



Twin Falls Historic Preservation Commission Minutes

Monday, July 12, 2021, 3:00 PM

203 Main Avenue East
Twin Falls, ID 83301

COUNCIL CHAMBERS

SPECIAL MEETING

Members: Samra Culum Chairperson, Doug Baughman Vice Chairperson, Jennifer Shaffer, Ben Woodbury, Lisa Maas

Council Liaison: Craig Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Culum called the meeting to order at 3:03 pm
A quorum was present.

Members Present: Culum, Woodbury, Shaffer, Maas

Staff Present: Strickland, Ebersole, Hart

2) Consent Calendar

MOTION: Commissioner Woodbury moved to approve the Consent Calendar, as presented.
Commissioner Shaffer seconded the motion.

Unanimously Approved by a vote of 4 to 0.

- a) Request for approval of minutes from the following meeting: June 21, 2021

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness to allow for installing a sign on property located at 106 Main Avenue North c/o Fox Floral (PZ21-0094).

Staff Presentation:

City Planner Strickland presented the Request for a Certificate of Appropriateness to allow for installing a sign on property located at 106 Main Avenue North c/o Fox Floral.

The Certificate of Appropriateness process requires a public meeting in which interested persons can be heard, with regards to the application.

The Historic Preservation Commission shall review the "design guidelines" as they exist or as amended for compliance before issuing a certificate of appropriateness.

The Commission may approve, approve with conditions, or deny the request.

Any conditions placed by Commission shall be specifically listed on the Certificate and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

Based on these guidelines the Commission is charged with deciding as to whether the project helps to

preserve the character of the district. Whether the materials are durable, compatible and appropriate.

The Commissions can approve the request, approve with conditions, or deny the request. Upon conclusion should the Commission approve this request staff recommends the following conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining permits as required by City Code Standards.

Applicant Presentation:

Applicant stated the sign will be made from old fence boards (barn wood) as backdrop with metal letters, painted in gold leaf.

Discussions Followed:

- Chairperson Culum asked about the installation of the sign.
- Applicant clarified the installation process.
- Chairperson Culum asked about the two items on the sides of the sign (from The Cookie Basket).
- Applicant stated the items will be removed and the wall will be repainted.
- Commissioner Woodbury asked about the lighting of the sign.
- Applicant stated they will use the two existing lights to illuminate the sign and the new sign fit in the same area as the prior sign.

MOTION: Commissioner Maas moved to approve the request for a Certificate of Appropriateness to allow for installing a sign on property located at 106 Main Avenue North c/o Fox Floral (PZ21-0094), as presented with staff recommendations.

Commissioner Woodbury seconded the motion.

Unanimously Approved by a vote of 4 to 0.

4) Old Business

a) Lobby Photo Display –Lost & Found Buildings

Commissioners Woodbury and Maas have been researching buildings that have come through HPC for a Certificate of Appropriateness. The display will consist of before and after pictures of the buildings. Commissioners to have information to staff by end of the week.

Idea: map of the locations to be the last picture of display.

b) Lobby Photo Display - Twin Falls Women of Influence

Commissioner Maas working on finishing the photo display to include historic & current women of Twin Falls.

- Photo displays can be viewed on the Twin Falls Historic Preservation Facebook page.
- Future photo display ideas: Lost buildings in the Historic Districts.
- **Idea:** display photos at Visitor Center and/or Library. (high traffic area) or on the Visit Southern Idaho app.

5) New Business

a) CEG- Community Enhancement Grant

Application deadline: 7/15/21.

Action item: Commissioner Woodbury to complete CEG application.

b) **CLG- Certified Local Government Grant**

Application deadline: 12/31/21.

Grant needs to have City Council approval. Staff will need completed application in November for presentation to City Council.

Action item: Commission to review grant guidelines and bring ideas for grant to next meeting.

c) **Idaho Heritage Trust**

Lincoln Street lights were funded by this grant.

This grant funds refurbishing historic areas.

Idea: Band Shell improvements

Action item: Commissioner Shaffer to call and find out what can be funded through grant.

d) **Idaho Humanities Council Grant**

Application deadline: two dates in Spring and two dates in Fall

Chairperson Culum has experience with this grant.

This grant is used to fund educational items.

Idea: History presentation for 4th grade curriculum.

e) **Project Coordination - Action Plan**

City Planner Strickland gave commission a list of potential projects. She reminded commission that the work for these projects to be done by the commission and not staff.

Action Item: commission to review list and rank the projects by importance by next meeting.

6) **Upcoming Meeting(s)**

a) Monday, July 19, 2021 CANCELLED – No COA's

b) Monday, August 2, 2021 – HPC training/new member(s) start.

7) **Adjournment**

The meeting adjourned at 4:07 pm.

Kelli Ebersole

Kelli Ebersole, Administrative Assistant