performing a condition assessment of the west anaerobic digester at the wastewater treatment plant.
By: Mark Holtzen, City Engineer
- d) **ACTION ITEM:** Staff is requesting to enter into a contract with Summit Excavation for the Rock Creek Erosion Repair Project.
By: Jon Caton, Public Works Director
- 6) GENERAL PUBLIC INPUT
- 7) ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 8) PUBLIC HEARINGS
 - a) **ACTION ITEM:** Request for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations c/o James, Rhonda, Glenn and Wade Good. (PZ21-0003)
On March 9, 2021, the Planning and Zoning Commission recommended approval of this item by a vote of 7-0.
- 9) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, April 5, 2021, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Suzanne Hawkins, Vice Mayor Ruth Pierce, Council Member Shawn Barigar (by Phone for a part), Craig Hawkins, Greg Lanting, Christopher Reid & Nikki Boyd.

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Mitch Humble, City Attorney Shayne Nope, Battalion Chief Ron Aguirre, Police Chief Craig Kingsbury, Fire Chief Les Kenworthy, CFO Breanna Howard, HR Director Gretchen Scott, P&R Director Wendy Davis, Finance Administrative Assistant Amy Luna.

Mayor Hawkins called the meeting to order at 5:00 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Hawkins invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) CONSENT CALENDAR

MOTION: Council Member Boyd moved to approve the Consent Calendar as presented. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

- a) Request to approve the Accounts Payable for March 25-31, 2021.
- b) Request to approve March 29, 2021, City Council Minutes.
- c) Request to approve an Alcohol License for Sliver's (Pressbox Property & Equipment Co. LLC) at 1749 Kimberly Rd.
- d) Request approval of the Findings of Fact and Conclusions of Law: South Estates No. 3 Subdivision Final Plat, Federation Point Annexation with a Zoning District Change and Zoning Map Amendment.
- e) Request to accept property.
- f) A request to acquire property for a portion of the Canyon Rim Trail.

5) ITEMS OF CONSIDERATION

- a) Request to appoint members of the Parks & Recreation Commission.

Mayor Hawkins requested to appoint members of the Parks & Recreation Commission.

Twenty-five applications were received, and 10 applicants were interviewed.

Appointees:

- Michael Metcalf - first full, three-year term
- Ashley Squires - first full, three-year term
- Heather Muth - first full, three-year term
- Jade Titus - partial, one year term
- Kevin Jensen - partial, two-year term

Discussion ensued on the following:

Council Member Lanting: Reported on the process and outcome.

MOTION: Council Member Lanting moved to approve the appointment of members of the Parks & Recreation Commission. **Council Member Reid** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- b) Request to adopt a Resolution declaring a 1989 ladder truck surplus and authorizing the donation of the ladder truck to the Filer Fire Department.
Battalion Chief Aguirre requested to adopt a Resolution declaring a 1989 ladder truck surplus and authorizing the donation of the ladder truck to the Filer Rural Fire District.

Discussion ensued on the following:

Council Member Lanting: Spoke in favor of this resolution.

MOTION: Council Member Reid moved to approve *Resolution #2021-007* declaring a 1989 ladder truck surplus and authorizing the donation of the ladder truck to the Filer Rural Fire District. **Vice Mayor Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- c) Seeking City Council priorities on the development of the FY 2021-2022 budget.
City Manager Rothweiler sought City Council priorities on the development of the FY 2021- 2022 budget.

50,194 City of Twin Falls residents according to the July 2019 US Census with an estimated daytime population up to 100,000.00.

The **unemployment rate** is 3.9%.

The **tax rate** for FY 2020 was \$7.13/1000 and for FY 2021 will be \$6.83/1000.

The median home value in Twin Falls:

February 2021-\$258,776 - Now \$279,500 February 2020-\$221,703

February 2019-\$202,000 Projected to increase 8.1% in 2021.

Single-Family Permits:

First six months of FY 2021 - 306 - Project to issue 650-800 permits by the end of the year.

First six months of FY 2020 - 238

First six months of FY 2019 - 125

Commercial Permits in this period - 30 compared to 16 for the same period in 2020.

Discussion ensued on the following:

Council Member Lanting: Explained our Fiscal Year starts October 1st of each year.

Mayor Hawkins: Asked if there are enough lots available to cover our projections.

Council Member Lanting: Talked about the type of housing that is currently being built.

Council Member Boyd: Explained the 4-plex process compared to a single-family home.

Council Member Boyd: Asked about the categories that we have.

Council Member Lanting: Asked about the money for property tax relief from the stimulus funds.

City Manager Rothweiler: Explained the budget schedule going forward.

Mayor Hawkins: Thanked Mr. Rothweiler for his presentation.

6) GENERAL PUBLIC INPUT

7) ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Boyd commented on the Airport Board meeting, April 6, 2021. May 12, 2021, is the opening day for the Twin Falls to Denver Flight which will leave at 2:15 and arrives in Denver at 4:15.

8) PUBLIC HEARINGS: None

9) ADJOURNMENT:

~~(Pulled)-Adjourn to Executive Session 74206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.~~

The meeting adjourned at 06:18 PM

Amy Luna, Finance Administrative Assistant

For a full account of this meeting please visit tfid.org for the recording of this meeting



Date: Monday, April 12, 2021

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe Twin Falls Police Department

Request:

Consideration of a request to hold the Magic Valley Law Enforcement Memorial Service.

Time Estimate:

Staff requests this item be placed on the Consent Calendar.

Background:

Josh Hayes, on behalf of Magic Valley Law Enforcement, has submitted a special event application requesting to hold the Magic Valley Law Enforcement Memorial Service in the Twin Falls City Park on May 15, 2021. It is anticipated this event will take place from 9:00 a.m. to 12:00 p.m. This ceremony is intended as a memorial service in recognition of those law enforcement officers who have made the ultimate sacrifice as servants of the public. It is also intended to recognize those men and women currently serving in law enforcement.

This event will feature a flag presentation and twenty-one-gun salute by area Honor Guard members. Community leaders will then address the attendees and the fallen officers of the Magic Valley will be recognized. These events are planned as an area participation of National Police Week and similar ceremonies will be taking place across the country.

This event is open to the public and a small lunch will be provided by Lighthouse Christian Academy following the service.

There will be amplified sound in the form of a public address system for the scheduled speakers.

Approval Process:

Consent of the Council

Budget Impact:

This event will not require security, therefore there is no budgetary impact.

Regulatory Impact:

N/A

Conclusion:

Relevant City Staff members have approved the Special Events Application request. Based on this request, and the information provided, Staff recommends that this event be approved.



Date: Monday, April 12, 2021, Council Meeting

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Consideration of a request by Chris Hinton of the National Day of Prayer Committee, to hold the National Day of Prayer at Twin Falls City Park. This event will take place on Thursday, May 6, 2021 from 6:00 p.m. to 7:00 p.m.

Time Estimate:

Due to the location, time and nature, and the fact that this is an annual event, Staff is requesting it be placed on the Consent Calendar.

Background:

Chris Hinton, of the National Day of Prayer Committee, is requesting to hold a special event at Twin Falls City Park on Thursday May 6, 2021. The event will begin at 6:00 p.m. and will conclude at 7: p.m. Set up for the event will begin at 4:30 p.m. and clean up should be concluded at 7:30 p.m. It is estimated, based on past attendance, that there will be approximately 100 people present for the event. There will be a single band at the event playing music before and after the event as well as the Pledge of Allegiance, National Anthem, speakers, and prayer. The event will produce amplified sound.

Approval Process:

Consent of the Council

Budget Impact:

Twin Falls Police Department Staff does not feel there is a need for the Twin Falls Police Department to provide security and that there should be not budget impact from this event.

Regulatory Impact:

N/A

Conclusion:

Staff recommends that the City Council approve the Special Event Application submitted for the National Day of Prayer event based on the information provided.

Attachments:

N/A



Date: Monday, April 12, 2021

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Consideration of a request to hold the Realtor Safety 5k Fun Run/walk.

Time Estimate:

Staff requests this item be placed on the Consent Calendar.

Background:

Ryan Swinney and BriAnna Duff have submitted a special event application requesting to hold the Realtor Safety 5k Fun Run/walk on September 28, 2021. The event will take place from 9:00 a.m. to 12:00 p.m. The Fun Run is a fundraising event that will promote Realtor Safety. The proceeds from this event will go to the Beverly Carter Foundation.

Those participating in this event will walk or run starting at the Visitor Center, run west to the Federation Point parking lot, turn around and then return to the Visitor Center.

The event organizers will have volunteers to monitor the route specifically at the trail crossing on Canyon Springs to ensure the safety of those participating.

The event organizer may be required to submit a health and safety plan to the Twin Falls Parks Department. As with other events, this event will be subject to cancellation, postponement or additional safety precautions based on state and local governmental restrictions and regulations at the time of the event.

Approval Process:

Consent by the Council

Budget Impact:

There is no budget impact to the City of Twin Falls.

Regulatory Impact:

N/A

Conclusion:

Relevant City Staff members have approved this Special Event Application. Staff recommends the Council approve the Joseph T. Rasch Fun Run based on the information provided.

Attachments:

None



Date: Monday, April 12, 2021, Council Meeting
To: Honorable Mayor and City Council
From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Request to approve the Annual Mother's Day Fiesta and Cinco de Mayo event.

Time Estimate:

Staff requests this item be placed on the consent calendar.

Background:

Rosa Paiz has submitted a Special Event Application for the Annual Mother's Day Fiesta and Cinco de Mayo celebration. The date of the event will be Sunday, May 9, 2021, commencing at 10:00 a.m. and concluding at 8:00 p.m.

This event will feature live music performed by various bands in the band shell as well as pre-recorded music starting at 12:00 p.m. and ending at 8:00 p.m. There will also be a variety of food vendors in the park.

There will be alcoholic beverages served as part of this event. The organizers will set up a beer garden for the consumption of these beverages. Identifications will be checked and wrist bands will be issued to legal drinkers. Alcoholic beverages will only be allowed in the beer garden.

The Twin Falls Police Department's Administrative Staff recommends that four (4) sworn law enforcement personnel provide security from 4:00 p.m. until 8:00 p.m. Rosa Paiz has arranged for Twin Falls County Sheriff's Deputies to provide the security.

While it is possible that the live band and recorded music may become a noise disturbance issue for the residential neighborhood near the City Park, we have had very few complaints in past years. Should the amplified sound become an issue, the Patrol Supervisor will be advised to contact Rosa Paiz regarding noise complaints. The Staff recommends that the on-duty Supervisor be given the authority to order event organizers to mitigate the sound of amplified music. If the noise complaints become habitual, the Patrol Supervisor shall be granted the authority to order the music to be terminated.

There were minimal calls for Police service during the Mother's Day Fiesta and Cinco de Mayo events in the past.

The organizer recognizes that this event is approved contingent upon current COVID 19 regulations and recommendations. The City of Twin Falls reserves the right to cancel or postpone this event for the safety of participants and the citizens of Twin Falls. If this event is approved, the organizer will take all required precautions to safeguard those attending the event and may be required to implement additional safety measures as deemed necessary by Twin Falls City Staff.

Approval Process:

Consent of the Council

Budget Impact:

Ms. Paiz has requested that Twin Falls Sheriff's Reserve Deputies provide the security for the event; therefore, there will be no budget impact to the City of Twin Falls.

Regulatory Impact:

Approval of this request will allow the applicant to proceed with the event as scheduled. Given the success of previous years' events, the Staff has approved the use of four (4) Twin Falls County Sheriff's Deputies for security for this event from 4:00 p.m. until 8:00 p.m.

Conclusion:

This Special Events Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None



Date: Monday, April 12, 2021

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Consideration of a request to hold the Teen Suicide Awareness and Prevention Color Run.

Time Estimate:

Staff requests this item be placed on the Consent Calendar.

Background:

The Twin Falls City Youth Council has submitted a special event application requesting to hold the Teen Suicide Awareness and Prevention Color Run on Saturday, May 15, 2021. The run will take place on the Canyon Rim Trail from 7:00 a.m. until 2:00 p.m.

The Twin Falls Youth Council has partnered with several other community groups to include government agencies and local charities. The event will start near the Visitor Center with a motivational speaker followed by a 5k run/walk on the Canyon Rim Trail. The run/walk will include color stations where volunteers will throw different colors of powder on the runners who will be wearing white shirts.

This event is intended to bring awareness to youth mental health issues to include suicide. The event takes place as part of a larger campaign during mental health awareness month.

There will be amplified sound at this event in the form of a public address system for speakers and pre-recorded music.

There will not be alcohol served at this event. There will be some vendors at the Visitor Center before and after the event.

The organizer recognizes that this event is approved contingent upon current COVID 19 regulations and recommendations. The City of Twin Falls reserves the right to cancel or postpone this event for the safety of participants and the citizens of Twin Falls. If this event is approved, the organizer will take all required precautions to safeguard those attending the event and may be required to implement additional safety measures as deemed necessary by Twin Falls City Staff.

Approval Process:

Consent by the Council

Budget Impact:

There is no budget impact to the City of Twin Falls.

Regulatory Impact:

N/A

Conclusion:

Relevant City Staff members have approved this Special Event Application. Staff recommends that the Council approve the Teen Suicide Awareness and Prevention Color Run based on the information provided.

Attachments:

None



Date: Monday, April 12, 2021, Council Meeting

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Consideration of a request to approve the Walk for Wishes Twin Falls 2021 event.

Time Estimate:

Staff requests this item be placed on the consent calendar.

Background:

Helene Peterson, representing the Make A Wish Idaho organization, has submitted a special event application for the 6th Annual Walk for Wishes Magic Valley. The Walk for Wishes is a community fundraising effort and celebration to grant the wishes of local children facing life threatening medical conditions. The Walk for Wishes is a signature fundraiser that celebrates the thousands of wishes that have already been granted, while raising funds for future wishes.

The event is scheduled for September 25, 2021. This is a walk only event which will start at the Twin Falls Visitor Center and proceed east on the Canyon Rim Trail. The walkers will make a turnaround at the 1.25-mile mark and return to the Visitor Center. It is anticipated that 250 individuals will participate in the event.

The 2021 Walk for Wishes event will begin at 9:00 a.m. and will conclude at 1:00 p.m. There will be food trucks with food for purchase.

There will be amplified sound in the form of pre-recorded music. There will be no alcohol provided by the event organizers.

The organizer recognizes that this event is contingent upon progression through Idaho Governor's "Idaho Rebounds" stages. If this event is approved, the organizer will take all required precautions to safeguard those attending the event and may be required to implement additional safety measures as deemed necessary by Twin Falls City Staff.

Approval Process:

Consent of the Council

Budget Impact:

There is no budget impact.

Regulatory Impact:

N/A

Conclusion:

Twin Falls Police Department Staff and several relevant City Staff members have approved this application request as presented. Staff recommends that the City Council approve the Special Event Application based on the information provided.

Attachments: None.



Date: Monday, April 12, 2021
To: Honorable Mayor and City Council
From: Craig Kingsbury, Chief of Police

PRESENTATION

Request:

Request to confirm the appointments of three new Twin Falls Police Department Officers. It is requested that Mayor Suzanne Hawkins administer the Oath of Office to: Bailey Kemp, Brandy Fresquez, and Joshua Rivers.

Time Estimate:

This presentation will take approximately 10 minutes.

Background:

Bailey Kemp was hired by the Twin Falls Police Department on, as a full-time Police Officer on December 21, 2020. **Bailey** was born in the southern U.S. and spent most of her years growing up in East Texas. She graduated from Winona High School and attended Navarro College where she achieved her Associates Degree. She then moved to the DFW area to complete her bachelor's degree and graduated from The University of Texas at Arlington in 2018. **Bailey** met her husband, Kyle, while in college and they have been married for almost 3 years. They moved from Texas to Idaho in July of 2020 for Kyle's job with the BLM. While her husband was gone fighting wildland fires all summer, she became close friends with a female police officer. This is where Bailey's interest in law enforcement was sparked. While new to the area, **Bailey** is excited to be a part of the Twin Falls community and to serve the people in it.

Brandy Fresquez was hired by the Twin Falls Police Department on December 21, 2020 as a full-time Police Officer. **Brandy** was born in Eugene, Oregon and moved to Idaho at age 3. She has moved out of Idaho a few times but always seems to make her way back. She went to the University of Idaho for about a year and a half and was active in the Air Force ROTC Program. **Brandy** has two girls, McKenzie who just turned 13, and Madison who is 8. Brandy has coached both girls in soccer over the years. They both also enjoy playing volleyball and basketball. In her spare time, Brandy enjoys spending time with her family doing outdoor activities such as: hiking, skiing, tubing, and bike riding. **Brandy's** interest in law enforcement stems back from her time in the Air Force ROTC program but really heightened when she went through the Citizen Police Academy last fall. She enjoyed getting to see the different aspects of the police department, meeting some of the officers and doing ride a longs. She is very excited about being offered a patrol position with the Twin Falls Police Department and cannot wait to start serving her community.

Joshua Rivers was hired by the Twin Falls Police Department on January 4, 2021, as a full-time Police Officer. **Joshua** was born in Rupert, Idaho and moved to Twin Falls, ID at the age of ten. His interest in law enforcement began when he was a teenager, and he participated in the Twin Falls Police Explorer Program. **Joshua** graduated from Magic Valley Home Schoolers High School and joined the U.S. Army. **Joshua** met his wife, Jenalee, while attending in the U.S. Army. Joshua and his wife have six children. For the past six years, Joshua has been a Deputy Sheriff with the Arapahoe County Sheriff's Office in Colorado. In his spare time, Joshua enjoys hunting, fishing, camping, and riding ATV's.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Chief Kingsbury and members of the Twin Falls Police Department command staff would like to formally swear in the Twin Falls Police Department's three newest Police Officers before the City Council with Mayor Suzanne Hawkins administering the Oaths of Office on March 22, 2021.

Attachments:

None



Date: Monday, April 12, 2021
To: Honorable Mayor and City Council
From: Mark Holtzen, City Engineer

PRESENTATION

Request:

Reimbursement of operational expenses at the Wastewater Treatment Facility.

Time Estimate:

5-10 Minutes

Background:

Jacobs Engineering Group (Jacobs) provides a year-end review of the Wastewater Treatment Facility operations to determine whether actual operational costs met their proposed budget. Jacobs is providing the City a reimbursement in the amount of \$75,273.36 from operational expenses from October 2019 through September 2020.

Approval Process:

None

Budget Impact:

Jacobs is providing a reimbursement in the amount of \$75,273.36 for Wastewater Treatment Facility operational expenses from October 2019 through September 2020.

Regulatory Impact:

None

History:

N/A

Analysis:

N/A

Conclusion:

Jacobs is providing a reimbursement in the amount of \$75,273.36 for Wastewater Treatment Facility operational expenses from October 2019 through September 2020.

Attachments:

None



Date: Monday, April 12, 2021
To: Honorable Mayor and City Council
From: Mark Holtzen, City Engineer

ACTION ITEM

Request:

Request approval for replacing the coatings in the east anaerobic digester and performing a condition assessment of the west anaerobic digester at the wastewater treatment plant.

Time Estimate:

10-15 minutes

Background:

On December 7, 2020, the Council authorized City Staff and Jacobs Engineering Group (Jacobs) to perform a condition assessment of the east digester (Digester #2) at the wastewater treatment plant. The purpose of the inspection was to evaluate the structural integrity of the digester, evaluate the condition of the existing interior and exterior coating systems, identify corrosion and recommend repairs. The assessment was precipitated by degradation in the interior and exterior coatings, as observed by Jacobs operations staff.

Jacobs completed their condition assessment of the east digester on March 3, 2021. The inspection focused on the upper portions of the interior concrete walls and the interior and exterior of the fixed concrete digester cover. They found the concrete of both the walls and cover to be in sound structural condition. The interior coating of the digester cover was mostly well adhered to the concrete; however, many pinholes were observed across the entirety of the cover. Furthermore, widespread blistering was observed across the exterior coating of the east digester cover. It is suspected that digester gases are migrating through the pinholes on the cover's interior coating and penetrating through the concrete, where they accumulate beneath the surface of the digester cover exterior coating.

Jacobs anticipates that this failure in the interior and exterior coating systems will continue to worsen, potentially compromising the condition of the digester cover. As a result, they are recommending that both the interior and exterior coating systems for the east digester be removed in their entirety and replaced. This project will include support from Jacobs for bidding and construction, as well as replacement of the coating systems. The estimated cost for completing this portion of the work is \$625,000.

Additionally, Jacobs is recommending that the City proceed with a similar condition assessment of the west digester (Digester #1). The assessment of the west digester would commence once the interior and exterior coating systems of the east digester are complete and the new digester boiler is installed. It is anticipated that the new east digester coating systems and boiler installation will be completed in the fall of 2021. The assessment will include removal of biosolids, renting and setting up scaffolding, an engineering inspection of the coating systems and concrete, and a summary report with findings and recommendations for improvements. The estimated cost for the condition assessment of the west digester is \$245,000.

Approval Process:

City Council authorizes City Staff to use wastewater reserve funds for replacement of the interior and exterior coatings in the east digester and a condition assessment of the west digester in the amount of \$870,000.

Budget Impact:

A budget amendment of \$870,000 is required. The estimated unrestricted reserves in the wastewater fund as of September 30, 2020 was \$18.7 million.

Regulatory Impact:

These improvements to the anaerobic digesters will allow the City to continue meeting the biosolids requirements of our IPDES permit and program. They will also help meet Strategic Plan Objective EC2.3.4 "The City will operate, maintain, and improve its systems to meet federal, state, and local standards and to realize the full utilization/lifespan of the facility."

History:

N/A

Analysis:

N/A

Conclusion:

City Staff is requesting that the City Council authorize the use of wastewater reserve funds to replace the interior and exterior coatings in the east digester and to perform a condition assessment of the west digester in the amount of \$870,000.

Attachments:

1. Twin Falls Digester Inspection_v2_GSW

Twin Falls Digester #2 Inspection

PREPARED FOR:

COPY TO:

PREPARED BY: Wayne Kohler/Jacobs
Patterson Tuttle/Jacobs

DATE: March 22, 2021

PROJECT NUMBER: D3457100

REVIEWED BY: Greg S. Walker, P.E./Jacobs

Executive Summary

A condition assessment was completed on Digester #2 for the Twin Falls Wastewater Treatment Plant on 3/3/21 by Wayne Kohler (Jacobs structural specialist) and Patterson Tuttle (Jacobs corrosion specialist). The purpose of the condition assessment was to evaluate the structural integrity of the digester, evaluate the condition of existing coatings, identify corrosion, and recommend repairs.

The condition assessment focused on the upper portion of the concrete digester skirt interior and the interior and exterior of the fixed concrete digester cover. The concrete digester structure appears to be sound, but the cover interior coating system had a high number of pinholes and the cover exterior coating system had many blisters. The pinholes appear to be a result of overapplication of coating and/or insufficient time between application of subsequent coats. We do not believe it is in the best interest of the City to try to repair the existing coating systems and we recommend that the interior and exterior coating systems be replaced.

Background

Digester #2, originally constructed in 1980, received new concrete coating systems on the interior and exterior in 2011. The interior coating system was comprised of a concrete surfacer, epoxy primers, and epoxy finish coating. The exterior coating system was comprised of an epoxy primer, acrylic patching cement, polyester fabric, and an elastomeric finish coating.

Structural Assessment

The structural assessment of the concrete surfaces above the scaffolding level was performed by visual inspection and by using the Sounding technique. Sounding is a method of locating delaminated concrete, softened concrete, or voids in concrete by lightly tapping on the concrete surfaces with a hammer and listening for a hollow sound. Note that visual inspection and Sounding are not comprehensive to identifying all types of structural deficiencies in concrete but are good methods of locating concrete degradation without resorting to destructive testing, use of ground penetrating radar, or other more expensive techniques.

During the assessment, close attention was paid to concrete transition areas and to pipe penetrations where coatings typically tend to fail and where localized issues are expected. Soundings were performed on the wall surfaces that were within reach at the scaffolding level. Additional Soundings were

performed on the under-side of the dome lid in half a dozen spot locations that were reachable by use of the rolling scaffolding.

No areas of spalling, cracking, or other types of concrete degradation were observed during the visual inspection. At the spot locations tested by the Sounding method, no areas of delamination, soft concrete, or indications of voids were found.

Skirt Interior Coating

The digester skirt interior coating system appears to be mostly in good condition and well adhered to the concrete. Top coat failures were observed in a couple spots, located along the angled portions of the interior joints. A paint scraper was used to remove adjacent non-adhered coating (Photo 5). No areas of exposed concrete or evidence of corrosion were observed along the skirt interior.

Cover Interior Coating

The digester cover interior coating system appears to be mostly well adhered to the concrete. Locations where coating failures are normally expected, such as concrete form lines and other sharp angles, did not reveal non-adhered coating when abraded with a paint scraper (Photos 6 and 7).

Upon closer inspection of the interior cover coating, many pinholes were observed across its entirety (Photos 8 and 9). Taking pit depth measurements in various pinholes revealed readings ranging from 150 mils to 250 mils (Photo 10). Using a paint scraper to remove coating around pinholes revealed bare concrete beneath (Photo 11).

Cover Exterior Coating

Widespread blistering was observed across the digester cover exterior coating (Photos 12 through 14). Almost all the blisters opened revealed no moisture, which suggests that gas is migrating through the concrete and accumulating between the concrete digester cover exterior and the coating system. Previous patch repairs of coating blisters showed new coating blisters in the same location (Photo 15). Accumulated water was only observed in a few spots, located along the perimeter of the dome (Photo 17). Large areas of coating adjacent to blisters were removed by hand, suggesting poor coating adhesion extends much farther out from just the raised coating portions (Photo 18). Blistering was also observed along joints and grout damage was observed in some locations upon removal of non-adhered coating (Photos 16 and 19).

Conclusions and Recommendations

Based on the results above the concrete of both the walls and lid above the scaffolding surface appears to be in sound structural condition.

The 2011 coating specification indicates that the total coating system thickness with primer should be between 34 and 46 mils. The manufacturer's products data sheet for the epoxy finish coat also indicates that only 2 coats should be applied, between 15 and 20 mils per coat, for a total of 30 to 40 mils.

Pinhole coating failures commonly occur as air or solvent escape through the coating film, resulting in tiny holes. Based on the widespread presence of pinholes in the coating on the digester cover interior, combined with the pit depth measurements consistently showing more than 150 mils, this suggests that the interior coating system was applied too thick or not enough time was given between coats, which led to solvent escaping through the coating film.

It is expected that the pinholes in the coating system applied to the digester cover interior are allowing a path for digester gases to penetrate through the concrete and accumulate under the surface of the digester cover exterior coating system. This gas accumulation is expected to cause further coating blistering across the cover exterior. In the larger blisters with water accumulation on the exterior cover coating, located along the digester cover exterior dome perimeter, it is expected that these low areas

are acting as collection points for moisture generated from the warm digester gases cooling and condensing within blisters.

Given the amount of non-adhered coating on the digester cover exterior and the number of pinholes in the coating on the digester cover interior, it is recommended that both the exterior and interior coating systems are removed in their entirety and replaced with new coating systems. The coating system on the interior skirt should also be replaced at this time with the same coating system as the cover interior and should cover the expected headspace portion of the digester interior at a minimum. Extreme care should be taken to ensure products are applied within manufacturer's recommended limits and quality control testing should be done to verify no coating defects, including pinholes, are present after new coatings application.



Photo 1: Overall view of digester interior



Photo 2: Overall view of digester interior



Photo 3: Sampling well and overall view of digester interior



Photo 4: Sampling wells and overall view of digester interior



Photo 5: Top coat failure at interior joint of digester skirt, otherwise showing well adhered coating



Photo 6: View of digester cover interior and form joints, both showing well adhered coating



Photo 7: Flush port on the digester cover interior showing well adhered coating



Photo 8: Close-up view of digester cover interior showing pinholes in coating



Photo 9: Closer view of digester cover interior coating pinholes

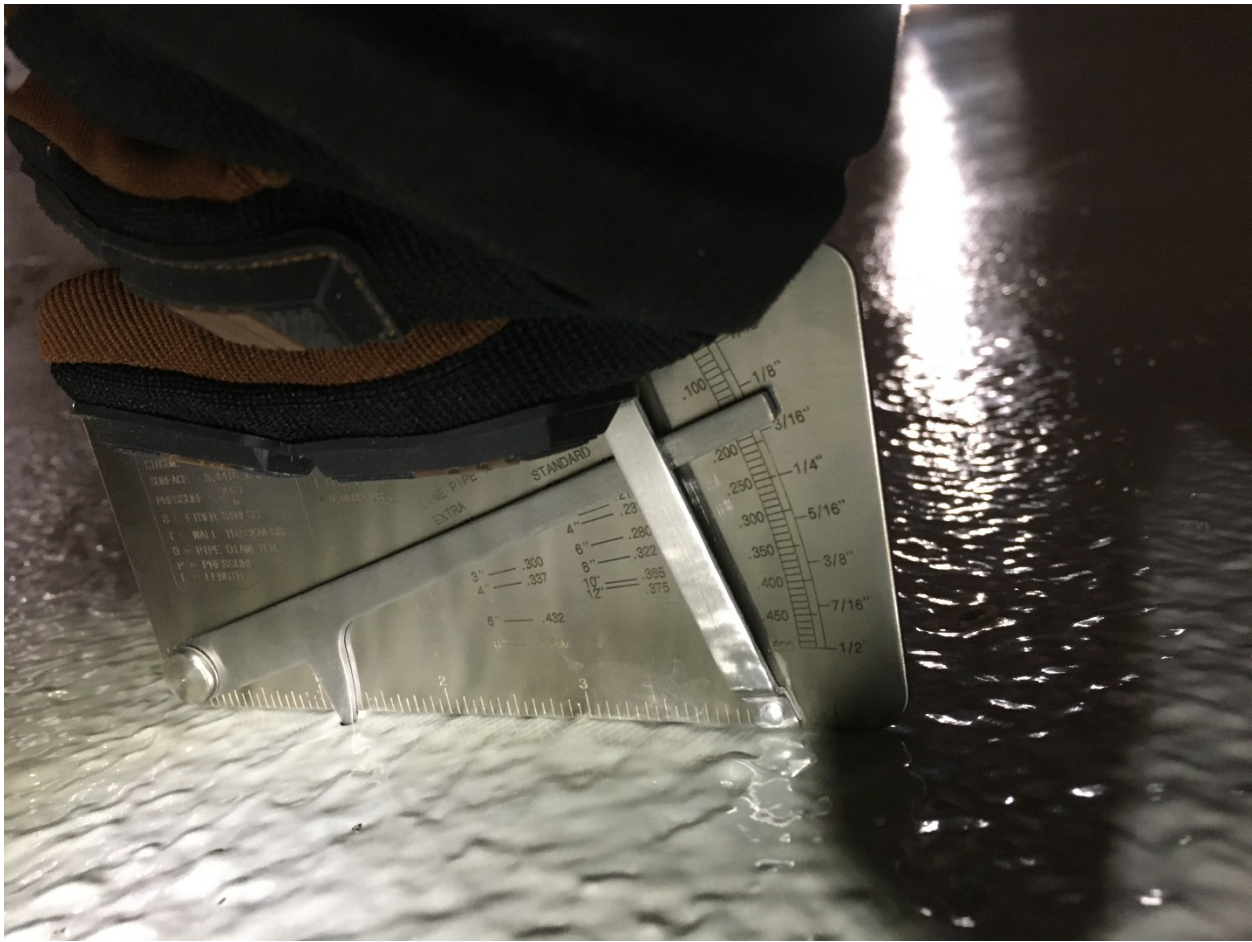


Photo 10: Pit depth gauge measurement in digester cover interior coating pinhole, reading 185 mils

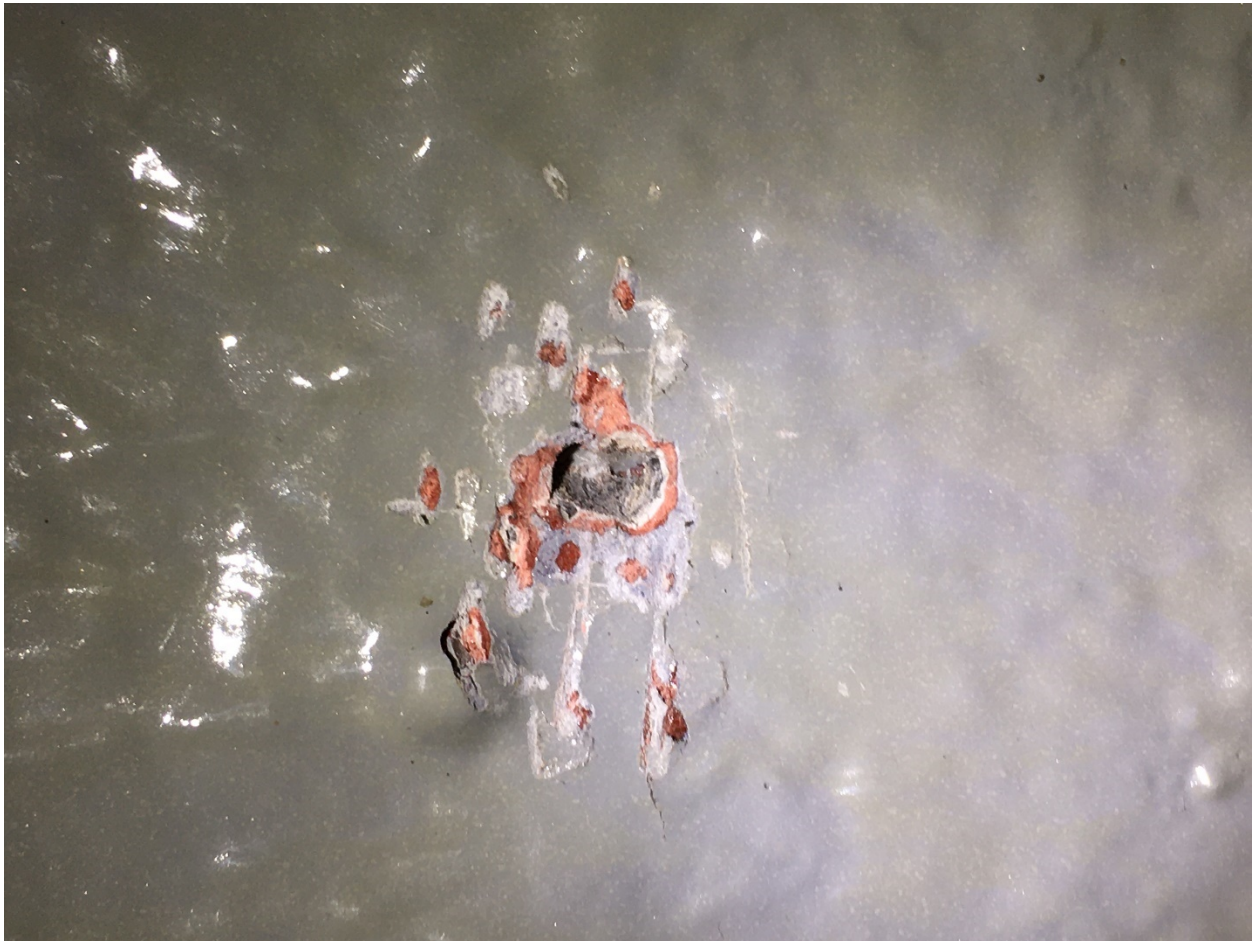


Photo 11: Digester cover interior coating pinhole scraped back, showing bare concrete



Photo 12: Overall view of digester cover exterior, showing coating blisters



Photo 13: Overall view of digester cover exterior, showing coating blisters



Photo 14: View of digester cover exterior dome perimeter, showing coating blisters



Photo 15: Coating blister at previous repair location on digester cover exterior



Photo 16: Coating blistering and joint grout damage on digester cover exterior



Photo 17: Digester cover exterior coating blister with accumulated water



Photo 18: Non-adhered coating around blisters on digester cover exterior removed by hand



Photo 19: Damaged joint grout beneath blister along digester cover exterior dome perimeter



Date: Monday, April 12, 2021
To: Honorable Mayor and City Council
From: Jon Caton, Public Works Director, Public Works Director

ACTION ITEM

Request:

Staff is requesting to enter into a contract with Summit Excavation for the Rock Creek Erosion Repair Project.

Time Estimate:

10 minutes plus council questions

Background:

On Sunday February 14th, the 30" water transmission main in Shoshone St. S., near Rock Creek, failed and caused serious damage to the roadway and the embankment of Rock Creek Canyon. The Public Works response time (including water, sewer, and streets) was amazing, in less than 25 minutes, the entire disaster was contained. The rapid response greatly reduced the amount of damage and, thankfully, the Shoshone bridge was undamaged.

After the waterline was repaired later that same day, the water department worked the rest of the week to flush, pressure test, and disinfect the line. By Friday, they were able to put the line back into service and a temporary pavement patch was placed on Tuesday February 23rd. The remaining work includes erosion repair in Rock Creek and reconstruction of the damaged ITD roadway, Shoshone St. S.

Due to the unplanned, emergency nature of this project, staff is recommending an alternative to the competitive bidding process. In accordance with Idaho Statute, 67-2806A, a political subdivision may utilize a request for proposal process as an alternative to the competitive bidding process required by section [67-2806](#), Idaho Code, when the political subdivision contemplates a procurement for goods or services for which:

- (a) Fixed specifications might preclude the discovery of a cost-effective solution;
- (b) A specific problem is amenable to several solutions; or
- (c) Price is not the sole determining factor for selection.

(2) Factors that may be considered in the evaluation of vendors in a request for proposal process include, but are not limited to:

- (a) An innovative solution that is offered;
- (b) Unique product features;
- (c) Price;
- (d) Vendor experience in the market;
- (e) Financial stability of a vendor;
- (f) Differences among vendors in their ability to perform contract requirements in a timely or efficient manner;
- (g) Ability to meet product specifications;
- (h) Product quality;
- (i) Product performance records;
- (j) Past performance by a vendor;
- (k) Future product maintenance or service requirements; and
- (l) Product warranties.

As part of the Request for Proposal (RFP) Process, staff invited 4 contractors to submit an RFP. The

RFP selection criteria evaluated 1-Contractor's approach to the project via an onsite interview, 2-Previous experience of embankment projects, 3-Availability, 4-Project Duration, 5-Bid Amount. One vendor declined to submit and three others submitted an RFP, Extreme Excavation, Summit Excavation, and PMF. After reviewing the RFP submittals, Summit Excavation scored the highest. As a point of interest, bids were: Extreme Excavation \$120,080.00; Summit Excavation \$121,500.00; and PMF \$154,000.00. (See attached RFP score card.)

Approval Process:

Requires Council Approval

Budget Impact:

This is an unbudgeted expenditure and staff suggests using Water Fund Reserves for this projec.

Regulatory Impact:

NA

History:

Analysis:

Conclusion:

Staff recommends awarding a contract to Summit Excavation in the amount of \$121,500.00.

Attachments:

1. RFP Scores (FINAL)

		SUMMIT	PMF	Extreme
	Points Possible	Average Score	Average Score	Average Score
Interview	30	25.5	30	22.75
Experience	15	10.25	15	10.5
Availability	15	15	13.75	13.75
Project Duration	10	10	6.5	4.5
Bid Amount	30	27.25	22	30
Total	100	88	87.25	81.5



Date: Monday, April 12, 2021
To: Planning and Zoning Commission
From: City Planner, Planner

ACTION ITEM

Request:

Request for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations c/o James, Rhonda, Glenn and Wade Good. (PZ21-0003)

On March 9, 2021, the Planning and Zoning Commission recommended approval of this item by a vote of 7-0.

Time Estimate:

15 Minutes for presentation from staff and applicant.

Background:

This application is a request to amend Title 10 Zoning and Subdivision Regulations to add a definition of “Sports Shooting Range – Indoor”, provide for this land use by Special Use Permit in the C1, M1, and M2 Zoning Districts, as well as add supplementary regulations for the newly defined land use.

Approval Process:

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning & Zoning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to City Council.

After City Council receives a recommendation from the Commission, a public hearing shall be scheduled where the City Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event the City Council shall specify the regulations and standards used in evaluating the Zoning Title Amendment, and the reasons for approval or denial.

In the event the City Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Budget Impact:

N/A

Regulatory Impact:

The following sections of code are requested to be amended:

10-2-1 (Definitions), 10-4-8.2(B)12 (C1, Commercial Highway District), 10-4-9.2(B) 14 (M1 Light Manufacturing District), 10-4-10.2(B)12 (M2 Heavy Manufacturing), and, 10-7(Zoning Supplementary Regulations).

History:

Current Zoning Code only allows “Gun Clubs” as a Special Use in the M2 Zoning District and does not differentiate between indoor and outdoor Gun Clubs.

Analysis:

The request consists of adding the definition of Sports Shooting Range, adding Sports Shooting Range-Indoor as a Special Use within the C1,M1, and M2 Zoning Districts and creating supplementary regulations that would be required for a special use permit for a Sports Shooting Range – Indoor.

The supplementary regulations consist of:

- 1) restricting the use to a certain distance away from residential zoning districts.
- 2) requiring the range be designed in a way that will not allow projectiles to penetrate walls, floors, or the ceiling.
- 3) requiring staff to always be present while the range is in use.
- 4) requiring a site plan which will include safety plan and liability insurance.
- 5) requiring that a sound engineer demonstrate how the proposed use will address the impact of noise and that any adverse impacts be mitigated.
- 6) prohibiting sale and use of alcohol.
- 7) receive permission from the City for the ability to discharge firearms within City Limits in accordance with City Code 6-2-1-D

Please refer to Exhibit A for the full text of the Zoning Title Amendment.

Conclusion:

On March 9, 2021, the Planning and Zoning Commission recommended approval of this item by a vote of 7-0.

The City Council may approve the request as presented, approve with conditions, deny, or table the item for more information.

Attachments:

1. PZ21-0003 Indoor Shooting Range - ZTA
2. Exhibit A 3-30-21
3. 03-09-21 PZ Minutes
4. Zoning Map



Comprehensive Staff Report

To: Honorable Mayor and City Council

Presenter: Ian Zollinger, City Planner

Request: Request for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations.

Application: PZ21-0003

Applicant & Representative:

James, Rhonda, Glenn and Wade Good
1308 Mustang Road
Helena, MT 59602

Public Hearing: April 12, 2021

Background

This application is a request for a Zoning Title Amendment to amend Title 10 Zoning and Subdivision Regulations to add "Sports Shooting Range – Indoor" as a Special Use in the C1, M1, and M2 Zoning Districts as well as adding supplementary regulations for the use of "Sports Shooting Range – Indoor" and a definition of the use.

The purpose of the Zoning Title Amendment is to allow for the use of an indoor shooting range in a greater number of zoning districts so long as a Special Use Permit is obtained.

History

Current Zoning Code only allows "Gun Clubs" as a Special Use in the M2 Zoning District and does not differentiate between indoor and outdoor Gun Clubs.

Approval Process

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning & Zoning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was

presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to City Council.

After City Council receives a recommendation from the Commission, a public hearing shall be scheduled where the City Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event the City Council shall specify the regulations and standards used in evaluating the Zoning Title Amendment, and the reasons for approval or denial.

In the event the City Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Applicable Regulations or Codes

The following sections of code are requested to be amended:

10-2-1 (Definitions), 10-4-8.2(B)12 (C1, Commercial Highway District), 10-4-9.2(B) 14 (M1 Light Manufacturing District), 10-4-10.2(B)12 (M2 Heavy Manufacturing), and, 10-7 (Zoning Supplementary Regulations)

Analysis:

The request consists of adding the definition of Sports Shooting Range, adding Sports Shooting Range-Indoor as a Special Use within the C1, M1, and M2 Zoning Districts and creating supplementary regulations that would be required for a special use permit for a Sports Shooting Range – Indoor.

The supplementary regulations consist of:

- 1) restricting the use to a certain distance away from residential zoning districts.
- 2) requiring the range be designed in a way that will not allow projectiles to penetrate walls, floors, or the ceiling.
- 3) requiring staff to always be present while the range is in use.
- 4) requiring a site plan which will include safety plan and liability insurance.
- 5) requiring that a sound engineer demonstrate how the proposed use will address the impact of noise and that any adverse impacts be mitigated.
- 6) prohibiting sale and use of alcohol and receiving permission from the City Council in accordance with City Code.

7) Receive permission from the City for the ability to discharge firearms within city limits in accordance with City Code 6-2-1-D.

Please refer to Exhibit A for the full text of the Zoning Title Amendment.

Potential Impacts:

If approved this Title amendment will significantly increase the properties where Indoor Shooting Ranges may be located. Currently, new ranges are limited to the Heavy Manufacturing Districts. Staff believes the Supplementary Conditions proposed with the amendment will reduce, or minimize the adverse impacts of these types of businesses on existing development. Additionally, the Special Use Permit process could address specific site design criteria to further mitigate the impacts a business could have on surrounding properties.

Conclusion

The City Council may recommend approval as presented, with conditions, deny, or table the item for more information.

Attachments

1. Narrative
2. Zoning Map
3. Exhibit A

Exhibit A

Adding the following to definitions.

10-2-1

“Sports Shooting Range: Shooting Range as defined by Idaho State Statute 55-2604, or as amended, An area designed and operated for the use of rifles, shotguns, pistols, silhouettes, skeet, trap, black powder, archery, or an other similar sport shooting”

Adding the following to Land Uses:

10-4-8 (C1, Commercial Highway District)

10 -4- 8.2(B) Special Uses

12. Sports Facilities:

“e. Sports Shooting Range- Indoor.”

10-4-9 (M1 Light Manufacturing District)

10-4-9(B) Special Uses

14. Sports Facilities:

“e. Sports Shooting Range- Indoor”

10-4-10 (M2 Heavy Manufacturing District)

10-4-10(B) Special Uses

12. Sports Facilities:

“h. Sports Shooting Range – Indoor

Adding the following regulations

10-7 (Zoning Supplementary Regulations)

“10-7-20 Sports Shooting Range- Indoor”

(A) The following shall be provided when applying for a Special Use Permit for a Sports Shooting Range – Indoor:

1. Site Location: A shooting range shall be located: not less than 500 lineal feet from any property in an existing residential district, with the exception of parks, open space, stormwater management areas, or similar lands reserved for uses that do not include dwellings

2. Indoor Range Design: Indoor ranges must be designed so projectiles cannot penetrate walls, floor or ceiling, and ricochets or back splatter cannot harm range users. Considerations should be made for cleaning of all surfaces and handling of hazardous wastes.

3. Staffing: Sport Shooting range staff must always be present on the subject property when the shooting range is in use.

4. Shooting range operation plan: Each range shall provide an operation plan. A copy of the operation plan shall be filed with an application for a conditional Use Permit. The operational plan shall include:

a. Site Plan

b. Building Plan & Elevations

c. Safety Plan

d. Outside Security Plan

e. Copy of Liability insurance

g. Other plans and /or information, as may be reasonably requested by staff to verify compliance with this ordinance or unique conditions that apply to the site.

5. The application shall include a sound study prepared by a licensed sound engineer that demonstrates how the proposed use will address the impact of noise on adjoining uses. Any adverse effects shall be mitigated through setbacks, buffers, sound mitigation and/or hours of operation.

6. Alcohol Sales Prohibited: Indoor gun ranges shall not sell or dispense alcoholic beverages, nor shall they be in a building which contains a business that sells or dispenses alcoholic beverages. Alcoholic beverages are not allowed on the premises of the indoor Gun Range at any time.

7. Receive Permission from the City for the ability to discharge firearms within City Limits in accordance with City Code 6-2-1-D."



Twin Falls Planning & Zoning Commission Minutes

Tuesday, March 9, 2021, 6:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers

Members -

City Limits: Danielle Titus, Chairperson; Craig Kelley, Vice-Chair; Ed Musser; Carolyn Bolton; Curtis Hansen; Marilu Perez

Area of Impact: David Detweiler

1) Call In Instructions

- a) To call in for Public Comment on the items on this agenda, please call 1-208-939-6718, Conference ID: 750 517 907#. Calls must be received between 6:00 pm - 6:10 pm and will be put into the queue to speak during the Public Hearing portion of the meeting.

2) Confirmation of Quorum/Call Meeting to Order

Chairperson Titus called the meeting to order at 6:00 pm

A quorum was present.

Members Present: Titus, Kelley, Musser, Perez, Bolton, Hansen, Detweiler

Staff Present: Spendlove, Zollinger, Ebersole, Hafer

3) Consent Calendar

MOTION: Vice Chair Kelley moved to approve the Consent Calendar, as presented.
Commissioner Bolton seconded the motion.

Unanimously Approved by a vote of 7-0

- a) Approval of Minutes from the following meeting: February 23, 2021

4) Items of Consideration - None

5) Public Hearings

- a) Request for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations c/o James, Rhonda, Glenn and Wade Good. (PZ21-0003)

Staff Presentation:

City Planner Zollinger presented the request for a recommendation to City Council for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations c/o James, Rhonda, Glenn and Wade Good. (PZ21-0003)

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning & Zoning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to City Council.

After City Council receives a recommendation from the Commission, a public hearing shall be scheduled where the City Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event the City Council shall specify the regulations and standards used in evaluating the Zoning Title Amendment, and the reasons for approval or denial.

In the event the City Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Current Zoning Code only allows "Gun Clubs" as a Special Use in the M2 Zoning District and does not differentiate between indoor and outdoor Gun Clubs.

The request consists of adding the definition of Sports Shooting Range, adding Sports Shooting Range- Indoor as a Special Use within the C1,M1, and M2 Zoning Districts and creating supplementary regulations that would be required for a special use permit for a Sports Shooting Range – Indoor.

The supplementary regulations consist of:

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- 3) requiring staff to always be present while the range is in use.
- 4) requiring a site plan which will include safety plan and liability insurance.
- 5) requiring that a sound engineer demonstrate how the proposed use will address the impact of noise and that any adverse impacts be mitigated.
- 6) prohibiting sale and use of alcohol and receiving permission from the City Council in accordance with City Code.

Please refer to Exhibit A for the full text of the Zoning Title Amendment.

The Planning and Zoning Commission is tasked with making a recommendation to the City Council and may recommend approval as presented, with conditions, deny, or table the item for more information.

Applicant Presentation:

Applicant James Good presented his request for a Zoning Title Amendment to Title 10 Chapters

2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations. He outlined the business plan for his request. He stated once this passes through City Council, he will submit for a Special Use Permit for an exact location for the business.

Public Hearing: Opened and closed without input

Discussions Followed:

- Chairperson Titus reminded the commission of what the commission will be voting on tonight.
- Commissioner Hansen stated he believes this is a good amendment and the applicant was well prepared.
- Commissioner Bolton agreed that this request is appropriate and is in favor of this request.
- Commissioner Detweiler stated he is in support and agreed that it is an appropriate request.
- Chairperson Titus believes this request is clear and has addressed the issues. She stated the zoning is appropriate for this type of use.
- Commissioner Perez asked for more information regarding the allowed nearness to parks. She also inquired about transferring a Special Use Permit to another owner, and the requirement to review documents at transfer as a renewal of the SUP.
- PZ Director Spendlove stated the SUP would not be brought back solely due to new ownership, but the new owners would have to follow the conditions of the SUP. If they do not follow the conditions, it can be brought back for review by the commission. He stated there are safeguards in place to help these situations.
- Commissioner Perez asked if the ownership transfer being addressed by the commission is complaint driven.
- PZ Director Spendlove clarified if the rules are followed, who is the name on the deed isn't a concern.
- Chairperson Titus asked if a special regulation for 500' within park is sufficient.
- Vice Chair Kelley stated he is not too worried as to the location near parks, as the applicant stated he wants to be in a commercial zone.
- Commissioner Hansen stated he is not worried because the applicant must come back for a Special Use Permit with a specific location for the commission to review.
- Commissioner Musser stated he is not concerned with this request. He stated if it is a well-designed facility, it wouldn't be known it is an indoor range from the outside.

MOTION: Vice Chair Kelley moved to recommend approval to City Council of the request for a Zoning Title Amendment to Title 10 Chapters 2, 4, and 7. To add a definition of Indoor Shooting Range, add the land use as a Special Use in the C1 (Commercial Highway), M1 (Light Manufacturing) and M2 (Heavy Manufacturing) Zoning Districts, and create supplementary regulations c/o James, Rhonda, Glenn and Wade Good (PZ21-0003), as presented with staff recommendations.

Commissioner Hansen seconded the motion.

Unanimously Approved by a vote of 7-0.

6) General Training

a) Title 10 Code Rewrite

PZ Director Spendlove reviewed sections of the Title 10 Code Rewrite with the commission.
He reviewed conditional use permit vs Special Use Permits.
He reviewed more definitions for the commission.
Training will continue at next Worksession.

7) Upcoming Meeting(s)

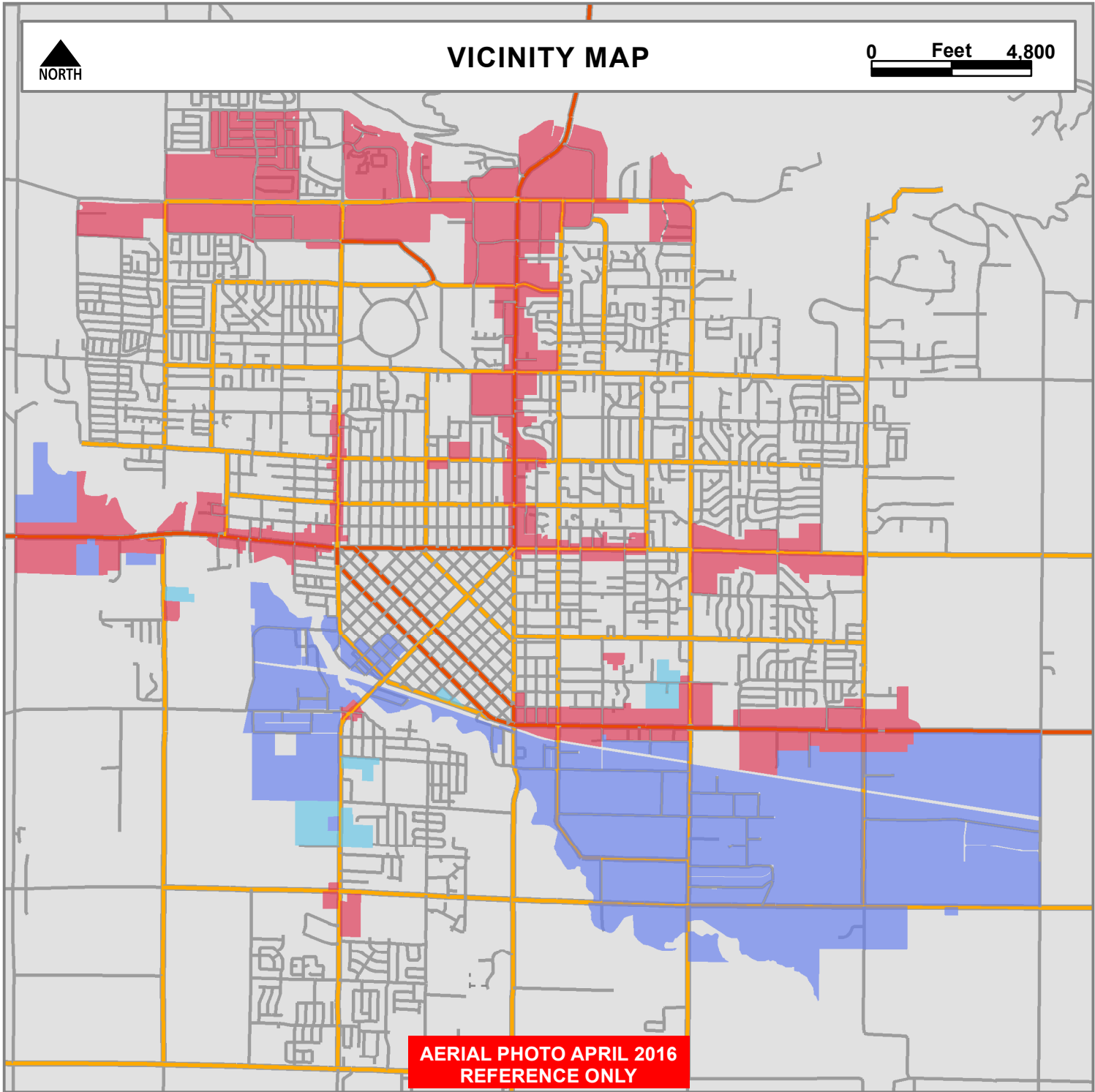
a) Tuesday, March 23, 2021

8) Adjournment

The meeting adjourned at 7:15 pm.

Kelli Ebersole

Kelli Ebersole, Administrative Assistant



- C-1
- M-2
- M-1