



Twin Falls Historic Preservation Commission Agenda

Monday, June 21, 2021, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approval of Minutes from the following meeting: May 17, 2021
- 3) Certificate of Appropriateness
 - a) **ACTION ITEM:**
Request for a Certificate of Appropriateness for the purpose of installing a sign located at 161 6th Avenue East c/o St. Edwards Church (PZ21-0088).
By: Lisa Strickland, City Planner
- 4) Old Business
 - a) **DISCUSSION:** CEG & CLG Grant Discussion
- 5) New Business
 - a) **DISCUSSION:** Review of Commission Member Terms
- 6) Upcoming Meeting(s)
 - a) Monday, July 19, 2021
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kelli Ebersole (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**
 - **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.**
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
 10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Historic Preservation Commission Minutes

Monday, May 17, 2021, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Council Chambers

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas, Allen Easterling

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 3:00 pm
A quorum was present.

Members Present: Culum, Baughman, Shaffer, Woodbury, Hawkins

Staff Present: Strickland, Ebersole, Hart

2) Consent Calendar

MOTION: Commissioner Woodbury moved to approve the Consent Calendar, as presented.
Commissioner Shaffer seconded the motion.

Unanimously Approved by a vote of 4 to 0.

- a) Approval of Minutes from the following meeting: April 19, 2021

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for façade improvements on property located at 250 Main Avenue North c/o Sequoia Schmidt. (PZ21-0059)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness for façade improvements on property located at 250 Main Avenue North c/o Sequoia Schmidt. (PZ21-0059)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The Historic Preservation Commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be

completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

Per the Twin Falls Downtown Historic Guidelines the following apply: 2.1.5 General Guidelines Downtown District along with 3.5 Signage 3.6 Project Materials & Colors and 4.1 Façade Improvements. These sections have been provided in the staff report packet.

Based on these guidelines the Commission is charged with deciding as to whether the project helps to preserve the character of the district. Whether the proposed materials are durable, compatible, and appropriate.

The subject property is located within the C-B (Commercial Business) Zoning District and the Twin Falls Downtown Historic District. The applicant has received a Certificate of Appropriateness to remove the existing metal from the front of the building and to replace the glass in the existing windows on the second floor. This proposal is to update the façade to its original state by sandblasting the brick that has been painted white and is peeling. The applicant would also like to replace the aged wood and stain and seal it to match the existing window frames on the second floor. The last portion of the request is to place a vinyl sign on the door to display the business name.

After the last meeting the applicant has made arrangements to schedule the removal of the metal from the front of the building. The project should take approximately 2-3 days and will greatly improve the appearance of the building bringing it back to life helping it blend in with the character of the downtown.

The Commissions can approve the request, approve with conditions, or deny the request.

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Applicant Presentation:

Tiajah Nelson, representing applicant, presented her request for a Certificate of Appropriateness for facade improvements on property located at 250 Main Avenue N.

She explained what was behind the siding on the first and second floor. She stated there does not appear to be irreparable damage. She stated they would like to replace the siding on the first floor with wood. On the second floor, the siding will be replaced by the existing windows.

HPC Questions & Comments:

- Commissioner Woodbury asked if there is structural wood being replaced.
- City Planner Strickland stated the wood is just the frame for the aluminum siding, not structural. It is part of the facade. The applicant has stated the project should take one to two days.
- Commissioner Shaffer asked about the wood facade.

- City Planner Strickland clarified the wood replacement.
- Chairperson Culum asked preserving the wood behind the siding.
- City Planner Strickland stated the applicant may be able to explain the intent of the wood replacement.
- Commissioner Woodbury asked when the siding was put on the building.
- City Planner Strickland stated when the survey was done in 1999, the siding was already there. She was not able to find pictures taken prior to 1999.
- Chairperson Culum stated without having pictures of the before and after it is hard to picture the finished product.
- City Planner Strickland stated she clarified that with the applicant.
- Commissioner Baughman stated remembering from the first meeting, the pictures presented were good. He stated he is okay with the applicant's vision to match the first and second floor.

Discussions Followed:

Discussion ensued regarding the balance of the outdoor facade.

MOTION: Commissioner Baughman moved to approve the request for a Certificate of Appropriateness for façade improvements on property located at 250 Main Avenue North c/o Sequoia Schmidt, PZ21-0059, as presented.

Commissioner Woodbury seconded the motion.

Unanimously Approved by a vote of 4 to 0.

- b) Request for a Certificate of Appropriateness for signage on property located at 162 Main Avenue North c/o Linsey Higley. (PZ21-0061)

Staff Presentation:

City Planner Strickland presented the request for a Certificate of Appropriateness for signage on property located at 162 Main Avenue North c/o Linsey Higley. (PZ21-0061)

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

see National Registry Information in packet

Per the Twin Falls Downtown Historic Guidelines the following apply: 2.1 General Guidelines and 3.5 Signage. These sections have been provided in the staff report packet.

Based on these guidelines the Commission is charged with deciding as to whether the project helps to preserve the character of the district. Whether the materials are durable, compatible and appropriate.

The subject property is located within the C-B (Commercial Business) Zoning District and the Twin Falls Downtown Historic District. The project will be for a projecting sign hung above the entrance to the non-contributing building from existing hardware.

In 2019 the Historic Preservation Commission approved a Certificate of Appropriateness for the Unique Twist projecting sign. This will be an addition to this sign for Divine Style.

The Commissions can approve the request, approve with conditions, or deny the request. Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Applicant Presentation:

Linsey Higley, applicant, presented the request for the signage on property located at 162 Main Avenue North.

The materials will be the same as the Unique Twist Jewelry sign, using the same vendor that created that sign. She stated the sign will be made from metal with raised lettering. She clarified the sign will be placed above the Unique Twist Jewelry sign using the same bracket and placed above the other sign.

HPC Questions & Comments:

- Commissioner Woodbury asked about the ground clearance.
- City Planner Strickland stated it meets the building code requirement.
- Commissioner Woodbury asked about sign materials.
- City Planner Strickland and the applicant clarified the materials of the sign.

Discussions Followed: without concerns

MOTION: Commissioner Woodbury moved to approve the request for a Certificate of Appropriateness for signage on property located at 162 Main Avenue North c/o Linsey Higley, PZ21-0061, as presented.

Commissioner Shaffer seconded the motion.

Unanimously Approved by a vote of 4 to 0.

4) Old Business

a) **CEG Grant Information**

City Planner Strickland stated the CEG grant paperwork was submitted on 5/14/21. She stated that Lytle Signs is 4-6 weeks out on installation and the installation deadline is June 22, 2021. She will send photos to the State when installed. Any corrections to the verbiage must be to Lytle Signs by Tuesday, May 18, 2021.

She stated the sign will be installed by Boyer Park for others to learn where Rock Creek is located. This idea was suggested by Wendi Davis, Parks and Recreation Director.

Chairperson Culum likes the location of the sign as a pathway to the Rock Creek Trail.

Discussion ensued about adding QR codes to signage in the city.

Discussion took place with ideas for the next CEG grant application period. Ideas: signs recognizing the historic districts w/QR code to the virtual tour. Light post banners for the Historic Parks District.

Action Item: Need a Commissioner to volunteer to write the next grant. Commissioner volunteer to get estimated cost for banners.

b) **CLG Grant Information**

City Planner Strickland gave an update of the CLG grant process. She stated she is working on tracking hours now, and asked the commission to email her their hours on this project .

5) New Business - NONE

6) Upcoming Meeting(s)

a) Monday, June 7, 2021

7) Adjournment

The meeting adjourned at 4:05 pm



Date: Monday, June 21, 2021
To: Historic Preservation Commission
From: Lisa Strickland, City Planner

ACTION ITEM

Request:

Request for a Certificate of Appropriateness for the purpose of installing a sign located at 161 6th Avenue East c/o St. Edwards Church (PZ21-0088).

Time Estimate:

Approximately 5-10 minutes for the presentation with questions/comments to follow.

Background:

The property is located in the City Park Historic District and is a contributing building. This is a request that would allow St. Edwards church to remove the existing reader board cabinet sign and install a free standing sign.

Approval Process:

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request. Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

Budget Impact:

n/a

Regulatory Impact:

Per City Code 10-13-1 states for those properties located within the Twin Falls Downtown Historic District. A certificate of appropriateness shall be required whether a building permit is required.

History:

see National Historic Registry Information

Analysis:

Per the Twin Falls City Park Historic Guidelines, the following apply: 2.2 General Guidelines and 3.5 Signs. These sections have been provided in the staff report packet.

Based on these guidelines the Commission is charged with deciding as to whether the project helps to preserve the character of the district. Whether the materials are durable, compatible and appropriate.

The Commissions can approve the request, approve with conditions, or deny the request.

Conclusion:

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Attachments:

1. PZ21-0088 HPC Staff Report



Comprehensive Staff Report

To: Historic Preservation Commission

Presenter: Lisa Strickland, City Planner

Request: for a **Certificate of Appropriateness** to allow for proposed new sign on property located at 161 6th Avenue East.

Application: PZ21-0088

Applicant & Representative:

St. Edwards Catholic Church
161 6th Ave E
Twin Falls, ID 83301

Public Hearing: June 21, 2021

Background:

This is a request to grant a Certificate of Appropriateness for the property located at 161 6th Avenue East.

The subject property is a contributing building located within the R-6 (Residential Multi-household) Zoning District and the Twin Falls City Park Historic District. The projecting will be to remove the existing reader board cabinet sign and to install a free-standing sign.

Approval Process:

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The historic preservation commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

Applicable Zoning Regulations:

Per City Code 10-13-1 states for those properties located within the Twin Falls Downtown Historic District.

A certificate of appropriateness shall be required whether a building permit is required.

Applicable Design Guidelines:

Per the Twin Falls City Park Historic Guidelines, the following apply: 2.2 General Guidelines and 3.5 Signs. These sections have been provided in the staff report packet.

Based on these guidelines the Commission is charged with deciding as to whether the project helps to preserve the character of

the district. Whether the materials are durable, compatible and appropriate.

The Commissions can approve the request, approve with conditions, or deny the request.

Conclusion:

Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

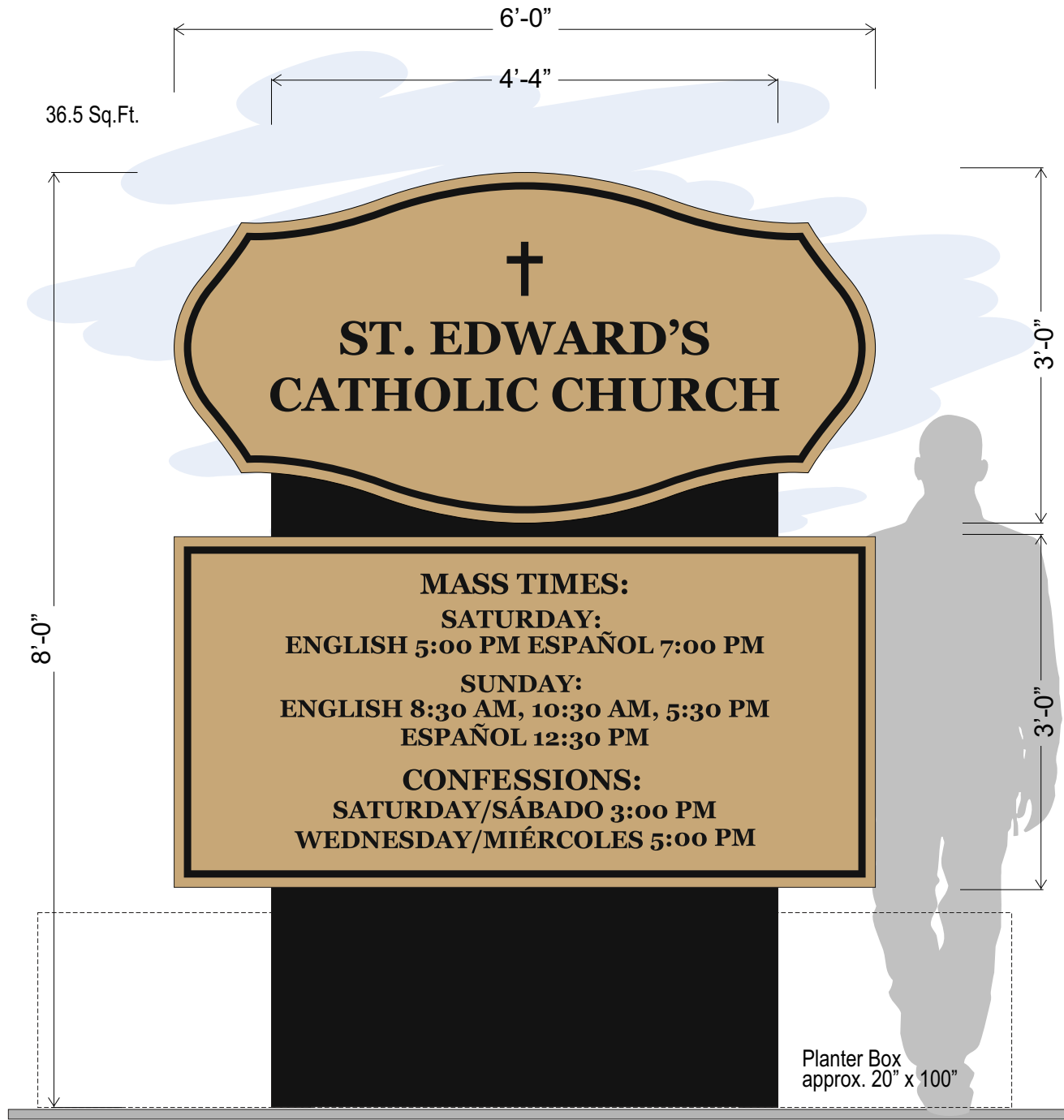
Attachments:

1. Vicinity Map
2. Narrative
3. Exhibits
4. National Registry Information
5. Guideline Worksheets

1. Behind the existing flowerbed and building is a void where there is poured concrete. The sign structure would be properly anchored and bolted into the concrete by Lytle Signs.
2. (G) FreeStanding Sign, c.1) and 5) Nonresidentiala Freestanding Signs: A., B., and C.
 - 2a. The sign would be made with metals such as steel poles and aluminum panels and painted. No plastics or interior illumination would be used. Sign would be built and designed to withstand the elements. There are only 2 colors the sign was designed with to help stick to a neutral tone that goes well with the both the building and the surrounding environment.
 - 3a. The old sign will be removed from the building and the new sign placed between the flowerbed and building.
 - 3b. Attached
 - 3c. The sign panels are made from the Aluminum composite material which is the foam core paneling such as is used on many of the signs throughout the historic district along Main Street. It is two pieces of aluminum that sandwich a black foam center.
 - 3d. N/A
 - 3e. Attached
 - 4a. Attached

Existing Reader Board Cabinet to be replaced.





S/F POST AND PANEL

A SHAPED AND A SQUARE ACM PANEL

w/FULL COLOR DECORATION

PMS 465 C ECRU BACKGROUND AND BLACK COPY

FRAMEWORK AS NEEDED MOUNTED ON STEEL POSTS w/BLACK POLE COVER

INSTALLED BEHIND PLANTER BOX ON CONCRETE



PROPOSED NEW SIGNAGE

Approved By: _____
Date: _____

Unauthorized use, reproduction and or display shall render the infringer liable for up to \$150,000 in statutory damages, plus attorney fees and costs for each infringement under the U.S. Copyright Act (17 U.S.C. 412 & 504)
THIS RENDERING IS CONCEPTUAL---COLORS MAY NOT REPRESENT ACTUAL FINISH---ILLUMINATED AND DAYLIGHT COLORS WILL VARY

CLIENT:
St. Edwards Catholic Church

ADDRESS:
161 6th Ave. E.
Twin Falls, Idaho

DATE:
10May2021

SCALE:
3/4" = 1'

ACCOUNT EXECUTIVE:
Mike S.

DRAWN BY:
rba

FILENAME:
...\St Edwards Catholic
Church\Post and Panel 46044...

QUOTE #:
46044

REVISIONS:
20May2021 rev1
26May2021 rev2

PAGE 1 OF 1
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Saint Edwards Catholic Church is one of the best examples of the Renaissance revival style in the state and is distinguished by its twin 75' towers, terra cotta exterior and scagliola ornamented interior. Constructed in 1920-1921, for \$60,000, it was designed by local architect Ernest H. Gates.





CITY OF TWIN FALLS
HISTORIC PRESERVATION COMMISSION
CERTIFICATE OF APPROPRIATENESS ACTION SHEET

Application No: _____

DOWNTOWN & CITY PARK HISTORIC DISTRICT CHAPTER 3: DESIGN GUIDELINES FOR ALL PROJECTS

Contributing Structure is a property which retains a high degree of integrity; the historic fabric is intact and few alterations have occurred. If additions have been made more than 50 years ago, the additions may be seen as part of the evolution of the property.

Noncontributing Structure is a property which is outside the period of historical significance or is within the period of significance but has been altered to the degree in which its integrity and historical character has been compromised.

3.5 SIGNAGE

POLICY Signs should support the character of the district, helping support its particular identity. Signs should generally enhance the architectural features of the building and be of an appropriate pedestrian scale: flat or (minimally shaped), wall mounted or perpendicular from wall, enameled or painted.

Appropriate	Meets	Does Not Meet	N/A	Comments
Locate signs such that they fit within the architectural features of a facade, such as the panel band above the transom windows, above entryways, awnings, or display windows; or project from these areas.				
Line up signs with other signs along the block.				
Scale and orient signs based on pedestrian traffic.				
Use painted/enameled metal or wooden signs.				
Paint signs or gold-leaf directly on windows.				
Preserve or lightly repaint faded or "ghost signs" on brick exteriors.				
Create one sign or aggregate multiple signs for multiple upper floor tenants.				
NOT Appropriate				
Install electronic displays or reader boards.				
Install internally lit/backlit plastic signs				
Include illuminated signs with flashing, moving, or brightness changing elements				
Use plastic on the exterior of a sign.				
Install free standing or roof mounted signs.				

Signature: _____

Date: _____

Historic City Park Tour Application

Visit Southern Idaho "App" Links

These are the links for downloading the Visit Southern Idaho Link. Once downloaded open the App and click on Tours. Twin Falls City Park Historic District Tour at the bottom of the page below the introduction text you will be able to select Start Tour, each video is approximately 3-5 minutes long and will lead you to the next video once complete.

Application Link for Apple and Android Download

Apple

<https://apps.apple.com/us/app/visit-south-idaho/id1517976056>

Android

https://play.google.com/store/apps/details?id=com.southernidaho.visit.app&hl=en_US&gl=US

YOUTUBE Video Playlist Link:

https://www.youtube.com/playlist?list=PLflinGZ51bZ2gPNzBFLh_NzD-geqb5ydS

Individual Videos

Parking

<https://youtu.be/giL5TUyraGU>

First Christian Church

<https://youtu.be/mtHT3EDG2Tk>

Intro

<https://youtu.be/lvNEDBD5S74>

City Park Band Shell

<https://youtu.be/vyde764Fu14>

Methodist Church of Twin Falls

<https://youtu.be/0ECTwNME39I>

St Edward's Catholic Church

<https://youtu.be/xz2OXibuSgk>

Rex Apartments

<https://youtu.be/j2Y7bd8nll0>

Lester T. Wright residence

<https://youtu.be/4cSGFHJIYXo>

Twin Falls Court House

<https://youtu.be/CNPk6zuph34>

Twin Falls Public Library

<https://youtu.be/uqbmH1ycZuA>

Justamere Inn

<https://youtu.be/KcKUYQqgeCl>

J. N. Davis

https://youtu.be/SHaizcvPv_o

Presbyterian Church

<https://youtu.be/me6SrHRvwJo>

American Legion Hall

<https://youtu.be/-eSumEZ-RS8>

City of Twin Falls Historic Preservation Commission

Name & Address	Term & Expiration	Contact Information
Ben Woodbury	Started August 2020 First Partial Term Exp 6-30-2023	woodburyben@gmail.com 208-886-0786 Semi-retired
Doug Baughman – Vice Chairman	Started Feb-2018 Partial Term Exp 06-30-2018 Full Term 07-01-2021	doughbaughman@fs.fed.us 530-927-8480 Archeologist
Vacant	Started Partial Term 07-01-2021	Historic Property Owner
Allen Easterling	Started Sep-2017 Partial Term Exp 06-30-2018 Full Term Exp 07-01-2021	allen@jensen-jewelers.com 208-961-1117 Downtown employee
Lisa Maas	Started Oct-2020 Partial Term Exp 06-30-22	lisakmaas17@gmail.com 808-651-3409 Semi retired
Jennifer Shaffer	Started Jul 2019 Partial Term Exp 06-30-2020 Full Term Exp 06-30-23	Sk3jen@yahoo.com 208-404-5574
Samra Culum - Chairperson	Started-Jul 2016 Full Term Exp 07-01-2019 Full Term Exp 07-01-2022	samraculum@hotmail.com 208-404-3919 Educator
Craig Hawkins	Council Liaison	chawkins@tfid.org Started 01-2020
P&Z Contacts:		
Lisa Strickland	208-735-7269	lstrickland@tfid.org
Jonathan Spendlove	208-735-7276	jspendlove@tfid.org
Liz Hart	208-735-7270	ehart@tfid.org
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Kelli Ebersole	208-735-7267	keebersole@tfid.org